Town of Alburgh
1 North Main St Suite 1
Alburgh, VT 05440
802-796-3468

BID Title: Cleaning of Alburgh Municipal Offices

RE: BID Title: Cleaning of Alburgh Municipal Offices Addendum #1

1. Q: Does "bi-weekly" mean once every two weeks or twice each week?

A: Bi-weekly, office cleaned every two weeks.

2. Q: Would it be possible to arrange a brief site walkthrough before bids are due on November 23?

A: You are welcome to stop by the office anytime during open hours for an independent walk through. Monday - Thursday 9AM - 5PM and Fridays 9AM to Noon.

3. Q: Are periodic floor stripping/waxing, carpet extraction, and exterior window washing expected to be included in the regular per-cleaning price, or may those be itemized separately?

A: The town has amended prior contracts to include an annual exterior window cleaning. The office is mostly carpeted with slate flooring in one bathroom as well as the lobby. Please include an itemized exterior window clean with your bid outside of the bi-weekly cleanings.

4. Q: The RFP mentions a three-year term starting July 1, 2027, but lists June 30, 2023 as its end date. Could you confirm the intended contract end date?

A: The contract is based on three fiscal years, a fiscal year starts July 1st and ends June 30th each year. Addendum to 11/03/2026 RFP to correct project background and contract term to read "**(3) three-year contract starting FY28 July 1st, 2027, through June 30th, 2030.**"

November 16, 2026