TOWN OF ALBURGH FIRE AND RESCUE DUTY POLICY

PURPOSE. Defines how an employee can leave their workstation when an emergency call comes in, ensuring coverage for regular business tasks. Clarifies whether an employee will be paid during an emergency response or if they must use personal, vacation, or unpaid leave.

POLICY. Subject to the operating needs of the town or town department, an employee who is a member of a municipal fire and/or rescue team reachable within a thirty (30) minute drive from their work location, shall in the absence of conflicting Town emergency or other urgent Town business, be granted leave without loss of pay or benefits to answer emergency alarms or calls, not drills, within their municipality or outside the municipality as part of a mutual aid call; or multiple alarm calls; or conflagration for which the employee is reasonably available and is called and has so notified their appointing authority to the extent practical.

An employee covered by this article shall be entitled to carry a pager while on duty.

ADOPTED this 14th day of September, 2016. SIGNATURES

Alburgh Town Selectboard:

Alex McCracken, Chair

Russell Duchaine, Vice Chair

Jim Hokenberg, Member

Walter Kane, Member

Tom Ward, Member