



Draft Agenda
Alburgh Selectboard Meeting
05/31/2024

Municipal Officials Present: Elliot Knight (Chair), Russell Duchaine (Vice Chair), Jim Hokenberg, Alexander McCracken, Damien Henry, Dale (NWSWD), Alex Goddard (Town Administrator)

Public Present: George Hakey

MEETING AGENDA

- **12:00pm** – Elliot Knight called the meeting to order at 12:05pm
- **12:01pm** Adjustments to agenda - there were no adjustments to the agenda
- **12:01-12:20pm** – Public Forum
 - *A Public Forum will be limited to five minutes per person on the Draft NWSWD MOU. All participants must clearly state their name.*
 - There was no public comment
- **12:20pm – 2:00pm** – Working session with NWSWD on the Draft MOU with the Town of Alburgh to potentially assume management of the Transfer Station
 - Dale provided an overview of the equipment inspection by his team, overall, the equipment is in good condition, and there were no obvious issues that were of concern to their team
 - Stump dump – will remain operational. A pricing system for dumping brush, stumps, and logs TBD. Brush will be chipped on a TBD schedule as part of the NWSWD operations, there will be no burning of brush.
 - George Hakey inquired on behalf of the Highway Department if they would be charged for dropping brush. Dale reiterated that the NWSWD District and the Town of Alburgh are partners in this endeavor, and they will always work with us to provide solutions to issues that arise.
 - NWSWD will install locks, and video electronic monitoring at the facility
 - Town Administrator to reach out to Jimmy Blair to introduce him to the NWSWD operational team to negotiate continued hauling from the facility
 - NWSWD presented their upcoming rates which would be in effect at all NWSWD facilities soon
- **2:00pm** – Adjourn



Draft Minutes
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05/31/2024

MEETING Minutes

- Elliot Knight called the meeting to order at 6:06pm
- Damien Henry motioned to approve the meeting minutes from 05/31/24, and 05/20/24 as written, seconded by Jim Hokenberg. All were in favor and the motion carried.
- 6:05-6:20pm – Public Forum
 - *A Public Forum will be limited to five minutes per person on the Draft NWSWD MOU. All participants must clearly state their name.*
 - Laurie and Dan Shedrick to follow up with Selectboard on Transfer Station interaction and no trespass order - discussion regarding Dan being no-trespassed from the Transfer Station due to his negative interactions with an employee. Dan provided the Town with a cell phone recording for our review. Town Administrator to review footage.
 - Dennis Irick – expressed his frustration about being charged for the 13 loads of brush after helping a family member remove a tree on their property. Requests clarification of pricing and policy at the transfer station to be made available.
 - Leanne Porto – read a letter to the selectboard expressing her frustration and concerns that Dan Shedrick giving her a ride to the dump on free dump day prompted his no trespass order.
- 6:20-7:20 – **Department and Committee Updates**
 - **Town Office**
 - AVFD MOU review – Ron Kumetz
 - Kevin Creller was present to represent AVFD. AVFD produced their own MOU and presented it to the Selectboard. AVFD did not review the MOU the Town Administrator sent to Chief Kumetz back in March. Selectboard tabled further discussions until both MOU's can be reviewed as a group. TA to schedule meeting with AVFD leadership for next week.
 - Committee appointments: John Clarke Brian Tjelta – Jim Hokenberg motioned to appoint John Clarke to the planning commission and the recreation committee, and Brian Tjelta to the Planning Commission, seconded by Damien Henry. All were in favor and the motion carried.
 - Planning Commission request to stripe Industrial Park Rd. - tabled to next meeting with more information needed from P.C.

- Installation of sign at Industrial Park Rd. Trail Head – rules of use - T.A. to draft rules and regulations for use of the trail for SB review.
 - Cleaning Bid – no bids received, T.A. reposted.
 - Emergency Management – Updates on Local Hazard Mitigation Efforts - Alex provided updates on the acceptance of the LEMP, and the in progress LHMP
 - Bell Property – Hazardous testing quote review
 - Damien Henry motioned to accept the bid from KAS for hazard testing of the Bell Property prior to the demolition, seconded by Jim Hokenberg. All were in favor and the motion carried.
- **Highway Department**
 - FY 25 Grants in Aid – selectboard to review and sign - the selectboard reviewed and signed the FY 25 Grants in Aid
 - Jim presented various updates received from the Road Foreman on future work to be done, along with quotes.
 - Town to repave Missile Base Road after the construction of the Alburgh Family Clubhouse.
 - Highway Department unclear on Vacation Time payout policy, Town Administrator to send over summary of the policy
- **Transfer Station**
 - NWSWD – brief update for the public from 05/31 meeting with NWSWD
 - Russell to work on updated price list for the Transfer Station to post for the public
- **New Business**
 - Customs and Border Patrol – illegal crossings update; and request place barriers on Town right of way
 - The selectboard agreed to allow CBP to place concrete barriers along the border in the Town’s ROW to prevent vehicles from illegally entering the US and the Town. Town Administrator to follow up with CBP point of contact to authorize their request.
 - Light at Blue Rock Rd. / VT-78 – currently not assigned to anyone, Electric Company inquiring if the Town would take the account over or if the light should be removed
 - Town Administrator to connect with electric company about removing the light
 - Rick Blair - “Nuisance Trapping” Invoice
 - Town Administrator to look at the budget and find \$500 to pay for the invoice. Look to budget for this expense next year should we continue to want these services.
- **Old Business**
 - Bicentennial Park Project – Island Pickleball Association: Project updates and questions for the Selectboard
 - Survey was completed for work to be done paid for by the IPA. T.A. to follow up with Terry and Senior Center about storing the hockey rink boards on site during the construction process.

- IRS Penalties – recommendations from KBS on next steps
 - Damien Henry motioned to authorize the recommended payments to the IRS, seconded by Jim Hokenberg. All were in favor and the motion carried. T.A. to follow up with the Treasurer to authorize payment.
 - GICSD FY25 Contract – selectboard to review and sign contract – The selectboard reviewed and signed the contract. T.A. to return executed contract to GICSD.
- **Warrants and Financial Review**
 - The selectboard reviewed and signed warrants
- **Executive Session Placeholder**
 - There was no executive session
- **Jim Hokenberg motioned to adjourn the meeting at 8:03pm, seconded by Damien Henry, all were in favor and the motion carried.**

***These are draft minutes not slated for approval until the following selectboard meeting.**