



**Alburgh Selectboard Meeting**  
**Held in Person and/or via Zoom – Town Conference Room**  
**Monday, June 22, 2026, at 6:00PM**

**Minutes**

**Meeting Time and Date:** June 22, 2026, at 6:00PM

**Meeting Location:** Alburgh Town Office (Conference Room) - 1 N Main Street

**Public Officials Present:** Alex McCracken, Chair; Jim Hokenberg, Member; Tom Ward, Member

**Public Officials Absent:** Russell Duchaine, Vice-Chair; Walter Kane, Member

**Staff Members:** Amanda Costello, Town Administrator; Margret Brescia, Town Treasurer

**Public Present:** See Sign-In Sheet

**1) Call to Order:**

A. McCracken called the meeting to order at 5:59PM

**2) Agenda Review & Adjustments:**

Town Administrator requests to add Noise Complaint to Town Admin updates.

Remove proposed executive session.

Move item 7 Town Highway 34 Concerns after approval of minutes.

**3) Public Forum:**

Ed Weeks attended meeting as requested in property complaint letter sent after last meeting. Ed would like to discuss the complaints and letter received. Board agreed to review the complaint after Town Highway 34 Concerns.

**4) Approval of Minutes:**

**Motion by A. McCracken to accept 06/08/2026 Selectboard minutes as written at 6:03pm with a second by J. Hokenberg. Motion passed unanimously.**

**5) Town Highway 34 Concerns:**

Town Highway 34 which runs between Route 2 and Middle Road was discussed at the prior meeting. Abutting property owners were concerned that moving the rocks at the Route 2 end will attract potential property damage and potential littering/dumping. The town has no obligation to regularly maintain class 4 roads. VLCT recommends adopting a class 4 road policy that explains maintenance and any road restrictions. Board felt the policy will not address the concerns at this time. The Board agreed that the road access needs to be maintained and the rocks should be removed, to be further discussed with the Road Commissioner and DirtTech. The Board also discussed the abutting property owners concerns and discussed temporarily closing the road to vehicular traffic.

**Motion by A. McCracken to temporarily close Town Highway 34 for maintenance and safety concerns until further notice at 6:10pm with a second by J. Hokenberg. Motion passed unanimously.**

**6) Property Complaint:**

Ed Weeks property owner of 41 Deso Dr Ext attended as requested by letter from the board after the June 8<sup>th</sup> meeting. Ed states he is working on the concerns of building materials and trash on the property as finances and time allow. The vehicles on the property are not all owned by Ed but are registered. Town Administrator will follow up with property owner to schedule site inspection and discuss action plan. Additionally, Ed has concerns about a tree in the neighborhood that has fallen. Tree is on a private drive and not located on his property, again Town Administrator will follow up to discuss.

**7) Rec Trail & Bridge Repair Request:**

John Chesarek discussed the Alburgh recreation trail east of Route 78 with the State of Vermont, they advised this portion of trail would be the responsibility of VAST or the Town. Given the time of year, the state recommended requesting materials and funding for repairs from the town. Board recommends having an outside contractor for possibly placing materials at the trail to improve the wet/muddy conditions. Town Administrator will investigate this further.

The Sno-Springers received quotes and have a contractors prepared to perform the necessary repairs on the trail bridge at mud creek. No estimate received by Sno-Springers yet. Will follow up at the next meeting.

**8) Fourth of July Spectator Areas:**

The NFPA guidelines stipulate a minimum standard distance between spectators and the fireworks display launch site. This standard would affect parking in the field between the school and Jolley's gas station. The Selectboard and Fire Chief, Ron Kumetz, reviewed alternative locations that will allow as much spectator parking as possible. The board discussed moving the launch site to the other side of the field. Ron Kumetz and Matt Lavigne walked the field where the fireworks display is typically launched. Ron recommends mowing the front of the field for parking and the back of the field where the display will be and leaving a strip of grass to deter patrons from parking too close to the display. Town Admin will follow up with Road Commissioner to discuss this plan with the party who mows the field.

**9) End of Year Fiscal Review:**

The Town Treasurer presented a budget status update to the board. FY26 ends on June 30<sup>th</sup>, and the postings and ending balances will be finalized in the coming weeks. Treasurer requests to hold off on in-depth review of FY26 until full board is present at upcoming meeting.

## **10) FY27 Grants in Aid Agreement:**

In March the board approved sending a letter of intent for participation in the FY27 Grant in Aid application. The grant agreement has been received and is ready to be signed. The amount awarded for this action is \$17,000, and the town match is \$4,250. Work to be completed for this grant is Municipal Roads General Permit (MRGP) work on eligible segments not fully compliant with the MRGP. Town Administrator requests approval to sign and submit grant agreement.

**Motion by A. McCracken to approve the Town Administrator to sign and execute the FY27 Grants in Aid documents at 6:32pm with a second by T. Ward. Motion passed unanimously.**

## **10) Highway Updates:**

- Grader is repaired and ready to be picked up.
- Lake St rebasing is complete. Pikes to meet with Rodney to inspect the base and hold a pre-construction paving meeting.
- Tree Doctor (Jacob Ledoux) will have the Alburgh Springs tree removal completed today or tomorrow.

## **11) Town Administrator Updates**

- **Alburgh Welcome Signs**

Town Admin followed up on request to refurbish the South Alburgh welcome sign. Vinyl on the south side of the sign is brittle and peeling. Originally, the material was reported as paint. Town Admin to investigate refurbishing options and return to the board.

- **Property Complaints**

- i. **41 Deso Dr Ext** – Discussed earlier in meeting.
  - ii. **4029 Greenwoods Rd** – Town Administrator met with occupants onsite June 12th. Two out of the three campers have been removed; the third camper will remain on site but is intact. Construction materials and trash are piled up and ready to be removed. Some tires have been removed already. There is a plan to have all of the tires removed, with the exception of sets for personal vehicles. The remaining demolition trash will also be removed within the next month. Town Administrator to follow up. Discussed concerns regarding septic with Dale Brooks from the EOC. Because there is no evidence of effluent, septic leeching or sewage smell onsite, they will not be opening a case and for now, no further action necessary.
- Industrial Park Pump – JLS Electrical will be replacing the pump tomorrow 6/23.
  - Surveying is underway for the town garage stormwater permitting.
  - Blood Drive Thursday, July 2, 2026, from 1:30pm to 6:00pm at the Islands in the Sun Senior Center.

## **12) Consent Agenda**

- **Approval of Warrants**

Warrants were reviewed and approved.

**13) Proposed Executive Session – Proposed**

No Executive Session was held.

**14) Adjournment**

**Motion by J. Hokenberg to adjourn at 6:53pm with a second by T. Ward. Motion approved unanimously. Meeting adjourned by A. McCracken.**

Respectfully Submitted,

Amanda Costello

APPROVED MINUTES: \_\_\_\_\_ Date: \_\_\_\_\_  
Alex McCracken, Chair

Filed with the Alburgh Town Clerk’s Office on this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST: \_\_\_\_\_, Alburgh Town Clerk

DRAFT