



**Draft Minutes**  
**Alburgh Selectboard Meeting**  
**05/13/2024**

**MEETING AGENDA**

- **Elliot Knight called the meeting to order at 6:05pm**
- **6:05pm:** Adjustments: + Post Green Up Day review
- **6:10pm:** Minutes from previous meeting (04/22/24)
  - Damien Henry motioned to accept the minutes from 04/22/2024 pending a video recording review by the Town Administrator regarding the Town of Alburgh Christmas Lights bank account conversation. Seconded by Alex McCracken, all were in favor and the motion carried.
- **6:15pm: Public Forum**

*\*A Public Forum is for items not on the agenda and will be limited to five minutes per person. All participants must clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard)*

  - Robert Fricke addressed the selectboard about the allocation to the Alburgh Center Cemetery, evolving discussion
- **6:30pm – Department/Committee Updates**
  - Town Office
    - **Reschedule 05/27 SB Meeting (Memorial Day)**
      - Alex McCracken motioned to reschedule the 05/27 meeting to 05/20, seconded by Damien Henry, all were in favor and the motion carried.
    - **E-911 coordinator position**
      - The Town Administrator presented a status update on the E-911 project the town has been working on for a few years. Historically a volunteer position with poor retention, the TA would like to offer hourly compensation for someone to take the project across the finish line. Without up-to-date E-911 addressing, Emergency Services may be delayed responding to emergencies.
      - Damien Henry motioned to reach out to constable Jerid Creller, the most recent E-911 coordinator to gauge interest and report back to the board, seconded by Alex McCracken, all were in favor and the motion carried.
    - **Bell Property Demolition review**
      - Damien Henry motioned to allow John Clarke to remove the outbuildings after he has signed a waiver holding the town harmless for

any injury to his person during the removal process. Seconded by Jim Hokenberg, all were in favor and the motion carried.

- The selectboard would like an additional quote for hazard testing prior to voting on the issue. TA to obtain.
- Highway Department
  - **Selectboard to sign Road Ordinance** – HW Dept has completed speed sign changes.
    - The board signed the updated road ordinance and the new speed changes are in effect. TA to upload to the website.
- Transfer Station
  - **NWSWD – Alburgh Transfer Station (MOU)**
    - TA to set up a meeting with NWSWD staff on 05/31 to continue discussions and obtain answers to public questions on the agreement
  - **Free Dump Day 2024 (05-18)**
    - Elliot Knight read a message from Russell Duchaine on the pricing:
      - ½ priced C&D, Free household trash, recycling and up to 4 tires.
    - Transfer station to be closed on Sunday 05/19 for cleanup.
- Old Business
  - **Road Commissioner update on W. Shore Rd Culvert issue**
    - Road commissioner not present, topic tabled.
  - **ARPA allocation discussion**
    - Town Administrator presented a cash flow estimate from the Treasurer, and would like to be cautious expending ARPA funds until we receive more delinquent taxes as this is a record year for delinquent taxes and the bank account reflects that. TA to work with Treasurer and update the board with spending recommendations.
  - **Green Up day**
    - Total cost (Alburgh): \$628.00
    - Total cost (Isle La Motte): \$242.00 - TA to bill Isle La Motte
- **7:30pm - Financial Updates and Warrants**
  - The board reviewed and signed the warrants
- **7:45pm – Executive Session**
  - *The selectboard will enter executive session pursuant to 1 VSA 313 (a)(1)(F): pending or probable litigation or prosecution, to which the public body is or may be a party.* Alex McCracken motioned to enter executive session pursuant to 1 VSA 313 (a)(1)(F): pending or probable litigation or prosecution, to which the public body is or may be a party. Seconded by Damien Henry, all were in favor and the board entered executive session at 7:37pm
  - Alex McCracken motioned to exit executive session at 8:06pm, seconded by Elliot Knight, all were in favor and the board exited executive. No action was taken because of the executive session.
- **8:00 pm** – Jim Hokenberg motioned to adjourn the meeting at 8:07pm, seconded by Damien Henry, all were in favor and the board adjourned at 8:07pm.