



**Draft Minutes**  
**Alburgh Selectboard Meeting**  
**05/20/2024**

**MEETING AGENDA**

- **6:00pm** – Elliot Knight called the meeting to order at 6:10pm
- **6:05pm** Adjustments to agenda
  - Newton Reynolds request to review weight limit sign on Martell Rd.
  - Remove warrants
- **6:10pm** – Minutes from previous meeting (05-13-24)
  - Alex McCracken motioned to approve the minutes of 05/13/24, seconded by Jim Hokenberg, all were in favor and the motion carried
- **6:15pm** – Public Forum
  - *A Public Forum is for items not on the agenda and will be limited to five minutes per person. All participants must clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard)*
    - There was no public comment
- **6:45pm** – **Department/Committee Updates**
  - **Town Office**
    - Alburgh Center Cemetery – update
      - TA moved 1k from planning commission fund, which has not been used to date, leaving the PC with 5k in line for current projects to cover the FY24 allocation shortfall.
    - Christmas Tree lights account – update
      - Review of video confirmed motion to add Town Treasurer to this account
    - Coin drop permit(s) review
      - Selectboard reviewed coin drop information
    - E-911 Coordinator Position
      - Town Administrator to coordinate with AVFD and AR Inc to find an interested candidate prior to public posting
  - **Highway Department**
    - Discussion by the selectboard about the weight limit sign on Martell Rd. TA to coordinate with Road Foreman on origin of the sign.

- **Transfer Station**
  - Free dump day debrief
    - Elliot reviewed free dump day describing it as a success, and offered suggestions for next year to make the process even smoother
  - NWSWD tentative meeting 05/31/24
    - Meeting for 05/31/24 confirmed for noon. This meeting is open to the public, and a public comment period will be added to the agenda. As this is a working session, the public comment period will be brief.
  
- **Old Business**
  - ARPA allocation placeholder
    - Alex McCracken motioned to allow the Town Administrator to draft a letter of support to the IPA for their T-Mobile grant application for Terry Tatro Bicentennial Park renovations
  - Bell property hazard testing quotes
    - John Clarke signed a waiver of liability for removal of the outbuildings.
    - TA awaiting second quote on hazard testing from KAS prior to demolition
  
- **7:00pm - Financial Updates and Warrants**
  - Treasurers report
    - The Treasurer presented the report to the SB and answered questions
    - Highlight of the report: Delinquent Taxes are higher than they have ever been, and it is affecting operating cash. TA and Treasurer recommendation: pause on expending ARPA funds until balance allows
  - Warrants
    - There were no warrants to sign
  
- **7:15pm – Executive session placeholder**
  - There was no executive session

**8:00 pm** – Jim Hokenberg motioned to adjourn the meeting at 6:50pm, seconded by Damien Henry, all were in favor and the motion carried.