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*April 9, 2024*

**Invitation to Bid: Cleaning of Town Office**

The Town of Alburgh is seeking bids to clean the Alburgh Town Office, located at 1 North Main Street, to begin July 1st, 2023.

**Scope of work**:

Vacuuming, Dusting, Bathrooms, Mopping floors, Front Windows, all windows twice per year, Trash bins

**Deadline:**

Bids must be sent to the Town Administrator at: [agoddard@alburghvt.org](mailto:agoddard@alburghvt.org) and received by Monday, June 1st, 2024 at 5PM. Please include weekly and bi-weekly quotes. \*\*Please note\*\*: Proof of insurance must accompany the bid.

If you have any questions regarding this bid, please contact the Town Administrator at 802-330-7642