



Draft Minutes
Alburgh Selectboard Meeting
04/22/2024

MEETING AGENDA

- **5:25pm – Elliot Knight called the meeting to order at 5:30pm**
- **5:30pm** – Jim Hokenberg motioned to enter executive session Pursuant to 1 V.S.A. 313 (1)(f) confidential attorney-client privileges for the purpose of providing professional legal advice; seconded by Damien Henry. All were in favor and the board entered executive session
 - Elliot Knight motioned to exit executive session and enter a 5-minute recess at 6:08pm, seconded by Russell Duchaine, all were in favor and the board exited executive session and entered a 5-minute recess. No action was taken as the result of executive session.
- **6:00pm** – The public meeting resumed at 6:10pm
- **6:05pm** Adjustments to agenda - Russell Duchaine motioned to approve the agenda as written, seconded by Elliot Knight. All were in favor.
- **6:10pm** – Minutes from previous meeting (04-01-24)
 - Russell Duchaine motioned to approve the meeting minutes from 04/11/24 as written, seconded by Alex McCracken. All were in favor and the minutes were accepted.
- **6:15pm** – Interview: Transfer Station Attendant (R. Katon)
 - Roy Katon was not present for his interview
- **6:30pm** – Public Forum
 - *A Public Forum is for items not on the agenda and will be limited to five minutes per person. All participants must clearly state their name. No action will be taken on items raised until a subsequent meeting (if action is needed by the Selectboard)*
 - Lee Ann Porteau addressed the board about a ditch and culvert on the West Shore Rd in need of debris clearing. Russell to investigate
 - John Clarke presented a request for ARPA funding in the amount of \$8,500 to paint a silo in town
 - Laurie and Daniel Shedrick addressed the board about a verbal altercation with a transfer station employee that resulted in Daniel being issued a no-trespass order from the Transfer Station. Daniel refused to accept the USPS service of the no-trespass order. Daniel will send the Town Administrator a cell phone video recording of the altercation for their review.
 - Bob Fricke addressed the board about the yearly allocation to Alburgh Center Cemetery Association. Board will investigate why they received \$1,000 less this year, and will work with Bob to come up with a solution. Board to review all cemetery allocations.

- **6:45pm – Department/Committee Updates**

- Town Office

- Village request to remove tree in Town ROW on Vantine Avenue for water tower project. - The village removed the tree prior to the selectboard meeting and this was struck from the agenda
- Review of MVP Premium Contract
 - The board reviewed the MVP Annual Contract for employee healthcare, and authorized the Town Administrator to sign and return to MVP
- Tree planting grant – Vermont Urban and Forestry Program
 - Request to apply for grant to plant trees without match requirement. Damien to follow up with Danielle as the tree warden.
- Review of Mowing Bids received for 2024 season
 - The board reviewed two bids for mowing the town properties for FY25. Russell Duchaine motioned to accept the bid from M&J Lawn Care. Seconded by Damien Henry, all were in favor and the motion carried. Town Administrator to follow up with M&J to confirm the bid was for 3 years.
- Christmas Tree lights account – NCFU account with unexpended funds found by the Treasurer. Board to review closing account and managing the funds through municipal channels.
 - Russell Duchaine motioned to add the Treasurer as signer on the account, and to remove Donna Bohannon. Seconded by Alex McCracken, all were in favor and the motion carried.
- Island Pickleball Association (IPA) request to utilize parking lot of Senior Center daily, from 8am-12pm (May 18th - November 1)
 - Board requests IPA work directly with the Senior Center to coordinate this request
- Fire school request to utilize HW Dept pad to do flashover trailer training
 - Russell Duchaine motioned to authorize the request, seconded by Jim Hokenberg. All were in favor and the motion carried.

- Highway Department

- Petition period for Road Ordinance (speed limit) changes has expired without a petition received
 - Town Administrator to work with Road Foreman to complete speed limit sign changes

- Transfer Station

- VT Weighing and Measuring license renewal.
 - The board reviewed the license renewal and authorized the Town Administrator to sign and return
- Update from NWSWD meeting on 04/19 – MOU / Transition Talks

- A lengthy discussion took place on the draft MOU with NWSWD, with input from public present. Local contractors were concerned that NWSWD management would result in price increases, and the loss of the Stump Dump. The board will continue to work with NWSWD on the Draft MOU

- **Old Business**
 - Open Meeting Law Inquiry with VLCT regarding video recordings of meetings
 - Russell Duchaine motioned to require public to request zoom link prior to the meeting. Seconded by Damien Henry. RD and DH voted in favor of the motion, AM, EK, and JH voted no. The motion failed.
 - Revised ARPA proposal for park project received review by the board.
 - Representatives from the IPA presented a revised ARPA proposal with cost reduction. New proposal scales back playground equipment budget, and includes labor donation and a contribution of \$5,000 from the IPA.
 - Town Administrator requested to work with the IPA to apply for T-Mobile community grant program and request 50k in funds to offset the project cost.
 - Summit Rd / Dubois & King project – boring underneath the road – motion
 - Russell Duchaine motioned that any work requiring disturbance to town roads to be completed via directional boring unless otherwise authorized by the selectboard. Elliot Knight seconded the motion, all were in favor and the motion carried. Town Administrator to inform the water dept of the policy.

- **8:00pm - Financial Updates and Warrants**
 - Treasurers report - the treasurer presented her report on the current status of financials.
 - The board reviewed and signed the warrant

- **9:00 pm – Adjourn**
 - Russell Duchaine motioned to adjourn the meeting, seconded by Damien Henry, all were in favor and the motion carried

*These are draft minutes not slated for approval until the next board meeting