



Selectboard Meeting Minutes (DRAFT)  
February 12<sup>th</sup>, 2024

Municipal Officials present: Josie Henry (Chair), Russell Duchaine (Vice Chair), Elliot Knight, Donna Boumil (via zoom), Jim Hokenberg, Alex Goddard (Town Administrator)

Public Present: Terry Tatro, Alton Brusseau

Josie Henry called the meeting to order at 6:00pm

- I. Adjustments to the Agenda: Table: financial reporting for ARPA to next meeting with the treasurers report. Add: Industrial Park Corporation funds transfer into warrant section as a revenue.
- II. Review of minutes from 01/22/2024: strike sentence referencing amount of money lost by transfer station as no specific figure was available to support the statement
  - a. *Elliot Knight motioned to accept the minutes from 01/22/2024 as amended, Jim Hokenberg seconded, all were in favor and the motion carried.*
- III. Highway Department:
  - a. Sidewalk Plow Incident: The Selectboard discussed a recent incident with the sidewalk plow striking a ramp at a local business. Town Administrator to schedule a meeting with the owners and reach out to VLCT to discuss a potential insurance claim.
- IV. Transfer Station:
  - a. NWSWD Transition Talks: Discussion on continuing transition talks with the solid waste district. Josie to reach back out to NWSWD to schedule a site visit for their team to review the capital equipment located at the transfer station.
- V. Town Office:
  - a. Administrative Contracts: The selectboard reviewed and signed the Annual Cloud Service Agreement with NEMRC, as well as the contract with Threat Owl LLC to update the Local Hazard Mitigation Plan (LHMP). The board deliberated on signing the GICSD FY 25 contract and ultimately decided to invite Sheriff Allen to the next board meeting for further discussions.
- VI. New / Old Business:
  - a. Total Solar Eclipse: Josie updated the board on a community leaders meeting scheduled for Tuesday 02/13. School is cancelled on 04/08 for Alburgh Community Education Center students. Update from GICMAA meeting: expect elevated levels of congestion, a lack of available parking, and strain on Emergency Service organizations
  - b. Alburgh Community Festivals Inc.: Discussion by the board of site locations for the totality festival. A planning priority of identifying parking sites was also discussed.

- i. Donna Boumil motioned to approve the Town Highway Garage, and Industrial Park Rd, from the "Y" in the road to the Town Garage as the site of operations for the festival. Seconded by Elliot Knight, all were in favor and the motion carried*

**c. ARPA Allocations:**

- i. Josie Henry motioned to allocate \$50,000 of ARPA funds to the Alburgh Family Clubhouse, seconded by Elliot Knight, all were in favor and the motion carried.*
- ii. Elliot Knight motioned to allocate \$10,000 of ARPA funds to Alburgh Community Festivals Inc, seconded by Donna Boumil. Josie Henry abstained from voting as she is on their board of directors. Jim Hokenberg abstained from voting as he is on the board of directors. Russell, Elliot, and Donna all voted in favor of the allocation and the motion carried.*
- iii. Josie Henry motioned to allocate \$35,000 of ARPA funds to demolition, removal, and future renovations of 317 South Main Street, formerly known as the "Bell Property". Seconded by Elliot Knight, all were in favor and the motion carried.*
  - 1. Town Administrator to post an RFP for demolition to be published in the next edition of the Islander*
- iv. Russell Duchaine motioned to allocate \$25,000 of ARPA funds to the Islands in the Sun Senior Center. Seconded by Elliot Knight, all were in favor and the motion carried.*
- v. Russell Duchaine motioned to allocate \$30,000 of ARPA funds for legal fees to support potential pending litigation. Seconded by Elliot Knight. All were in favor and the motioned carried.*
- vi. Josie Henry motioned to reject the proposal from the Alburgh Legion Post, seconded by Elliot Knight. All were in favor and the motion carried.*
- vii. Elliot Knight motioned to reject the proposal from Little Peanuts Childcare LLC, seconded by Jim Hokenberg, all were in favor and the motion carried.*
- viii. Town Administrator to follow up with cemeteries in town to better understand their needs and requests so the selectboard and formulate how best to disperse ARPA funds to each organization.*

**VII. Warrants / Financials**

- a. The Town of Alburgh received as a check for \$7,013.48 from the recently dissolved Alburgh Industrial Corporation, per the agreement regarding transferring the land formerly owned by the corporation located in the Industrial Park to the Town.*
- b. The Road Commissioner reviewed and signed overweight permits received*
- c. The Selectboard reviewed and signed the warrants*

**VIII. Executive Session:**

- a. Josie Henry motioned to enter executive session pursuant to 1 V.S.A. 313 (a)(1)(f), pending or probable civil litigation to which the public is or may be a party. Seconded by Donna Boumil. All were in favor and the board entered executive session at 8:05pm. The board exited executive session at 8:19pm; no action was taken as a result of the executive session.*
- b. Russell Duchaine motioned to adjourn the meeting, seconded by Josie Henry. All were in favor and the meeting adjourned at 8:20pm.*