

To: Town of Alburgh Selectboard

From: ARPA Advisory Committee

Re: Recommendations for the allocation of ARPA funds

Date: September 25, 2023

### Introduction

The Town of Alburgh ARPA Advisory Committee (henceforth referred to as the "Committee") has reviewed and investigated proposals submitted to the Selectboard. In all, the Committee received and reviewed 10 proposals with requests for about \$992,000 in total. There is approximately \$420,000 of remaining ARPA funds to allocate and disburse. The Committee reviewed the Town Plan and considered certain salient points as guideposts in formulating its recommendations. In addition to the proposals, the Committee also received feedback from the public on how best to prioritize these funds. In our discussions, the Committee considered many community needs, including the following: Build upon the Rail Trail and VAST trails; maintain and improve the Town's attractiveness for all residents; support tourism and tourism based economic development; support value-added activities for local farms, including farmers markets; promote activities that facilitate social interaction among residents, invest in disaster preparedness and emergency response measures; fund infrastructure improvements including sidewalk access and cemetery restoration; and promote the general welfare of residents.

Following are summaries of the proposals and the Committee's recommendations shown in tabular and long form.

### Proposals

<b>Proposal</b>	<b>Contact</b>	<b>Description</b>	<b>Request</b>	<b>Suggested By Comm.</b>
Islands in the Sun Senior Center	Sandy Sturgeon, President	The Senior Center is a vital organization that provides an important meeting and social nexus in the community. Among its many functions and meetings are Bingo, Teddy Bear sewing, dinners and summer music socials and a barbeque, free immunization and other health clinics, painting classes, exercise and yoga classes, dancing classes, Food Bank and Age Well lunches. The requested funds will be used for foundation restoration, new carpeting, a computer system and a new ping pong table.	\$25,000	\$25,000
Little Peanuts Day Care	Megan Ballantine	Child care facility will use funds to update and expand outdoor play area and install additional safety equipment.	\$8,241	\$8,241
Bicentennial Park Revitalization	Christi Kincaid, Alburgh Rec	To revitalize the Town's Bicentennial Park, including paving the skating rink and redoing hockey boards for winter hockey and summer pickleball, lighting for hockey rink and playground jungle gym equipment.	\$116,123	\$116,123

	Committee			
Alburgh Fire Department	Ron Kumetz	To upgrade/purchase heating and cooling systems to use the fire hall as an emergency shelter.	\$87,700	\$87,700
Rail Trail / VAST		Signage and trail improvements, structure built over wetlands.	\$44,400	\$44,400
American Legion	Phil Pearo	The funds will be earmarked for purchase of an adjacent lot. The new property will be used for additional parking and for farmers markets during the summer season.	\$50,000	\$50,000 (See Note Below)
Alburgh Rescue	Chuck Peas	The funds are for startup costs as the Rescue Squad has separated from the fire department.	\$50,000	\$0
South Alburgh Fire District #2	Alton Brusco, Trustee	The funds are for a pump, "inflation" and fifteen hookups for residents in need. The district is in the planning and permitting stages of a new 8-mile extension to Point of Tongue.	\$450,000	\$0
Alburgh Fire District #1	Ron Haskell	General upgrades and maintenance.	\$74,000	\$0
Town Office Land Records	Danielle Choiniere	Digitize land records.	\$90,000	\$0
<b>TOTAL</b>			<b>\$995,464</b>	<b>\$331,464</b>

1. **Islands in the Sun Senior Center, Sandy Sturgeon, President \$25,000** The Senior Center is a vital organization that provides an important meeting and social nexus in the community. Among its many functions and meetings are Bingo, Teddy Bear sewing, dinners and summer music socials and a barbeque, free immunization and other health clinics, painting classes, exercise and yoga classes, dancing classes, Food Bank and Age Well lunches. The requested funds will be used for foundation restoration, new carpeting, a computer system and a new ping pong table.
2. **Little Peanuts Day Care, Megan Ballantine \$8,241**  
Child care facility will use funds to update and expand outdoor play area and install additional safety equipment.
3. **Alburgh Rec Committee/Islands Pickleball Association, Christi Kincaid, Rec Comm and Tim O'Reilly, IPA \$116,123**  
To revitalize the Town's Bicentennial Park, including paving the skating rink and redoing hockey boards for winter hockey and summer pickleball, lighting for hockey rink and playground jungle gym equipment.
4. **Alburgh Fire Department, Ron Kumetz \$87,700**  
To upgrade/purchase heating and cooling systems to use the fire hall as an emergency shelter.
5. **Rail trail/VAST \$44,400**  
Signage and trail improvements, structure built over wetlands.
6. **American Legion, Phil Pearo, \$50,000**  
The funds will be earmarked for purchase of an adjacent lot. The new property will be used for additional parking and for farmers markets during the summer season.
7. **Alburgh Rescue, Chuck Peas \$50,000**  
The funds are for startup costs as the Rescue Squad has separated from the fire department.
8. **South Alburgh Fire District #2, Alton Brusco, Trustee \$450,000**

The funds are for a pump, “inflation” and fifteen hookups for certain residents. The district is in the planning and permitting stages of a new 8 mile extension to Point of Tongue.

9. **Alburgh Fire District #1, Ron Haskell, \$74,000**  
General upgrades and maintenance.
10. **Town Office Land Records, Danielle Choiniere \$90,000**  
Digitize land records.

### **Recommendations**

The Committee **recommends** that the Selectboard approve requested funds for the following:

1. **Islands in the Sun Senior Center**
2. **Little Peanuts Day Care**
3. **Bicentennial Park revitalization project**
4. **Alburgh Fire Department emergency shelter upgrade**
5. **Alburgh Recreational Trail**

Each of these projects is ready to implement, serves valuable community interests and appears to be in the best interests of the Town and its residents. We do wish to note that that additional bids or estimates may be appropriate for the Fire Department emergency shelter. In addition, there are no bids or estimates for the Rail Trail costs, which we anticipate that the Selectboard may wish to review.

Our recommendation for the **American Legion** is to earmark funds, but to not fund the \$50,000 until a Purchase Agreement is executed and the property is surveyed and ready for sale.

### **The Committee has agreed that we cannot recommend the following proposals at this time:**

1. **Alburgh Rescue** startup – the Town is already committed to funding \$300,000 to enable its separation from the Fire Department. Additional funding is duplicative.
2. **Fire District #2** – the estimated \$6 million project to extend the system is receiving funds from a combination of state and federal grants. Construction may not begin until 2024 or 2025.
3. **Fire District #1** – there appear to be major issues with the system and equipment that may require a more comprehensive response than that allowed by the finite ARPA funds.
4. **Alburgh Land Records** – the town clerk indicated that the request for funds should be put on hold. An assistant town clerk has been hired and it is felt that the digitization of land records can be done in house during slow periods at the office.

Funding of \$331,464 for the six projects recommended above would leave approximately \$90,000 to be utilized as the Selectboard sees fit. Some uses that are not covered by proposals include cemetery upgrades, town dump upgrades, additional recreation equipment for the park or school, additional investments in flood preparedness and climate resiliency, or additional grants to the library or the Alburgh Clubhouse.

Thank you to the members of the Selectboard for reviewing these recommendations from your ARPA Advisory Committee, and thank you to all of the organizations and members of the community who submitted proposals and feedback in this process. All recommendations are the result of discussion and unanimous agreement among Committee members.

The Town of Alburgh ARPA Funding Advisory Committee

Steve Mikel, Chair

J.R. Cox

Betsy Hathaway

Alex McCracken

Dear ARPA Fund Committee,

The islands in The Sun Senior Center would like to request a share of the ARPA funds .

Our Center is aging and requires some substantial structural repairs as well as cosmetic updates. We are also interested in becoming a designated Disaster Center. Our ability to communicate with members and the general public is woefully inadequate. We need electronic equipment to be able to communicate quickly and easily.

We respectfully request funds to meet these needs.

In Prioritized order we need funds to :

1. **Stabilize the foundation of the building's dining room.** This a structural issue that is getting worse and may soon compromise the integrity of the building.
2. **Generator** We need a source of energy during power outages and to support our desire to become a Disaster Center.
3. **New Carpeting** The carpeting is old and has ripples in it that may cause tripping and falls.
4. **Communication** We need better WIFI service and a computer and printer.

See the attachment to see all we do for the citizens of Alburgh. Our center has a great impact on the quality and vitality of life in our Town. In addition to the services we supply mentioned in the attached report, we have initiated a monthly foot clinic for all who need this service in our town. The clinic begins April 27, 2023. Please give our request every consideration.

Thank you.

Sincerely,

*Sandy Sturgeon*  
 Sandy Sturgeon (mak)  
 President  
 Islands in the Sun Senior Citizens Center

Attachment.: Islands in the Sun Senior Citizen's Center Town Report



# ESTIMATE

1-2

**A-1 Flooring LLC**  
127 Grand Ave  
Swanton, VT 05488

a1carpet3700@yahoo.com  
802-868-3700



**FLOORING**

## Islands In The Sun Senior Center

### Bill to

Islands In The Sun Senior Center  
547 S Main St  
Alburg, VT 05440

### Ship to

Islands In The Sun Senior Center  
547 S Main St  
Alburg, VT 05440

### Estimate details

Estimate no.: 1106

Estimate date: 08/02/2023

Product or service		Amount
1. <b>LABOR</b>	280 units × \$7.00	\$1,960.00
Carpet removal in bingo hall, dining room, front room, front entry and kitchen hall (excludes kitchen)		
2. <b>Disposal</b>		\$250.00
Disposal Fee		
3. <b>Carpet</b>	280 units × \$13.00	\$3,640.00
20 oz Main Street C# Seaside Kitchen Hall- 12 x 10 Dining Room 15 x 25 / 15 x 25 Bingo Hall 12 x 26 / 12 x 18 Front Room 15 x 34 / 15 x 34 Front Entry 12 x 8.6		
4. <b>LABOR</b>	280 units × \$12.00	\$3,360.00
Carpet Installation		
5. <b>Misc Installation Supplies</b>	8 units × \$75.00	\$600.00
Carpet Adhesive		
6. <b>Misc Installation Supplies</b>	1 unit × \$100.00	\$100.00
Misc Binder Bars		
7. <b>Freight</b>		\$100.00
Split Freight		
	Subtotal	\$10,010.00
	Sales tax	\$261.40

Little Peanuts Childcare, LLC  
Megan Ballentine, Owner/Provider  
15 Winters Lane Extension  
Alburgh, VT 05440  
802-393-2063  
[littlepeanutschildcarellc@gmail.com](mailto:littlepeanutschildcarellc@gmail.com)

May 16, 2023

Dear Town of Alburgh Selectboard,

My name is Megan Ballentine and I am the owner and provider of Little Peanuts Childcare, LLC in the Village of Alburgh. I opened my business on January 3, 2023 and became a Vermont Registered Family Child Care Home Provider on March 12, 2023. One of many purposes for me opening a child care in our town is because there is such a need for the service in our community. I myself was losing daycare within our town because our only other provider will be closing her doors at the end of June of this year. Many families have been impacted with the need for quality child care in our town. I am hoping to be able to help change lives and help families with the service that I am offering.

My purpose of applying for ARPA funds is to be able to expand our outdoor play area with safe and durable playground equipment as well as add safety to our stairs in our home. I currently have 5 children in my care and more children will be attending this summer with very little outdoor equipment and funds to purchase more.

I plan on using the funds to purchase a Lifetime swing set, Teeter totter, Portable Basketball hoop, Soccer Net, Little Tikes Playhouse, Rubber Mulch for the playground, and Railing and gate for the stairs inside the home. I am seeking a grant for \$8,241.56 to cover the cost of these items. As a new business owner I have exhausted my funds to get my inside ready this winter and therefore seeking for extra funds to help get the outside play area ready for summer for the children in the child care.

Playgrounds are essential safe spaces where children can be themselves and express their fun-loving nature while developing crucial cognitive, physical, social and emotional skills. A new play area will allow the children in my care to explore and learn and engage in more free play. Having the different structures and space will give the children the freedom to choose what they would like to play. The CDC recommends that children should have at least 60 minutes of moderate to vigorous physical activity every day and the playground equipment will allow the perfect place to get this done.

Thank you for your time and consideration,  
Megan Ballentine



## Proposal To Alburgh ARPA Committee Revitalization of the Alburgh Town Park

### Introduction

The Alburgh Recreation Committee with support from the Islands Pickleball Association submits the following ARPA proposal to revitalize the Alburgh Town Park located behind the Islands in the Sun Senior Center on Main St. Basically, the proposal is to pave the skating rink for winter use and build three pickleball courts within the rink for summer use. Providing year-round use of the skating rink would benefit Alburgh residents of all ages.

### Proposed Project

This ARPA proposal has been subdivided into a Base Plan for the skating rink and pickleball courts and Lighting and Playground Options below; the proposed project budget is also included.

#### Base Plan – Skating Rink/Pickleball Courts

The Base Plan is to pave the skating rink and build three new pickleball courts within the current skating rink space. This newly paved surface within the skating rink would provide multiple uses in addition to pickleball in the summer and skating in the winter.

The skating rink boards would be disassembled and stored on-site. The current gravel rink surface will be graded and compacted in preparation for paving. To fit the three pickleball courts within the skating rink, the rink footprint and corresponding boards would expand from its current size of 60' x 90' to 64' x 104'. Additional rink boards will be added to the existing boards to provide for the expanded size and repairs will be made to restore the existing boards as needed. Once the paving is completed, the skating rink boards would be reinstalled. The attached Base Plan photograph/drawing illustrates the three new paved pickleball courts within the skating rink footprint. Lining of the pickleball courts would be done by the Islands Pickleball Association members.

#### Lighting and Playground Options

In addition to the Base Plan for the skating rink and pickleball courts, this plan has included options for adding lighting to the rink and another option for replacing the current swing set with expanded jungle gym and/or other playground equipment.

#### Budget

The following is a summary of the budget totals:

Base Plan – Skating Rink/Pickleball Courts	\$ 75873
Lighting Option (Allowance)	\$ 5250
Playground Option (Allowance)	\$ 35000

A more detailed budget is attached. The following is a list of cost reduction options that would be considered before/during construction:

- Costs could be reduced by utilizing Town road crew(s) for some grading and fill work.
- Paving costs could be reduced by linking court paving with Town paving contract.
- Labor costs could be reduced using volunteer labor to dismantle/reassemble skating rink boards.
- Installation costs of playground equipment could be reduced by using volunteer labor.

## **Timeline for Execution**

After the ARPA funds are awarded, the paving contractor would be secured for the spring/early summer of 2024. This would allow time for the dismantling of the skating rink boards and the grading of the rink surface. The purchase and installation of any playground equipment is not tied to the paving and construction, but would be dependent upon the manufacturer's lead time. Delivery and installation of the playground equipment is also anticipated in the spring/early summer of 2024.

## **Project Justification**

Currently, the skating rink is used only during the winter months as the surface does not lend itself to summer activities. Alburgh residents have hosted Introduction to Pickleball clinics in both 2022 and 2023 in the parking lot of the Islands in the Sun Senior Center that has been lined with 2 pickleball courts. In both years, the number of attendees has exceeded the 2 courts which can handle only 8 players. To date, pickleball play in the Champlain Islands has experienced an 85% growth. These are both indicators of the growth of the sport of pickleball in Alburgh, in the Champlain Islands, and around the world. Use of the Senior Center parking lot places some restrictions on when pickleball can be played as well as safety concerns with no boundaries to stop balls from rolling towards Route 2. Relocating Alburgh's two parking lot pickleball courts, and adding another court, will help address the tremendous growth of pickleball while providing a safer environment for players.

With the 3 new pickleball courts located within the skating rink boards also provides an opportunity for the Alburgh Recreation Committee with support of the Islands Pickleball Association to sponsor summer pickleball camp(s) for children, ages 8-12 and young adults, ages 13-18.

The newly paved surface within the skating rink could provide multiple uses in addition to pickleball play in the summer and skating in the winter. The pickleball nets will be portable so there will be numerous uses for a wide-open 64' x 104' paved surface right off Main St. in Alburgh.

The current playground equipment is limited to a single set of three swings. As part of this park revitalization project, the swing set would be replaced with a commercial playground set including slides, swings and climbing ramps. The new equipment would be targeted at children 5-12 years of age.

## **Proposal Submission**

The Alburgh Recreation Committee with support of the Islands Pickleball Association respectfully submit this ARPA proposal to improve and revitalize the Alburgh Town Park. We believe the combination of a lighted, year-round, multi-purpose paved area within the ice-skating rink plus the addition of new playground equipment would make significant improvements to this Alburgh Town Park for use by Alburgh residents of all ages.

If you have any questions, please contact the Alburgh Recreation Committee.

Alburgh Recreation Committee:

Jenn Fenn	Christie Kraemer
Nick Smith	Miranda Tatro

Islands Pickleball Association, Tim O'Reilly, President



**Detailed Budget Proposal - Alburgh Town Park Revitalization**

Base Plan - Skating Rink/Pickleball Courts

3 New Paved Pickleball Courts on Upgraded Hockey Rink 64'x104':

	Quantity	Unit	Unit Price	Total
	6700 sf			
Engineering and Permit Fees	1 LS		\$ 2,500.00	\$ 2,500.00
Stabilized Construction Entrance	24 CY		\$ 50.00	\$ 1,200.00
Silt Fence	200 LF		\$ 5.00	\$ 1,000.00
Barrier Tape	120 LF		\$ 2.00	\$ 240.00
Disassemble and Stockpile Existing Ice Skating Boards (300')	1 Allowance		\$ 3,000.00	\$ 3,000.00
2" Strip and Rough grade	50 CY		\$ 25.00	\$ 1,250.00
12" Crushed Gravel Fine around perimeter + shim	90 CY		\$ 60.00	\$ 5,400.00
Finegrade	6700 SF		\$ 0.35	\$ 2,345.00
3-1/4" Bituminous Pavement	135 Ton		\$ 225.00	\$ 30,375.00
Hand Paint Pickleball Lines	3 Sets		\$ 250.00	\$ 750.00
New Portable Rolling Nets	3 Sets		\$ 400.00	\$ 1,200.00
Restripe Existing Parking Lot	1 LS		\$ 1,000.00	\$ 1,000.00
Reset, Repair, and Add To Ice Skating Boards	1 Allowance		\$ 10,000.00	\$ 10,000.00
Mobilization, General Conditions, and Cleanup	1 LS		\$ 12,000.00	\$ 12,000.00

Base Plan Sub-total  
Contingency

\$ 72,260.00  
\$ 3,613.00  
**\$ 75,873.00**

**Base Plan - Total Construction Budget**

The Alburgh residents that put together the above budget met onsite with two construction professionals; one is a partner in O'Leary-Burke Civil Associates (the firm that did the drawing/sketch) and the other professional retired as Vice-President and Chief Estimator for Munson Earthmoving Corp. All were involved in taking measurements and digging test holes onsite to determine the existing base conditions so as to determine the amount of material(s) needed thereby attempting to make the estimates as accurate as possible. We would be willing to meet onsite with Alburgh Rec Committee members and/or select board members to discuss the plans and estimates in more detail.

Lighting Option  
(Electrician's labor is being donated)

1 Allowance	\$ 5,000.00	\$ 5,000.00
Lighting Option Sub-total		\$ 5,000.00
Contingency	5%	\$ 250.00
<b>Lighting Option - Total Construction Budget</b>		<b>\$ 5,250.00</b>

Playground Option  
Playground Allowance

1 Allowance	\$ 35,000.00	\$ 35,000.00
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**Grand Total (Base Plan, Lighting Option, Playground Option)**

**\$ 116,123.00**



AVFD

4-2

**Gotshall Heating Service LLC**

PO Box 392  
39 McCoy Woods Rd  
Alburgh, VT 05440 US  
802-796-3490  
gotshallheatingservice@gmail.com

**Estimate**

**ADDRESS**

Alburg Volunteer Fire  
Department  
60 Firehouse Rd  
Alburg, VT 05440  
United States

**SHIP TO**

Alburg Volunteer Fire  
Department  
60 Firehouse Rd  
Alburg, VT 05440  
United States

**ESTIMATE # 1497**

**DATE 08/14/2023**

**EXPIRATION DATE 09/14/2023**

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Samsung 36K BTU outdoor units	5	1,636.53	8,182.65T
	Samsung 36K BTU indoor heads	5	1,091.02	5,455.10T
	Lineset 3/8"	5	115.41	577.05T
	Lineset 5/8"	5	198.75	993.75T
	Mini Split Cable per FT	1	518.64	518.64T
	Mini-Split Wall Bracket	5	326.40	1,632.00T
	AC harness 6' with plastic connectors	5	35.89	179.45T
	Non-Fuse 60 AMP pullout disconnect	5	32.80	164.00T
	Wifi Adapters	5	250.00	1,250.00T
	Samsung 48K BTU outdoor unit	1	3,164.34	3,164.34T
	Samsung 9K BTU Cassette	2	540.05	1,080.10T
	Samsung 12K BTU Cassette	1	556.01	556.01T
	Samsung 18K BTU Cassette	1	782.49	782.49T
	Fascia Panel	4	285.17	1,140.68T
	Lineset 3/8 x 164	1	397.75	397.75T
	lineset 1/2 x 50	1	159.33	159.33T
	lineset 1/4 x 164	1	278.91	278.91T
	AC harness 6' with plastic connectors	1	35.89	35.89T
	Non-Fuse 60 AMP pullout disconnect	1	32.80	32.80T
	Mini Split Drain hose & PVC Drain	1	300.00	300.00T
	Cover Guard White	12	41.46	497.52T
	Cover Guard Fittings	1	194.16	194.16T
	Labor	1	9,000.00	9,000.00
			<b>SUBTOTAL</b>	<b>36,572.62</b>

THANK YOU FOR YOUR BUSINESS & HAVE A GREAT DAY!  
30 DAYS PAST DUE: 1 1/2% WILL BE ADDED. Customer agrees to pay all cost of collection including attorney fees.

4-8

TAX  
TOTAL

0.00

**\$36,572.62**

Accepted By

Accepted Date

**THANK YOU FOR YOUR BUSINESS & HAVE A GREAT DAY!  
30 DAYS PAST DUE: 1 1/2% WILL BE ADDED. Customer agrees to pay all cost of collection including attorney fees.**





**PROPOSAL FOR ENHANCEMENTS TO RECREATIONAL TRAILS AND BEACH ASSETS OF ALBURGH USING ARPA FUNDS**

**ALBURGH RECREATIONAL TRAILHEAD (Alburgh Industrial Park Road)**

1 - 4 sided kiosk	\$12,000
(History of Alburgh, History of Railroad, History of Rail Trail/VAST)	
1 – recycled picnic table	1,838.00
1 – recycled plastic trash can	300.00
1 – bench (Mo Theoret)	<u>250.00</u>

\$14,388

**EAST ALBURGH BEACH/PICNIC AREA (Trestle Drive)**

1 – mini kiosk	1,800.00
(History of Alburgh, railroad)	
1 – bench (Mo Theoret)	250.00
1 – recycled plastic bike rack	692.00
1 – recycled plastic picnic table	<u>1,838.00</u>

4,580

**EXTENSION OF THE ALBURGH REC TRAIL THROUGH THE 90+ ACRE PARCEL OWNED BY THE ALBURGH DEVELOPMENT CORPORATION (contingent upon transfer of ownership) (this is 1 section of the proposed trails totaling .62 miles connecting the Rec Trail and Alburgh Industrial Road)**

2 – trail signs (1 at each entrance/exit of trail)	3,000.00
9 – confidence markers	18.00
Bog bridges	1,480.00
Boardwalk	15,200.00
Design and consultant	<u>5,000.00</u>

25,400.00

**TOTAL FOR ALL PROJECTS**

**44,368.00**

Alburgh is home of the Alburgh Recreational Rail Trail which is approximately 2.9 miles. The Trailhead is located in the center of Alburgh on the Industrial Park Road. This trail is a four season rail-trail that starts in the center of Alburgh and heads east through the Mud Creek Wildlife Management Area ending on Trestle Road in East Alburgh. The terrain is mostly flat and perfect for bicycling and walking. During the winter months this Trail is part of VAST Trails (Vermont Association of Vermont Travelers).

The Alburgh Sno-Springers are an integral part in maintaining the Alburgh Recreational Rail Trail providing trail trimming of brush and grooming during the winter months.

There are 2 "unknown" town-owned beaches/picnic areas that add to the beauty and recreational assets of the Town of Alburgh: Center Bay beach/picnic area and East Alburgh beach/picnic area.

By providing enhancements to these recreational assets of the Town; residents and tourists will be able to enjoy the local beauty that Alburgh has to offer.

Additionally, a grant was received to conduct a wetland delineation on the 60+ acre parcel of land owned by the Alburgh Development Corporation to determine viability of development. During this process it was determined that the acreage is not suitable for development. Therefore, a process began to develop a proposal for recreational hiking trails. The 3 proposed hiking trails are approximately 1.25 miles in length connecting the Alburgh Industrial Park Road to the Alburgh Recreational Trail via a boardwalk. This proposed hiking area would feature bog bridges, a boardwalk, observation areas and benches. Among other things, this proposed hiking area features a vast array of wildlife including deer, turkey, birds and a wide variety of plant life and vernal ponds.

Memorandum for: Town of Alburgh Select Board

Subject: Request for American Rescue Plan Act (ARPA) Funds

From: American Legion Post #60  
Alburgh, VT

Dear Members of the Board,

American Legion Post #60 respectfully requests federally allocated ARPA funds to help purchase land adjacent to our existing facility. Post 60 has been interested in expanding our footprint for years as we believe acquiring property to either the north or the south of our building will help us fulfill our service mission which involves support to active duty and reserve military personnel, veterans and their families, and our local community.

An adjacent property acquisition would allow us to expand on the services our Post is already providing to the community that would not be present otherwise. Post 60 is one of only a handful of places that provide food with an attached social component in Alburgh. We rent the building out for many organizations at very reasonable rates, sometimes doing it at no cost. We rent it out for fundraisers, wedding celebrations, funeral gatherings, retirement receptions, and birthday celebrations. We are one of the limited places with the space for the community that has the physical space to hold such events. Additionally, we give back to the community with monies for various benevolent causes in town.

Our vision for expansion includes increased parking space for all events and the ability to use the paved parking lot for events like the farmer's market we just agreed to sponsor as a regular, seasonal event for the community starting this summer. In addition to the Alburgh Farmers Market, this parcel of land has the potential to host other planned events including entertainment events, as well as horseshoe and pickle ball tournaments all located conveniently within central Alburgh.

We are aware of the significant demand for farmers markets in the area, and many of the other activities have either been held at various places in town or on private land that could be centralized at our facility. Additionally, Alburgh is a very Veteran centric town and services for them could be expanded here.

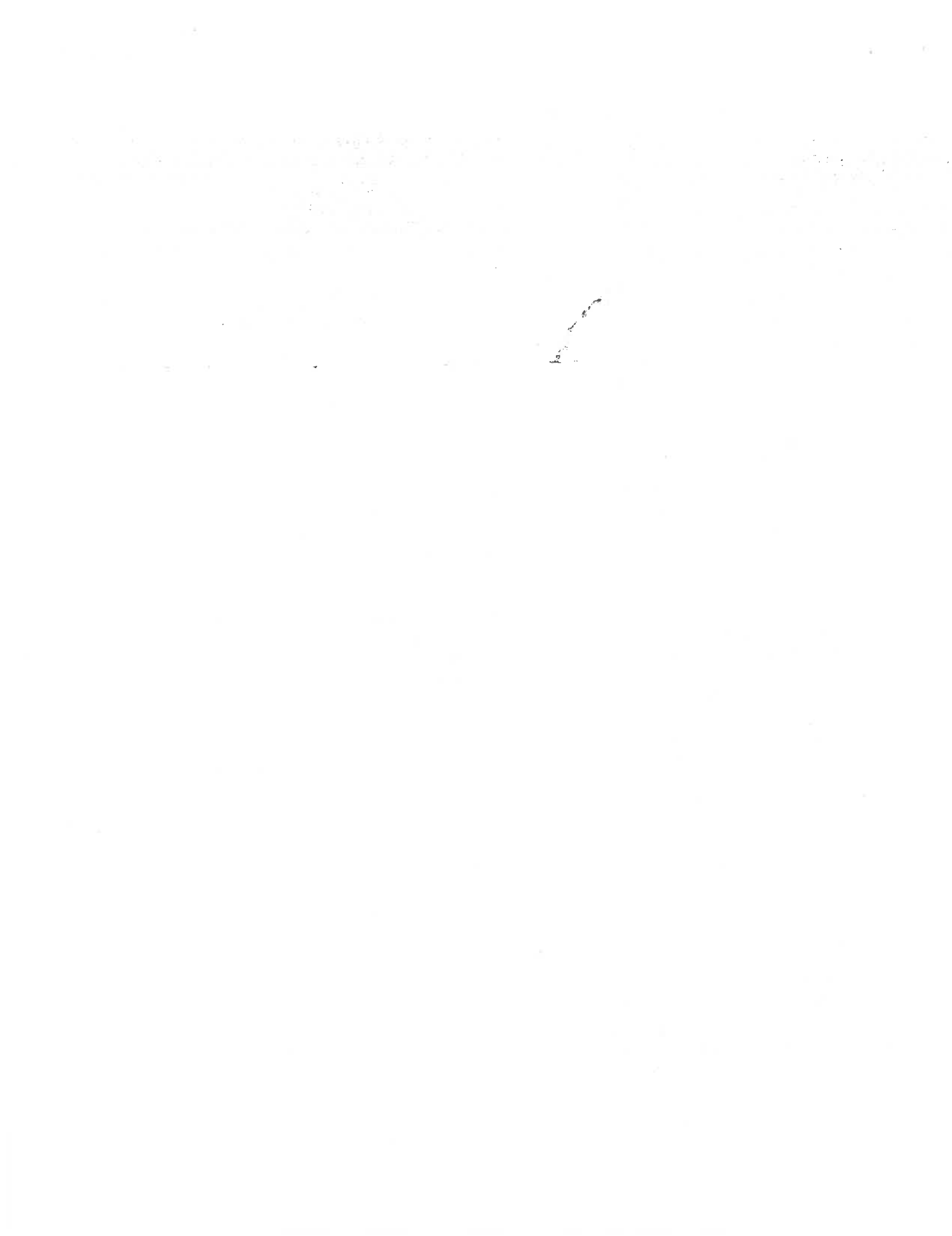
The bottom line is that this purchase would be a win-win for the Town and the Legion. We'd ask for your support in this endeavor and are seeking \$50,000.00 for this purchase.

I can be contacted by phone at: 802-881-7835 or email: [falcon83@comcast.net](mailto:falcon83@comcast.net)

Kindest Regards,



Michael R. Morgan, 2<sup>nd</sup> Vice Commander  
Landon-Creller Post #60, Alburgh



7-1



**Alburgh Rescue, Inc.**  
60 Fire House Road  
Alburgh, VT 05440  
Phone: (802) 796-3402 Fax: (802) 796-3162



9/21/2022

To Town of Alburgh Select board

As you are aware, Alburgh Rescue, Inc. will be splitting from the Alburgh Fire Department as of October 1, 2022. With that split, the Rescue Department will be in need of startup funds. They are looking to purchase equipment and supplies that are currently in need of updating, namely the ZOLL machines, a new AED, radios and pagers. They will also be performing and attending trainings in order to maintain certifications. Alburgh Rescue, Inc will also be seeing an increase in insurance costs since they will no longer be under the Fire Department umbrella.

Alburgh Rescue, Inc. would like to apply for \$50,000 in the available ARPA funds with the Town of Alburgh.

Please let me know if you have any questions.

Thank you

Margret Brescia

Treasurer, Alburgh Rescue, Inc



08/16/21

VILLAGE TRUSTEES

- Cheryl Dunn, Chair
- Angela Champagnac
- Herbert Durham
- Heath Bovat
- Noah Arnold

SELECTBOARD

- Josie Henry (Chair)
- Russell Duchaine (Vice-Chair)
- Chuck Pease
- Shawn Creller
- Nicholas Palmer

TOWN OF ALBURGH

1 North Main St, Suite 2

Alburgh, Vermont 05440

Phone: (802) 796-3763

Subject: Request to Village & Town of Alburgh for funds from the American Rescue Plan Act (ARPA).

Dear Alburgh Trustees & Selectboard,

Thank you for your support of Phase 2, South Alburgh Fire District #2. The engineering firm selected by SAFD#2 (Dubois & King) is in the process of completing the final design. This project is truly enabling and poised to offer the possibility of safe drinking water to a large portion of the Town of Alburgh – see the blue line on page 2 (option 1).

The project's "Basis of Design" was completed August 31, 2018 and included cost estimates as well as forecasts for the number of customer ERU's (Equivalent Residential Units) expected. During subsequent discussions with our neighbors, it came to our attention that, although major health risks existed with current water systems (both well & lake), a number of households would NOT be able to hook up, strictly due to cost. Our goal is to match Phase 1 & be less than \$90/month.

Recent events give our Team significant reason to be concerned with escalating costs & our ability to complete the project:

1. Requirement to add a chlorine pump station (~\$100K), see page 3
2. Fuel prices, a major component in all construction projects, up 50% in past 7 months
3. Inflation, all materials have experienced recent rise in prices, Ex. lumber is up by 400%
4. Reduced # of ERUs, some Customers just can NOT afford (hook-up cost & monthly rate).

We are writing today to request a portion of the funds provided by the Federal Government under the ARPA be set aside to aid SAFD#2 in the completion of this important project. Specifically we are requesting \$450K for:

Amount	Purpose
\$100K	Chlorine Pump Station (recent studies confirm need)
\$200K	Inflation off-set (bids are 3 years old, not reflective of current environment)
\$150K	Block Grant \$10K each to 15 low income residents to enable "hook up". <i>Note: We are in contact with Sen. Bernie Sanders office to explore "sustaining funds".</i>

Sincerely, SAFD#2 Prudential Committee:

  
John Fitzgerald, President

  
Alton Bruso

  
Tony Speranza

8-1





9-1



# ALBURGH FIRE DISTRICT #1

250 Christopher Road  
Alburgh, VT 05440

January 5, 2022

Town of Alburgh Selectboard  
Alburgh Town Office  
1 North Main Street  
Alburgh, Vermont 05440

Subject: American Rescue Plan Act (ARPA) Funding

Dear Selectboard Members:

Last July 2021, we submitted a letter of application for funds under the American Rescue Plan Act. A copy of that letter is attached.

In the interim, we have been able to firm up our funding needs under this program (repair or replacement of aging infrastructure, compliance with State-required improvements to mitigate the effects of climate change, revenue lost during the pandemic).

In 2021, our wastewater backwash system (built in 2001) failed and required major repair (\$15,000). This unexpected expense depleted our reserve fund, leaving us with an operations maintenance shortfall (\$5000 to clean our wet wells due in 2022 – a State-ordered requirement every 5 years).	\$15,000
Our water plant infrastructure is already 16 years old, and our filtration equipment is beginning to fail. This year, we will need to purchase and install two new pressure tanks (\$4,150). Estimate is attached.	\$4,150

Prudential Committee: ♦ Angela Prefontaine (Clerk) (802) 829-0854 ♦ Sara Barrette (Treasurer): 802-796-4838  
♦ Ron Haskell 802-796-4093



In late 2021, our Siemens "totalizer" flowmeter failed and we are awaiting delivery of a new head. Quotes attached.	\$4,085
In 2016, drought conditions resulted in a "Do Not Drink" order when our water source (Missisquoi Bay) fell to unheard of levels, severely affecting our water quality. The State issued a violation, ordering us to build an alternate water intake. At this time, AFD#1 remains out of compliance for lack of funds to begin the draft-design phase (\$7,000) of such a major project and even qualify for a loan from the State Drinking Water Revolving Fund (cost as yet unknown - potentially \$50,000).	\$7,000
AFD#1 is also out of compliance with a State mandate to have standby power (estimated \$35,000).	\$35,000
In addition, secondary to the COVID pandemic, several of our customers have fallen behind on their water bills (\$8,800). A few were able to take advantage of the renters and homeowners assistance programs, but others did not. Lost revenue.	\$8,800
<b>FUNDING NEEDED</b>	<b>\$74,000</b>

Respectfully submitted,

For the Alburgh Fire District#1  
Prudential Committee

Encl.:



Town Clerks Office of Alburgh  
1 North Main Street  
Suite #1  
Alburgh, VT 05440  
802-796-3468

21 December 2022

To the Selectboard of Alburgh,

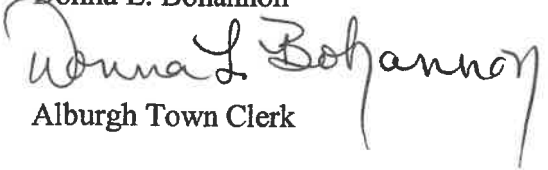
As the Town Clerk I am asking that you consider allocating and budgeting some of the ARPA funds to the town office for digitization of the land records.

Attached is a quote from Cott Systems, who we currently use for recording new records.

We would like to have Cott come in and put all of our land record books on the Cott System for title searchers to be able to access the records from their offices. They would have to pay a fee to use the service and it would be a good move for preserving the records of the town.

Thank-you for your time and consideration of this request.

With kind regards,

Donna L. Bohannon  
  
Alburgh Town Clerk



10-2  
Mark R. Kirk | Sales Account Executive  
Cott Systems, Inc. | 2800 Corporate Exchange Dr., Ste.300 | Columbus, OH 43231  
d) 860-429-4409 m) 860-428-1310 f) (614) 847-3737  
e) [mkirk@cottsystems.com](mailto:mkirk@cottsystems.com) | web) [www.cottsystems.com](http://www.cottsystems.com)

From: Mark R. Kirk <>  
Sent: Monday, August 1, 2022 8:32 AM  
To: 'Donna Bohannon' <[dbohannon@alburghvt.org](mailto:dbohannon@alburghvt.org)>  
Subject: RE: Quote request

GM Donna,

Got this from Cott on Friday:

*"We understand in many cases officeholders must request funding from their county's administrative offices before formalizing agreements to move forward with special projects. As such, Cott would like to provide to you with a budgetary estimate for the project outlined below.*

*The following estimate was prepared based solely on minimal information gathered from a preliminary review of your records. A full comprehensive survey will be completed prior to the presentation of a firm price and formal proposal. The Cott team will be happy to prepare the formal proposal once funding is approved and the project scope is finalized.*

*Backfile Scanning, Import and Link Images to Index Data*

1. Land Records. (124) loose volumes 36-159
2. Images. 68,200

*Backfile Scanning, Import and Link Images to Index Data*

3. Land Records. (35) bound volumes 1-35
4. Images. 21,000

*Historical Indexing*

5. Land Records. (124) volumes 36-134
6. Instruments. 15,543

*Based on the above, we estimate that the project could cost from \$81,900 – \$89,800 and \$35 – \$40 per month.*

*Based ONLY on volumes 47 – 159 for scanning and 47 – 134 for indexing, we estimate that the project could cost from \$60,700 – \$66,800 and \$20 – \$25 per month."*

Donna, I'm planning on being there late morning this Wednesday to spend some time verifying or refining this information.

Best,

Mark R. Kirk | Sales Account Executive  
Cott Systems, Inc. | 2800 Corporate Exchange Dr., Ste.300 | Columbus, OH 43231