



ALBURGH SELECTBOARD MEETING MINUTES

10/23/2023 – 6:00pm

6:00 pm – Call to order – Josie Henry called the meeting to order at 6:03pm

6:05 pm – Adjustments to the Agenda

- Add: Transfer Station Employee Callouts
- Move Alburgh Family Clubhouse up in Agenda.

6:10 pm – Minutes from last meeting

- Elliot Knight motioned to accept the meeting minutes as written. Donna Boumil seconded, all in favor, so moved.

Alburgh Family Clubhouse:

- Lorretta Knight provided a status update for the Alburgh Family Clubhouse. To date, they have raised 1.5 million dollars for the project, but stress they need a lot more to complete.
- Expecting to break ground in February, with an expected opening of Sept 2024
- The facility will accommodate 62 students and provide numerous local jobs. AFCH Board of Directors is requesting \$100,000 in ARPA funds to help reach their budget goal.

6:15 pm – Department / Committee Updates

- Highway Department
 - Quote for delivery of Deicer Salt – discussion by the board on the quote for the Deicer Salt. Josie motioned to accept the quote as presented. Elliot Knight seconded, all in favor, so moved. Town Administrator to sign quote and send back to Cargill.
- Transfer Station
 - KNS Tire Invoice – historical invoice located; irregularities noted in inventory system of tires. Discussion by the board.



- Board discussion on an old invoice dating back two fiscal years. Town Clerk found the invoice and reached out to company to confirm it is unpaid. No other bills have ever been received highlighting any past due balances. Board to place this issue on hold pending further information.
- Forklift in need of repair – contractor has been contacted by TS Manager
 - Brief board discussion
- Town Office
 - Board discussion on probationary period for Assistant Town Clerk
 - Donna Boumil motions to increase the wage of the Assistant Town Clerk by \$1/hr effective 11/01 at the completion of the probationary period.
 - Town Clerk to track status of budgeted payroll for Ass. Town Clerk and adjust work hours accordingly.
 - No applications received for Transfer Station Attendant. Town Administrator to schedule an interview with Jonathan Driver for the position of Transfer Station Attendant (fill-in). Jonathan served in the role a few weeks ago during a challenging staffing period.

6:45 pm – New Business

- Local Board of Health – Intent to seek a Health Order by the Town Health Officer, discussion of case.
 - The Town Health Officer briefed the board on a Rental Housing Inspection conducted at the request of the tenants. Numerous Rental Housing Code violations were noted in the report.
 - Matthew Aldridge was present to refute the Health Order stating that he has not received rent since May. GISD has issued an eviction notice to the tenants, and they are to vacate by 11/1. After which, Matthew plans to remove or fix the trailer.
 - The Local Board of Health opted not to issue a Health Order against Mr. Aldridge.
- BRIC Grant Funding Application – Development of a Local Hazard Mitigation Plan
 - Town Administrator provided background on BRIC-21 grant funding. The application is awaiting a signature.
 - BRIC-21 would award the town ~\$11,000 in funds with a ~\$3,000 match from the Town to assess and develop a Local Hazard Mitigation Plan. With an LHMP in place, the Town would be eligible for increased disaster funding through FEMA should a large-scale disaster affect our community.



- Other towns who have applied report intensive administration work to follow through on grant.
- Town Administrator to follow up with grant office and report back to the Selectboard. Vote on issue at next Selectboard Meeting.

7:15 pm – Old Business

- Urban Forestry Grant – Removal of Ash trees, board discussion on application
 - Information session on 11/16. Discussion tabled until meeting following info session.
 - Grant is a 1:1 match for removal and replacement of Ash trees within a one-mile radius of the Town Center.

7:25 pm – Treasurers Report / Warrants

- The Treasurer presented the treasurers' report. Noting taxes are starting to roll in and the financial situation has improved.
- The Selectboard reviewed and signed the warrant.

7:45pm – Adjourn

- Elliot Knight motioned to adjourn the meeting at 7:45pm, Josie seconded, all were in favor, so moved. Meeting adjourned at 7:45pm.

Tabled Issues:

- Masonic Lease - Elliot Knight working
- Deso Drive Junk complaint - tabled pending update on progress from the Week's
- Salt Shed Grant Application - Pending Research 12/08 Deadline
- East Alburgh Road Health Order - Tabled to Dec 1st
- Speed Study - Truck Route, Center Bay - ongoing, tabled discussion of speed limit change pending results.
- BRIC-21 Grant
- Urban Forestry Grant