

**ALBURGH PLANNING COMMISSION
MINUTES
JULY 18, 2023**

Present: Tom Jacobsen, Brian Tjelta, Erik Ramakrishnan, Renee Crellar, Donna Boumil

Call to Order: 7:08 p.m.

Item No. 1: Erik Ramakrishnan appointed Chairperson and Donna Boumil appointed Vice Chairperson. (M (BT), S (RC), C)

Item No. 2: May meeting minutes approved. (M (BT), S (RC), C)

Item No. 3: Town Plan Kickoff. Emily Kloft of Northwest Regional Planning Commission provided a presentation about the town planning process. The Planning Commission provided feedback about engaging the community, including by conducting community surveys advertised on social media. A draft schedule was provided, and required and voluntary elements were discussed, including forest fragmentation, health equity (including availability of affordable housing), enhanced energy planning, and possible development regulation. The Commission voted to accept the report, invite Emily back to the August meeting, and to devote most of the August meeting to town planning, especially discussion of the prior draft Village Master Plan. (M (ER), S (RC), C)

Item No. 4: Economic Development Subcommittee: Erik provided a report on the May Economic Development Forum.

Item No. 5: Recreation Subcommittee: Tom provided a report after discussing signage for Centennial Park with the Senior Center Board President. The Senior Center Board has voted to approve a large sign on US 2 advertising the Senior Center and Park. The Senior Center is working on a log and website and wants to include its logo on signage. Tom was appointed the Planning Commission's delegate to continue to discuss signage with the Senior Center Board and to come back with a proposal and budget for the Planning Commission's consideration. (M (ER), S (RC) C)

Item No. 6: Erik and Renee were appointed to form a subcommittee to organize grant applications, including for crosswalks and safe routes to school infrastructure. (M (ER, S (BT), C)

Adjournment: 8:35 p.m.