

Planning Commission Minutes
May 16, 2023

Present: Brian Tjelta, Renee Creller, Tom Jacobsen, Matthew LaFleur, Erik Ramakrishnan (vice chairperson)

Item No. 1: Call to order at 7:04 p.m.

Item No. 2: The agenda was approved. (M (BT)/S (RC)/C)

Item No. 3: The minutes were approved as presented. (M (BT)/ S (RC)/C)

Item No. 4: Subcommittees:

- (1) Economic development: Erik reported on upcoming business forum, scheduled for Tuesday, May 30, 2023. A member of the community called and asked about being able to give a presentation about her business and setting up a table to advertise it. Erik asked the group their thoughts on this. The consensus was that the purpose of the forum isn't to be an exposition, but an exposition as a future event would be a good idea. We should, however, put out a table for individuals to leave their business cards.
- (2) Parks & Signage: John Chesarek's May 13 email (attached) was read into the record.

Item No. 5: Item 5c taken out of order without objection: Grants.

- (1) VTrans small infrastructure bike & pedestrian grant (application due June 9, 2023)

Motion (M (ER)/S (BT)/C):

- (1) The Commission supports the concept of enhanced crosswalk infrastructure (i.e., signage and flashing lights) at the existing two crosswalks on US 2 located near the post office and school, respectively.
- (2) The Commission authorizes Tom to contact VTrans regarding the parameters under which VTrans may approve enhanced crosswalk infrastructure in the state right of way.
- (3) Subject to the results of Tom's inquiry, the Commission authorizes Erik to spearhead submission on an application by the due date.

- (2) VTrans scoping grant with funding from Federal Highways Administration:

Motion: Resolved that before the Commission can recommend a grant application for funding for transportation project scoping, the Commission needs to evaluate existing circulation goals in the Town Plan and consider any necessary updates to ensure that projects are aligned to the Town Plan. (M (ER)/ S (RC)/C)

- (3) Discussion re: Building & General Services Grant tabled to a future meeting, date uncertain.

Item No. 6: Town Plan. Erik read a portion of Donna's May 13 email into the record. There was a consensus to dedicate an entire meeting in the future to evaluating the previously unapproved draft Village Plan.

Item No. 7: Correspondence: The Vermont Community Leadership Summit is scheduled for August 15, 2023, at Vermont Technical College in Randolph.

Item No. 8: Motion to adjourn at 8:10. (M (BT)/S (RC)/C)

Attachment #1:

John Chesarek

Sat, May 13,
11:16 AM

to Renee, Matthew, Terry, brian, tomjacobsen13@gmail.com, Donna, me

Sorry to report I will not be at the Tuesday meeting either.

I am still working on the sign project. LCLT agreed the signs would be a good idea for the Alburgh Lakeshore site. It looks like we can place the signs where we want with a few regulations regarding proximity to other state signs, railroad tracks, etc. We should also communicate with the landowners so as not to ruffle feathers. I am hoping Tom will agree to meet with me week after next to look at some options.

John

Attachment #2

Agenda May 16th meeting

Donna Boumil

Sat, May 13,
10:43 AM

to me, brian, tomjacobsen13@gmail.com, John, Matthew, Terry

Good morning everyone,

* * *

1. The contract with NRPC has been signed by the Selectboard. I am the contact person with Erik, Vice Chair as backup. I have attached the contract for your review.

* * *

3. After meeting with Greta and Emily, NRPC and discussing the Town Plan and how to proceed. We discussed the failed Draft Village Plan and that there are good aspects of the plan. So, their suggestion is to review the Village Plan and pull pieces of the plan that would fit nicely into the Town Plan. Remember that the Village is part of the Town and the PC is the planning commission for the ENTIRE town. I have attached a copy of the Draft Plan. Also, I attached a copy of the 2016 Town Plan. I will be talking with Emily regarding the Energy Plan, Transportation Plan and Flood Resilience Plan required for the Town Plan. The Emergency Management Plan is in the hands of Jason Beaulac who was appointed by the SB as Emerg. Mgr. Coordinator. I will follow up with him on his progress.