**NOTICE and AGENDA**

Alburgh Selectboard Regular Meeting

– 4/24/2023 –

The selectboard will meet in the municipal office conference room on Monday, April 24th at 6 PM. The public portion of the meeting can be viewed via Zoom at 504-383-4193.

1. 6:00 PM – Call to Order
2. 6:01 PM – Automated External Defibrillator (AED) Presentation: The Alburgh Volunteer Fire Department (AVFD) and a representative from the Alburgh School Board will be present to accept a donation for an AED for the Alburgh Community Education Center from a local non-profit.
3. 6:15 PM – Call to Order Regular Meeting
4. 6:16 PM – Adjustments to the Agenda
5. 6:18 PM – Approve 4/10 Minutes
6. 6:20 PM – Municipal Department
   1. Poor Farm Road Cemetery Reserve Fund – the Poor Farm Road Cemetery Board has requested the reserve fund in the town’s general fund account for Poor Farm Road Cemetery be closed out.

b. Cleaning and Mowing Bids (tape off any boundaries, or otherwise make visible to mowers)

c. Propane Contract – review the latest propane contract and determine whether bids for

a new contract should be solicited.

d. Green Up Day Planning – Green Up Day is May 6th. Danielle Choiniere is leading the town’s activities

and will update the board on any developments or requests for that day.

e. Health Officer Stipend – clarification on the health officer compensation policy for FY2024.

f. Treasurer Contract – the newly appointed Town Treasurer contract details will be finalized.

g. ARPA Reporting Deadline – April 30th, report due to IRS on status of funds.

h. Town Clerk Office space – municipal officials: access for systems, printers, and resources.

i. Planning Commission contract with Northwest Regional Planning Commission for the Town Plan

1. 7:20 PM – Transfer Station
2. 7:30 PM – Highway Department
   1. New Truck Financing – the board will review the highway surplus, current year budget status report, current vehicle interest rate payments, and financing options to determine how the new town truck will be paid for in May.
   2. Mower – the Road Foreman has requested the board consider purchasing a used mower from Fournier’s Equipment to replace the department’s oldest mower.
   3. Paving Quote – the Road Foreman will present quotes for priority paving projects.
   4. Tree Quote for Poor Farm Road
   5. Radar Speed Feedback Sign – Beth Hemmingway has engaged the state with the speed study results from Route 2 and provided the board with their comments.
3. 8:00 PM – New Topics

a. Request to Cross Dump Road on Horseback

b. Dog Care Complaint

* 1. Garbage/Rat Complaint: DD008
  2. Request for No Alcohol Signs @ Senior Center

1. 8:20 PM – Ongoing Topics
   1. Junk/Nuisance property complaint: DX041
   2. Alburgh Industrial Park Paving
   3. 4th of July Preparations – fireworks and committee updates

11) 8:30 PM – Financials/ Permits

a. Vermont Department of Liquor/Lottery – permit for Vermont Alter Native, 939 US Route 2 South

b. Bank account authorizations

c. Treasurer’s Report

d. Warrants

12) 9:00 PM – Adjourn

**Tabled Issues**

a. Alburg Sno Springers Equipment Storage – the organization is looking for property near the recreation

trail to store the trail maintenance equipment.

Transfer Station – transfer of operations to the Northwest Solid Waste District

b. Surveillance Camera Quotes for Office/Transfer Station

c. HVAC Repairs in the municipal office building – contractor repairs on hold until spring/summer

d. E911 Addressing – a portion of the town was never completed during the E911 conversion over five

years ago. The E911 coordinator is working on the remaining properties.

e. 317 South Main Street - Alburgh Rescue Inc. is interested in procuring the property. The selectboard is

working on a detailed sales offer.

f. Trunk phone system for town office

g. VMERS enrollment for attendant #2