**NOTICE and AGENDA**

**Alburgh Selectboard Meeting**

**11/9/2022**

The selectboard will meet in the municipal office conference room on Wednesday, Nov 9th at 6:00PM. The meeting can be viewed via Zoom at - 504-383-4193.

**MEETING AGENDA**

1. 6:00PM – Call to Order
2. 6:01PM – Adjustments to the Agenda
3. 6:05PM - Minutes from prior meeting
	1. 10/24/2022
4. 6:10PM – Town Office
	1. 2023 Health Care Plan Options – Teri Martineau from Hickok & Boardman HR Intelligence will attend and answer questions on options for employee health care plans for 2023.
	2. Town Administrator duties – update on the transition to ADP.
		* + Payroll approval authorizations process
	3. Office furniture – Assistant Town Clerk/Treasurer desk upgrade.
	4. Alburgh Family Clubhouse checking account – the history and status of this account will. E briefed by Josie Henry. Bottom line is that it was mandated by the state as a condition of the grant for the new childcare center.
5. 6:45PM – Transfer Station
	1. NWSWD – after reviewing the Alburgh transfer station data and operations details, the NWSWD voted to move forward with our request to consider taking over operations. Next steps will be discussed.
	2. Inventory – items for destruction. Shawn Creller will propose a list of items for destruction.
	3. Computer – the attendants require a computer for ADP timekeeping. There is an extra one that can be relocated that can also house the camera software.
	4. Keys for employees – the board will consider authorizing a key for Colby.
6. 7:00PM – Highway Department
	1. Road Complaint – Richard Carey, Little Woods Road - received Nov 3rd
	2. Deer carcass littering – complaint regarding multiple deer carcasses on
	3. Replacement for 2010 dump truck – the board will review a quote and recommendation from the road foreman.
	4. 2014 Dump Truck – undergoing maintenance. Any updates will be briefed.
	5. Schedule for Veterans Day
7. 7:30PM – New Issues
	1. Senior Center – handicap sign and bench relocation request.
	2. Appropriations requests process – the board is receiving Appropriations requests for the next Fiscal Year and will consider VLCTs model policy.
	3. Nuisance property complaints – the board has two complaints about properties that may warrant inspections per the town’s nuisance property ordinance. 1556 Alburgh Springs Road and the property north of the legion on main street.
8. 8:00PM – Old Issues
	1. Executive Session with the town attorney to discuss multiple issues
	2. Municipal Planning Grant – the deadline is Dec 1st. Alburgh Rescue Headquarters has emerged as an option for consideration utilizing the town property on main street.
	3. Town Highway #4 – Alburgh Springs, request for discontinuation.
	4. Selectboard Scribe – one letter of interest received.
9. 8:45PM - Warrants

10) 9:00PM - Adjourn