

TOWN OF ALBURGH
PLANNING COMMISSION
MINUTES AUGUST 16, 2022

Attendees: Donna Boumil, Tom Jacobsen, Terry Tatro, Brian Tjelta, Matthew LaFleur

Absent: Renee Creller, Maurice Theoret, John Chesarek

One vacant seat

- 1) Call to Order: 7:08PM
- 2) Adjustments to the Agenda
 - Benches – add item after Minutes
 - Solar Farm maintenance – add item other business
- 3) Minutes of June 2022 meeting
 - Motion by Brian Tjelta to accept the minutes of the June 21, 2022 meeting;
Seconded by Terry Tatro; Motion carried
- 4) Benches:
 - The benches outside of the Town Office and inside the foyer need to be stained
 - Discussion about the Rec Committee possible doing the staining, but they have not met in 2 years.
 - Donna Boumil previously agreed to stain them but is unable to do so
 - Discussion about getting these stained and placing 2 at the park.
 - The PC decided to stain them at the next meeting before the meeting begins
 - Donna will purchase the brushes at the Island Bargain Barn
 - Donna will copy the packing and instructions of the stain and email to board members
- 5) Municipal Planning Grant
 - Donna Boumil stated that the Municipal Planning Grant (MPG) will be posted on September 1, 2022
 - Discussion ensued as to whether or not the PC wants to apply for this grant to use in preparation and completion of the Town Plan
 - Donna Boumil will present information to the PC at the September meeting for discussion
- 6) Town Plan
 - After much discussion about the importance of a Town Plan, whether or not it was effective to have a Town Plan and follow through of the Town Plan; the PC began to review the existing Town Plan.
 - Materials were distributed for the PC review and use in reviewing and creating a Town Plan
 - The Plan for a Municipality: Required Elements
 - Implementation Report (Chapter 8 of the Town Report)
 - Chapter 1: Purpose, Goals and Action Plan
 - Chapter 8: Implementaion Report was reviewed
 - Items that have been completed have been removed
 - Items that are still ongoing are left on the Report

- Items that need to be edited were left on the Report
 - Based on the Required Elements there are 2 new categories: An Energy Plan and a Flood Resilience Plan
 - The Emergency Management Plan for the Town was discussed
 - Terry Tatro is the Director of the Management Plan
 - Terry has attempted to contact NRPC for a copy of the plan so it may be changed
 - The Plan has not been updated for a couple of years
 - Donna Boumil will contact NRPC, Shawn Coleman and request a digital copy of the plan
 - Lakeshore Park was discussed. There is a Plan or Study that was complete. Donna Boumil will request a copy of this for the PC to review
 - The PC has requested that Donna Boumil contact the Selectboard and request their input in the Town Plan. What does the Selectboard want the PC to work on? The PC is asking for guidance and for a mission of the PC.
 - Next meeting the PC will review a draft of the Implementation Report with changes
- 7) Correspondence - none
- 8) Other Business
- Solar Farms in Alburgh
- Brian Tjelta expressed concern of the lack of maintenance of the 2 solar farms in Alburgh. Four Corners and Route 2 South.
 - Donna Boumil will request the Selectboard to contact the owners and ask that these sites be maintained and cleaned up.
- 9) Adjournment:
- Motion to adjourn by