**NOTICE and AGENDA**

**Alburgh Selectboard Meeting**

**9/12/2022**

The Selectboard will meet in the municipal office conference room on Monday, Sep 12th at 6:00PM. The meeting can be viewed via Zoom at the following link: [https://zoom.us/j/8900988698?pwd=bk1IVXBOMDBzOGE5dWlscGJ4Q0o2Zz09](https://deref-mail.com/mail/client/OOsvuNgWh9E/dereferrer/?redirectUrl=https%3A%2F%2Fzoom.us%2Fj%2F8900988698%3Fpwd%3Dbk1IVXBOMDBzOGE5dWlscGJ4Q0o2Zz09)

**MEETING AGENDA**

1. 6:00PM – Call to Order
2. 6:05PM – Adjustments to the Agenda
3. 6:10PM – Minutes from Prior Meeting
   1. 8/22/22

4) 6:15PM – Department/Committee Updates

* Transfer Station
  + Scale repair, new register update, signs
  + Formal complaint against Dean – review of statements and outcome.
  + Application
* Highway Department
  + Segment work mandated by the state – update and plan discussion.
  + Equipment status and emerging requirements
* Town Office
  + Fire District filing cabinets – working to identify new location within the town office.
  + Phone System – updates on transitioning to a multi-line system.
* Planning Commission

5) 7:15PM – New Business

* Alburgh Rescue – coin drop request.
* Tax rate – the treasurer requests review and approval of the tax rate.
* Delinquent Tax Collector – requests authorization for legal funding and town purchases.
* Rodent complaints – input from the new town health officer.
* Alburgh Bluffs Opening Ceremony – the Nature Conservancy has invited interested board members to attend on September 23rd.
* ARPA Funds Request – from the senior center.
* Traffic Ordinance – request for board review.
* Constable Requirements – review.

6) 7:45PM – Old Business

* Appointment Vacancies – Animal Control Officer and Planning Commission.
* ARPA Advisory Committee – recruitment campaign underway for members.
* Coon Point Road – name change.
* Town Administrator – final deliberations and possible selection.

7) 8:15PM – Budget and Administrative Items

* Treasurer’s report
  + Actuals review and line-item adjustments to cover recent change in health care coverage
  + New highway employee – erroneous overpayment by treasurer
* Sullivan and Powers – paperwork associated with the 2020 audit
* Town Fair – funding for attendees?
* APRA Fund Balance – awaiting confirmation from treasurer to consider IT UPS equipment purchase.
* Credit card statements - review
* Credit Card Policy derived from VLCT’s Model Town Credit Card Policy
* Warrants

8) 8:30PM - Adjourn

**TABLED ITEMS:**

* Coon Point Road - engaged with the state on support for resurfacing.
* Traffic counters - update on engagement with regional planning regarding pneumatic tubes for Route 2 and East Alburgh Road.
* Request for a radar speed feedback sign in the vicinity of the school – pending traffic counter findings.
* Center Bay Road Development – awaiting update from road commissioner/foreman.