**MINUTES**

**Alburgh Board of Civil Authority**

**Board of Abatement Meeting**

**08/18/2022**

**PRESENT:** Elliott Knight, John Goodrich, Armond Premo, Josie Henry, Shawn Creller, Donna Boumil, Elliott Knight, Jim Magner, Cheryl Dunn, and Donna Bohannon (joined briefly via phone).

**GUESTS:** Terry Tatro

**6:08PM:** Meeting called to order by Chair Elliott Knight

**ADJUSTMENTS TO THE AGENDA – No adjustments**

**ABATEMENT REQUESTS:**

1. Champlain Housing Trust requested an abatement of the following:
* CA002A-B ($3,500.89)
* CA002C-D ($723.45)
* LS006A ($886.25)

**Discussion:** According to the clerk’s records, Champlain Housing Trust paid these tax bills on time, but a clerical error led to their placement on the delinquency list. **Motion:** Donna Boumil motioned to abate, Josie Henry seconded, all in favor, motion carried.

1. Andrew Henry requested abatement of $2,794.33 for parcel EA026. Josie Henry recused herself, leaving the board without a quorum. Issue tabled.
2. Brendan Henry requested an abatement of $189.34 for parcel SA079. Josie Henry recused herself, leaving the board without a quorum. The board was able to connect with Donna Bohannon via phone to re-establish a quorum and consider this and the previous abatement request.

**Discussion for EA026:** Land and improvements for this parcel are included in the tax bill for EA030 making this a duplicate charge. **Motion:** Donna Boumil motioned to abate, Shawn Creller seconded, all in favor, motion carried.

**Discussion for SA079:** There was a subdivision of property that delayed this final tax bill calculation. The landowner paid as soon as the bill was received. **Motion:** Cheryl Dunn motioned to abate, Shawn Creller seconded, all in favor, motion carried.

1. Delinquent taxpayer requested abatement of $30.53 for an unlanded building, HR035A.

**Discussion:** Follow-up research indicates the owner is deceased and the structure has been removed. **Motion:** Cheryl Dunn motioned to abate, Shawn Creller seconded, all in favor, motion carried.

1. Alburgh RV Resort requested abatement of $113.97 for a bill associated with an unoccupied area in the campground.

**Discussion:** Structure must have been removed. **Motion:** Josie Henry motioned to abate, Shawn Creller seconded, all in favor, motion carried.

1. Delinquent taxpayer requested abatement of:
* GP050, Stephane Pelchat - $207.59
* GP112, Aglis Piralie - $117.09
* GP126, Belinda Matheson - $56.65/$59.07/$59.02
* GP149, Jason Boisvert - $83.51

**Discussion:** These trailers have been removed and are presumed to be no longer in Alburgh. **Motion**: Josie Henry motioned to abate, Shawn Creller seconded, all in favor, motion carried.

1. Donna Blais requested an abatement of $150.74 associated with GP047.

**Discussion:** The listers confirmed the wrong trailer was assessed. **Motion:** Josie Henry motioned to abate, Shawn Creller seconded, all in favor, motion carried.

1. Paul LaValley requested an abatement of $105.83 associated with GP115.

**Discussion:** The listers acknowledged a lister error and recommended abatement. **Motion:** Josie Henry motioned to abate, Donna Boumil seconded, all in favor, motion carried.

1. Delinquent taxpayer requested abatement of:
* GP 137, Kevin Collins - $95.66
* GP 149, Todd Mable - $154.68
* GP082, Dale Kew - $16.28
* GP067, Josh Emmons - $75.37/$75.30

**Discussion:** These trailers have been removed and are presumed to be no longer in Alburgh. **Motion:** Donna Boumil motioned to abate, Shawn Creller seconded, all in favor, motion carried.

1. Frederick Spenser requested an abatement of $719.56 associated with PX228.

**Discussion:** The tax bill was paid late. The owner had moved, and the clerk’s office did not have a new address on file, so the bill went to the old address. The board agreed that the property owner is responsible for paying the tax bill on time regardless of whether they received it.

**Motion:** Jim Magner motioned to deny the abatement request, seconded by Shawn Creller, all in favor, motion carried.

**ERRORS and OMMISSIONS – None**

**OTHER BUSINESS – None**

**VISITOR INPUT – None**

**ADJOURN –** *At 8:29 Donna Boumil motioned to adjourn – seconded by Connie Boutin – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,

Josie Henry

**Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for date and time to be determined.**