**NOTICE and AGENDA**

**For**

**Alburgh Selectboard Meeting**

**3/28/2022**

The Selectboard will meet in the municipal office conference room on Monday, March 28th at 6:00PM. **To join remotely:***enter this link…*[*https://us02web.zoom.us/j/5043834193*](https://deref-mail.com/mail/client/phEXQ0zY57U/dereferrer/?redirectUrl=https%3A%2F%2Fus02web.zoom.us%2Fj%2F5043834193)

*or dial in via phone:  1-646-558-8656.  When prompted, enter the following Meeting ID    504-383-4193-#*

**6:00PM – Board of Civil Authority Meeting**

**MEETING AGENDA**

6:15PM – Call to Order

6:20PM – Adjustments to the Agenda for Regular Meeting

6:25PM – Minutes from Prior Meeting

·         3/14/2022

6:30PM – New Business

* *Grace Hasselback* – UVM intern introduction
* *4th of July Planning process –* The board will discuss the planning process for 4th of July festivities.
* *Municipal Office Configuration* – the board will discuss reorganizing the municipal office to accommodate the new position approved for July 1st
* *Planning Commission Updates –*Donna Boumil has several updates for the board.
  + *Policies*–
    - Meeting Procedures
    - Procurement
    - Payroll
    - Accounting, Auditing and Reporting Policy
    - Fraud Prevention Policy

Public comments welcome following board discussion on each issue (5 min per issue).

7:00PM – Old Business

* *GSA Agreement – border crossing upgrades at Alburgh Springs.*
* *ARPA Funds –*the board will discuss reporting procedures and next steps for project priorities
* *Missile Base*– the town is working on potentially selling the property.
* *Solar Panel lease at the Missile Base* – board will discuss the status of the lease.
* *Electric Vehicle Charging Station –*Norwick EV has a grant to partner with the town and install an EV charging station. The ideal location will be discussed.
* *317 South Main Street* – the board is deliberating over a way ahead for the property
* *Highway Crew –*the board will discuss the requirements and review applications.
* *Transfer Station Issues*– Hauling fee increase and personnel turnover.
* *Vermont Outdoor Recreation Communities Grant (VOREC) –*Alburgh was not selected.

Public comments welcome following board discussion on each issue (5 min per issue).

8:00PM – Budget and Other Administrative Items

* *Hiring Process for Executive Assistant to the SelectboarD*
* *Municipal Planning Grant change of Municipal Authorizing OfficiaL*
* *Liquor License for Maple Fields*
* *Treasurer’s Report*
* *Warrants*

8:30PM - Adjourn

**TABLED Items:**

* *Nuisance Property Ordinance Associated Complaints*
* *Alburgh Springs Community Hall*– the town is looking for opportunities to restore the historic church.
* *New Town Sign* – the fire department has ordered an electronic sign, using grant funds, that will be placed in front of the municipal building.
* *Speed studies –*speed study updates as available.
* *Lease Agreements Review*– the board will discuss the following lease agreements
  + building lease with the Alburgh Volunteer Fire Departmen
  + Town and Village of Alburgh Agreement for Municipal Office
* *Recreational Rail Trail – hunter safety zones. The Planning Commission is working a recommended way ahead to add safety zones to the rail trail.*
* *Transfer Station – The board is requesting NWSWD take over operations.*