

# MINUTES FROM 07/14/2021 ALBURGH SELECTBOARD MEETING

THE MEETING WAS HELD VIA ZOOM. THE RECORDING CAN BE FOUND BY  
CLICKING THE LINK HERE:

[https://us02web.zoom.us/rec/share/k-  
HpIVCtu1SuXed3LQP7N9cLLS1yDiPJS8n3wbCeHC357KlrW63Yy88TBoOkDohF.tRIszr  
1mZPdl6-3q](https://us02web.zoom.us/rec/share/k-HpIVCtu1SuXed3LQP7N9cLLS1yDiPJS8n3wbCeHC357KlrW63Yy88TBoOkDohF.tRIszr1mZPdl6-3q)

PRESENT: Vice-chair, Russell Duchaine, Chuck Pease, Shawn Creller, Clerk, Donna L. Bohannon

GUESTS (In person)7:00pm – Jerid Creller, Terry Tatro, Kyle Tatro, Carol Behrman, Matthew Lavigne, Bronwyn Proffitt-Higgins, George Boutah, Alton Brusco, Brian Tjelta

GUESTS: (Via Zoom): Chuck Goodling (DuBois & King, Inc), Greta Brunswick (Northwest Regional Planning), Matthew LeFluer, Michael Obuchowski (Vermont Agency of Transportation), Joe Segale (Vermont Agency of Transportation), David Mahoney (Vermont Connections), Mallory Ovitt, Galen Hagen (Dubois & King Inc.), Danielle J. Choiniere

OPEN REGULAR MEETING:

- Meeting called to order at 7pm by Vice-Chair, Russell Duchaine

ADJUST AGENDA (if needed):

- **ADJUSTMENT #1** – Add complaints from Nick Palmer

APPROVE THE FOLLOWING MEETING MINUTES:

- 06/23/2021 REGULAR SELECTBOARD MEETING
  - *Chuck Pease made a motion to approve the minutes from the 06/23/2021 Selectboard meeting as written – seconded by Shawn Creller – all in favor – motion carried*

VISITOR INPUT:

- Terry Tatro requested that the Board approve the two annual resolutions allowing him to hire the attorney of his choice to conduct tax sales and to allow the town to assume the high bid on tax sales if there are no other bids.
  - *Russell Duchaine made a motion to pass the two resolutions allowing Terry Tatro to hire the attorney of his choice to conduct tax sales and to allow the town to*

*assume the high bid on tax sales if there are no other bids – seconded by Shawn Creller – all in favor – motion carried.*

NEW / OLD BUSINESS UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Greta Brunswick – Alburgh Family Clubhouse – update.
  - o Greta reported that they are expected to receive the implementation grant that the clubhouse applied for.
  - o She also reported that the architectural design part of the project is underway now.
  - o The MOU is still in draft form and the school’s attorney is going over it.
  - o Shawn Creller reported that they Clubhouse will be holding a Calcutta on July 31<sup>st</sup> to raise money for the Clubhouse. They are asking for donations.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- I.T Service needed for the office – update.
  - o Another IT company has sent in an estimate for service and the Board was provided that information.
  - o The Board will not take any more estimates and will decide at the next Selectboard meeting which company they will hire for the assessment.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Dubois and King – R.O.W permission needed for SAFD#2 project
  - o Galen Hage from Dubois and King was present to talk about several locations within the Town roadway that will be affected by the second phase of the South Alburgh Fire District #2’s water line addition.
  - o He explained that Middle Road has four locations that will be affected and one on Poor Farm Road.
  - o He presented a map showing each of the locations and explained what the proposed process will look like.
  - o He is asking for permission from the Selectboard to disturb the road in five locations.
  - o Russell Duchaine, as Road Commissioner met with Dubois and King on sight and explained that he did not see any reason not to grant them permission for the locations that they visited.
  - o The Board will make a final decision at the next regular Selectboard meeting.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Autonomous Vehicle – presentation –
  - o Joe Segale from the State of Vermont agency of transportation presented a slideshow about autonomous vehicles and explained that the state will be asking municipalities to authorize testing of these vehicles within their town.

- o This will be removed from the agenda until further notice.
- Selectboard letters of interest to be opened – (added 06/12/2021)
  - o 4 letters of interest were submitted
    - Jan Tatro -
    - Alton Brusco –
    - Ryan Savage –
    - Josie Henry –
  - o Each of the letters was read by vice-chair, Russell Duchaine.
  - o Interviews will be scheduled for 6pm on 07/28/2021.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- ARPA Funds – (added 06/12/2021 per request) –
  - o Josie Henry suggested that the Board consider devising a plan for spending the funds once received.
  - o There was not a lot of discussion on this topic.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Fireworks – letter of welcome extension requested –
  - o Matthew Lavigne was present to ask that the Selectboard extend the letter of welcome.
  - o Currently the letter has an end date of November 30<sup>th</sup>, 2021.
  - o Matthew is asking for a ten-year binding permit.
  - o He explained that they are considering purchasing property in Alburgh and would like to know that they have a more secure (longer) permit.
  - o The Selectboard members that were present want to include the missing members in that decision.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Fireworks permitting - update
  - o No update – this will be removed from the agenda until further notice.
- Center Bay Beach – complaint – update
  - o Shawn Creller reported that Cheryl Dunn has been working on this and expects to have more to report in the near future.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Garfield trailer in violation – update –
  - o This complaint falls under the Nuisance Property Ordinance.

- o The Board will take action when the new enforcement officer receives his ticket books.
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Matrix & Broad band – update –
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Northwest Communications Union District (NW CUD) – Update-
  - o Tabled until the next regular meeting, currently scheduled for 07/28/2021.
- Transfer Station topics as needed –
  - o Free/ ½ price dump day will take place on 07/31/2021.
  - o Trash and metal will be free, and C&D and tires will be ½ price for Alburgh residents only.
  - o Prof of residency will be required.
- All-Terrain Vehicles in Bicentennial Park – allowed? – Update
  - o *Russell Duchaine made a motion to order and install two “NO MOTORIZED VEHICLES ALLOWED IN THE PARK” signs – seconded by Chuck Pease – all in favor – motion carried.*
  - o Donna will ask Jason Reynolds to order and install two signs.
  - o This will be removed from the agenda.
- Town owned properties – what to do with them?
  - o 317 South Main St. (Mr. Bells house) –
    - Josie Henry reported that there is a car in the garage and garbage in all of the buildings (the house and outbuildings).
    - *Russell Duchaine made a motion to advertise for bids on cleanup of the property to include removal of vehicles (car and camper), trimming of overgrowth, including removal of debris, removal of all garbage from property and general cleanup of property – seconded by Shawn Creller – all in favor – motion carried.*
    - Donna will place an ad in the Islander every other week for the next several weeks.
    - She will also post the information on the town webpage, Front Porch Forum and the town Facebook page.
    - Bids will be due at the Town Clerks office by 5pm on August 11<sup>th</sup>.
    - Bids will be reviewed at the regular meeting on that same night.
    - Tabled until the regular meeting scheduled for 08/11/2021.

- o 12 Brown Road – Alburgh Springs Community Hall –
    - Josie Henry will research the possibility for grant opportunities to help restore the building.
    - Tabled until the next regular meeting, currently scheduled for 07/28/2021.
  - o *Russell Duchaine made a motion that the Selectboard discontinue Zoom as an option for attending the meetings – seconded by Shawn Creller – all in favor.*
  - o Zoom will no longer be an option for attending the Selectboard meetings unless the need arises again.
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- APPROVE INVOICES –
    - o All invoices approved and signed.

ADJOURN:

- *At 9:40 PM Russell Duchaine made a motion to adjourn – seconded by Chuck Pease – all in favor – motion carried – meeting adjourned.*

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 07/14/2021.