

MINUTES FROM 11/12/2019 SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball @ 6:15pm, Vice-Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Danielle Choiniere, Terry Tatro, Carol Behrman, Damien Henry, Susan Millman

6:00pm – TRANSFER STATION TOPICS - use of “resident” stickers, price changes, and whether or not to re-create a “foreman” position.

- Meeting called to order at 6:00pm by Vice-Chair, Cheryl Moomey
 - The topic of using resident stickers was discussed first.
 - It was agreed that the stickers would be given out from the Town Office, two stickers per household would be given to residents of Alburgh and there would be no fee for the stickers. Proof of residency will be necessary.
 - Clerk will create a window cling for approval by the Board.
 - The next topic for discussion was if a foreman is needed at the Transfer Station.
 - It was agreed by the Board that there is not a need for a Foreman. The two employees are equal and will work together with the Board and the Clerks office on matters that pertain to the Transfer Station.
 - The scales at the Transfer Station were discussed. There has been discussion in the past about purchasing “drive-on” scales for the purpose of weighing C&D as well as trash.
 - This discussion will resume at the next Board meeting scheduled for 11/26/2019.
 - Lee Kimball added that there a lot of unnecessary stuff in the various buildings, including the office, the shed and the hazmat building.
 - He suggested that the Board help determine what can be eliminated and disperse the items as necessary.
 - Several Board members volunteered to help with the elimination.
 - Transfer Station topics discussion will resume at the next Board meeting, beginning at 6:30pm.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019 but will begin at 6:30pm.

6:30pm: Bill Baron - Emerald Ash Borer information –

- Bill Baron was present to explain that Emerald Ash Borers have been found in Grand Isle county and to talk about the destruction that they create.
- He presented a slide show that explained what they are, what they effect and how to determine if the trees are infested.
- The most vital part of his work is educating the public about the importance of NOT bringing firewood in from other areas as this is the most common reason that the insects infest new areas.
- He stressed the importance of not moving firewood from other areas.
- More information can be found at www.emeraldashborer.info

Fireworks Ordinance review – If time allows.

- No time was left to discuss the Fireworks Ordinance.
- Tabled until the next regular meeting, currently scheduled for 11/26/2019.

7:00pm - OPEN REGULAR MEETING:

- Regular meeting called to order at 7:00pm by Chairman, Lee Kimball.

ADJUST AGENDA (if needed): adjustments/additions were requested.

- **ADJUSTMENT #1:** Restorative Justice request will be rescheduled.
- **ADJUSTMENT #2:** Taylor Newton will be phoning into the meeting.
- **ADDITION #1:** Vermont Electric Coop. grant obtained by Susan Millman.
- **ADDITION #2:** Comcast access to be added to future agenda.
- **ADDITION #3:** Date for budget meeting to be set.

NEW / OLD BUSINESS UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Taylor Newton - MOU Review for Alburgh Family Clubhouse
 - Taylor Newton, via telephone, requested several things from the Selectboard for the grants for the Alburgh Family Clubhouse.
 - Request #1 was that the Board pass and sign the PM-1 Grant Resolution.
 - This agreement simply states that the Selectboard accepts and agrees to the terms and conditions in the grant agreement, that Taylor Newton will have the overall

Administrative responsibilities and that Lee Kimball, as Chair of the Selectboard will be the authorizing official to execute the grant agreement and other documents as necessary.

- *Chuck Pease motioned to accept and sign the PM-1 Grant Agreement Resolution – seconded by Alton Brusco – all in favor – motion carried.*
- Taylor Newton will email Lee Kimball to review the grant and submit the necessary paperwork.
- The second request from Taylor Newton was that the Board sign the Residential Anti-displacement and Relocation Plan, which basically states that this project will not displace any low- moderate-income residents and if it does the Municipality will provide relocation assistance to those residents.
- *Ken Millman motioned to accept and sign the Residential Anti-displacement and Relocation Plan – seconded by Cheryl Moomey – all in favor – motion carried.*
- Request #3 from Taylor was that the Selectboard direct NRPC to draft a contract and review it with Town attorney, David Rugh and have the attorney draft an opinion of council. The attorney fees for this will be paid from the grant funds and the contract can be signed at the next Selectboard meeting.
- *Ken Millman motioned to direct Taylor Newton of NRPC to draft a contract and review it with David Rugh, Town attorney – seconded by Alton Brusco – all in favor – motion carried.*
- Taylor also explained that it will be necessary to open a separate checking account for this grant.
- Taylor will work with Town Treasurer, Donna L. Bohannon to accomplish this.
- Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- Harmony Bourgeois – Restorative Justice allocation request.
 - Tabled until further notice.
- Renee Creller – Sidewalk reserve fund needed?
 - Renee was not present.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- Transfer Station topics for discussion.
 - The use of “resident” stickers.
 - Price changes.
 - Whether or not to re-create a “foreman” position.
 - Bottles to be returned options.
- These topics were addressed at 6PM

- Steel toe boot voucher – increase amount?
 - It was explained that the Highway crew and the Transfer Station crew are given a \$100 per year voucher for the purchase of steel toe boots and that it hasn't been increased in several years.
 - An increase of \$25 was suggested.
 - *Lee Kimball motioned to increase the voucher from \$100 to \$125 – seconded by Cheryl Moomey – all in favor – motion carried.*
- 107 Lake Street – Update.
 - Lee Kimball will draft a letter to the owner of the property.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- 26 Lake Street – Update.
 - Donna L. Bohannon as Lister provided the Selectboard with the Lister card on the property, showing that the value of the land is \$21,000, the value of having water and sewer on site is \$10,000, the value of the burned structure is –(\$600) and the value of the outbuilding is \$9,100.
 - The next step will be to hold a hearing.
 - Lee Kimball will provide information to the Clerk for the next agenda.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- 328 South Main St. – Update.
 - Lee requested that a Lister card be presented at the next Board meeting for this property.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- Update on audit progress.
 - Lee Kimball requested a list of the current fund accounts. This will be provided at the budget meeting that is scheduled for 11/19/2019 at 7pm.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- Property on Industrial Park Road.
 - Ken Millman and Alton Brusio inspected the property for possible violations of Town ordinances.
 - They determined that the only ordinance the mobile home is in violation of is the Nuisance Property ordinance.

- Ken began to draft a letter that he will finish and email to the other Board members for review. Once reviewed, the Town Clerk will mail the letter to the owner of the property located on Sowles Street.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- Health Officer issues: 49 North Main.
 - No update at this time.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- New Year's Eve event at Senior Center – alcohol allowed? - Update
 - VLCT attorneys were contacted by the Clerk – waiting for a reply.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- Town truck – Old F550 – sell or ???
 - There was some discussion about the value if the truck with the accessories such as the plow and dump body.
 - Alton will talk to Jason Reynolds, Road Foreman and John Beaulac to get an idea of the value.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- **ADDITION #1:** Vermont Electric Coop. grant obtained by Susan Millman.
 - Susan Millman applied for a grant from Vermont Electric Coop to be used for economic development.
 - The grant was awarded in the amount of \$1,000.
 - The Town Treasurer will deposit the check into the main checking account. It will be used for an economic development project as decided by the Selectboard.
- **ADDITION #2:** Comcast access to be added to future agenda.
 - Ken Millman informed the group that Gina Lewis was contacted by Greg Eppler Wood about the possibility of Comcast coming to Alburgh.
 - Ken would like this topic added to the next agenda.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- **ADDITION #3:** Date for budget meeting to be set.

- The first budget meeting for fiscal year 2020/2021 will be held on Tuesday, November 19th to begin at 7pm.
- Animal Control topics:
 - Ordinance needs revisions – set a date.
 - Terry Tatro pointed out that this ordinance was revised in 2017 and that there are other ordinances that have not been reviewed or changed in many years.
 - Cheryl Moomey explained that the current Animal Control Ordinance is mostly specific to dogs yet many of the recent calls have been for cats and even other animals.
 - This topic will be addressed in greater detail at a future meeting.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
 - Other topics if needed.
 - There was some discussion about the recent veterinary bills that have been paid and if they were within the scope of what the ordinance and the ACO work agreement state.
 - Lee Kimball will reach out to both Animal Control Officers about this subject.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.
- Town Administrator – discussion – pros and cons.
 - There was some discussion about the need for this position. There were some that expressed the reasons a TA would be beneficial and others that felt it was not a position that was needed.
 - The discussion will continue about the need or lack of for creating a new position.
 - Tabled until the next regular meeting, currently scheduled for 11/26/2019.

VISITOR INPUT:

- It was mentioned that Terry Tatro and Ken Millman will be attending a hearing on 12/16/2019 at the Grand Isle Courthouse for the 1209 Border Road issue.

APPROVE THE FOLLOWING MEETING MINUTES:

- **10/29/2019 – SELECTBOARD MEETING**

- *Chuck Pease motioned to approve the minutes from the 10/29/2019 Selectboard meeting as written – seconded by Cheryl Moomey – all in favor – motion carried.*
- **APPROVE INVOICES / SIGNATURES NEEDED.**
 - All invoices approved and signed.
- **EXECUTIVE SESSION** for the purpose of negotiating or securing of real estate purchase or lease options (RS149); 1 V.S.A. § 313 - Update
 - *At 9:42pm Cheryl Moomey motioned to enter into Executive Session for the purpose of negotiating or securing of real estate purchase or lease options (RS149); 1 V.S.A. § 313 – seconded by Lee Kimball – all in favor – motion carried – Board in Executive Session.*
 - *At 9:45pm Cheryl Moomey motioned to leave Executive Session – seconded by Lee Kimball – all in favor – motion carried – Board out of Executive Session.*
 - No action taken.
- **EXECUTIVE SESSION** for the purpose of negotiating or securing of real estate purchase or lease options (LS004); 1 V.S.A. § 313 - Update
 - This topic was discussed in open meeting.
- **ADJOURN:**
 - *At 9:50pm Cheryl Moomey motioned to adjourn – seconded by Chuck Pease – all in favor – motion carried – meeting adjourned.*