

MINUTES FROM 10/22/2019 SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball, Vice-Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Terry A. Tatro

6:00 PM - Fireworks Ordinance review

- Meeting called to order at 6PM by Vice-Chair, Cheryl Moomey
- Several changes/additions to the originally introduced ordinance were requested at the 10/08/2019 meeting.
- Suggested changes were made, and revised ordinance was reviewed by all.
- There was some discussion about the authorizing agent; the decision was not made at this meeting.
- Tabled until the next regular meeting, currently scheduled for 11/12/2019. Ron Kumetz will be invited to attend this meeting.

PRESENT: Chairman, Lee Kimball, Vice-Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Terry A. Tatro, Lynn Blair-O'Neill, Steve Morgan, Penny Morgan, Jen Parro, Susan Millman, Carol Behrman, Irene Clark, Tom Jacobsen, Danielle James Choiniere

7:00 PM - OPEN REGULAR MEETING:

- Meeting called to order at 7PM by Chairman, Lee Kimball

ADJUST AGENDA (if needed): Several adjustments/additions were requested.

- **ADJUSTMENT #1:** The Clerk has an update on the 1209 Border Road complaint.
- **ADJUSTMENT #2:** Loss prevention report shows the boiler needs to be repaired.
- **ADJUSTMENT #3:** New complaint received about a property on Industrial Park Road.
- **ADJUSTMENT #4:** Letter of praise about the Transfer Station.
- **ADJUSTMENT #5:** Update on audit progress.

NEW / OLD BUSINESS UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Snow removal: Steve Morgan
 - Steve Morgan explained that the snow piles up in front of his home on Main Street and is difficult to remove because it freezes. In the spring when it melts, the basement of their home gets flooded.
 - He asked if there was a way that the highway department could remove the snow when large amounts accumulate.
 - He also requested that the snowblower attempt to blow the snow away from the front of his property possibly by traveling south to north on the west side of the road instead of north to south.
 - The Board members will consider the requests and the Road Commissioner will talk to the highway crew about this to come up with a solution.
 - Remove from agenda.
- Transfer Station topics for discussion
 - Bottles, procedures/policies, training, etc.
 - Lee Kimball recapped that approximately \$1,000 in bottles was returned for deposit last month and that there are almost as many again ready to be returned.
 - The question that remains is how they will be brought to the recycling center in Rouses Point, NY.
 - Steve Morgan suggested the machines like the ones at Price Chopper.
 - This was briefly discussed but it was agreed that they would be costly, they tend to be slow and they would fill up quickly.
 - Lynn O'Neill suggested that that the company TOMRA be contacted to ask about pick up at the Transfer Station.
 - Lee Kimball will reach out to TOMRA to get details about this possibility.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.
- **ADJUSTMENT #4:** Letter of praise about the Transfer Station.
 - Lee read a letter from Allen Barry, an Isle Lamotte resident.
 - The letter stated that he appreciates the employees at the Transfer Station and the work that they do there. He stated in the letter that regardless of the weather or any other circumstance, the employees are ALWAYS helpful and courteous.
 - Dave Mangan also visited the office twice to express his gratitude and appreciation for the staff at the Transfer Station as well as to compliment the clean up efforts that are being made.

- This letter and words of praise will be shared with the Transfer Station employees.
 - The subject of Brendan Letourneau's last day at the Transfer Station being Wednesday, October 30th and that the position is posted for applicants.
 - The interviews will be held on Monday, October 28th and will begin at 7PM.
 - There was some discussion about several topics concerning the Transfer Station, including the use of "resident" stickers, price changes, and whether or not to re-create a "foreman" position.
 - These topics will be discussed at a special meeting that will be held at 6:30 on 11/12/2019, a half hour prior to the regular Selectboard meeting.
 - Tabled until a half hour before the next regular meeting, currently scheduled for 11/12/2019. The discussion will begin at 6:30PM.
- MOU Review for Alburgh Family Clubhouse
 - Ken Millman explained that the MOU from Northwest Regional Planning spelled out which entities were responsible for certain aspects of the planning and work that is going to take place for the Alburgh Family Clubhouse.
 - He suggested that all of the Board members look at the MOU to become familiar with and understand what is expected of the Town vs. what is expected of the other groups (NRCP, the school and the Clubhouse group).
 - Taylor Newton from NRCP will be added to the next agenda to answer questions about the MOU and hopefully get acceptance from the Selectboard.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.
- New Year's Eve event at Senior Center – alcohol allowed?
 - This had been discussed at the 10/08/2019 meeting. Cheryl Moomey was to contact the Town attorney to determine if this would be acceptable.
 - Cheryl contacted David Rugh who advised against allowing alcohol on Town property. He suggested contacting the Town insurer, PACIF through VLCT, to ask if they would cover an alcohol related accident either on or off premises if one were to happen.
 - Irene Clarke presented a paper explaining the liquor liability portion of the insurance carried by the Senior Center. This was not a copy of the insurance policy, but a section of the policy relating to liquor liability.
 - The Clerk will contact VLCT with the information and ask if the Town insurance policy would cover and alcohol related accident if one were to occur.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.

- 107 Lake Street – Update.
 - Ken Millman viewed the site again and determined that there are potentially three vehicles in violation of the junk ordinance of the Town.
 - Lee Kimball will visit the home and invite the owner to the 11/12/2019 Selectboard meeting.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.

- 26 Lake Street – Update.
 - A letter was received from the owners of the property stating that they would like to consider selling it to the Town.
 - Lee Kimball as Health Inspector and Carol Behrman as Enforcement Officer for the Nuisance Property Ordinance are scheduled to inspect the property on 10/26/2019 and will report back to the Board at the next Selectboard meeting.
 - There was some discussion about the value of this property as it is. Donna Bohannon as Lister will get this information to present to the Board at the next meeting.
 - This will be added as a regular item to provide and update and will be added as an executive session for the purpose of discussing the possibility of purchasing the property.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.

- 328 South Main St.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.

- Town Streetlights: converting to LEDs
 - The Clerk explained to the Board that Vermont Electric Coop has 5 streetlights listed as being Town owned and one of them is already LED.
 - The cost to convert the remaining four to LED is \$175 per light but Efficiency Vermont will pay \$100 per light if all four are converted. The town would be responsible for \$75 per light for a total of \$300.
 - *Chuck Pease motioned to switch all four lights to LED – seconded by Cheryl Moomey – all in favor – motion carried.*
 - Clerk will contact VEC to request the conversion.

- Speed devices – discussion of options
 - There was some discussion about the results of past speed studies that indicate speed limits are not being violated as much as people believe.
 - The cost of the speed devices is substantial, and it was agreed by all Board members that at this time it doesn't seem feasible to purchase one.
 - This will be removed from the agenda.

- Town Administrator – discussion – pros and cons
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.

- Old Health Officer issues: 49 North Main / 1110 Martell Rd
 - Lee Kimball, as Health Officer reported that 1110 Martell Road has been taken care of and can be removed from the agenda.
 - There is someone living at this address, but it has previously been deemed unlivable by Health Officer, Lee Kimball.
 - Lee reported that he will visit 49 South Main Street again to determine if the home is still in a condemned state or if the issues have been resolved.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.

- **ADJUSTMENT #1:** The Clerk has an update on the 1209 Border Road complaint.
 - There is a tentative date of December 16th for a hearing with the Judicial Board.
 - Terry Tatro, as the enforcement officer who issued the ticket will attend the hearing but would like representation from the Board to attend as well.
 - The Board agreed that one or two members will attend once it is scheduled.
 - Tabled until more information is available.

- **ADJUSTMENT #2:** Loss prevention report shows the boiler needs to be repaired.
 - The boiler was inspected by the insurance company used by the Fire Department and it was determined that the isolation valve is incorrectly placed and should be moved.
 - Clerk will schedule the work to be done.
 - Remove from agenda.

- **ADJUSTMENT #3:** New complaint received about a property on Industrial Park Road.
 - A complaint was submitted to the Town Office about an abandoned trailer on Industrial Park Road. The complainant is concerned about the appearance of the trailer and that there are cats living in it.
 - The complainant stated that it is in violation of the town “clean up ordinance”.
 - There was some discussion about which ordinance this trailer could be violating.

- It is possible that the junk ordinance is being violated but it is also possible that it could be violating the nuisance property ordinance.
- Ken Millman and Alton Brusco agreed to visit the site to assess what if any violations are present.
- Tabled until the next regular meeting, currently scheduled for 11/12/2019.
- **ADJUSTMENT #5:** Update on audit progress.
 - The Clerk informed all that there is a phone call scheduled for 10/23/2019 between herself, Daniele and Cynthia, the NEMRC representative that is working on the NEMRC issues that need to be corrected in order to move forward with the audit.
 - The Clerk was asked to try to establish a rough estimate of time that NEMRC needs so the audit could be conducted.
 - The Clerk presented the bulk time agreement from NEMRC for signing but there is an error on the agreement. The town listed in one location on the agreement is Norwich, not Alburgh.
 - The Clerk will ask that a revised agreement be sent to the Town.
 - Tabled until the next regular meeting, currently scheduled for 11/12/2019.

VISITOR INPUT:

- Input was given as the conversations took place.
- No new input.

APPROVE THE FOLLOWING MEETING MINUTES:

- **10/8/2019 – SELECTBOARD MEETING**
 - Ken Millman suggested that under the fireworks ordinance review, the name be changed from Ken Millman to Donna Bohannon as the person that presented the initial template.
 - *Lee Kimball motioned to accept the minutes with the one revision – seconded by Chuck Pease – all in favor – motion carried.*
- **APPROVE INVOICES / SIGNATURES NEEDED.**
 - All invoices approved and signed.

- **EXECUTIVE SESSION** for the purpose of negotiating or securing of real estate purchase or lease options (RS149); 1 V.S.A. § 313 - Update
 - *At 9:45PM Cheryl Moomey motioned to enter into Executive Session for the purpose of negotiating or securing of real estate purchase or lease options (RS149); 1 V.S.A. § 313 – seconded by Ken Millman – all in favor – motion carried – Board in Executive Session*
 - *At 9:50PM Cheryl Moomey motioned to come out of Executive Session – seconded by Lee Kimball– all in favor – motion carried – Board out of Executive Session.*
 - No action taken

- **EXECUTIVE SESSION** for the purpose of negotiating or securing of real estate purchase or lease options (LS004); 1 V.S.A. § 313 - Update
 - *At 9:45PM Cheryl Moomey motioned to enter into Executive Session for the purpose of negotiating or securing of real estate purchase or lease options (LS004); 1 V.S.A. § 313 – seconded by Lee Kimball – all in favor – motion carried – Board in Executive Session*
 - *At 9:50PM Cheryl Moomey motioned to come out of Executive Session – seconded by Chuck Pease– all in favor – motion carried – Board out of Executive Session.*
 - No action taken

- **ADJOURN:**
 - *At 10:05PM Cheryl Moomey motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried.*
 - Meeting adjourned.

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 11/12/2019