

MINUTES FROM 07/09/2019

SELECTBOARD MEETING

PRESENT: Vice-chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Terry Tatro, Kathy Timmer, Shane Chappell, Susan Millman, Taylor Newton (Northwest Regional Planning) Carol Behrman, Tom Jacobson, Mark Johnson, George Hakey, Russell Duchaine, Damien Henry.

7:00pm - OPEN REGULAR MEETING:

- Meeting called to order at 7PM by Vice-Chair, Cheryl Moomey

ADJUST AGENDA (if needed): 3 topics for discussion additions were requested and 2 informational only additions were requested.

- **ADJUSTMENT #1:** Papers for the Alburgh Family Clubhouse need signatures.
- **ADJUSTMENT #2:** Library parking lot being used for auto works.
- **ADJUSTMENT #3:** E911 renumbering – new coordinator needed?
- **ADJUSTMENT #4:** Education tax rate available from State. **(INFORMATIONAL)**
- **ADJUSTMENT #5:** Outside audit will begin in August. **(INFORMATIONAL)**

NEW / OLD BUSINESS UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Kathy Timmer – speed change / speed bumps on Poor Farm Rd.
 - Kathy was present to remind the Board of her request to change the speed limit on Poor Farm Road and to talk to them about placing temporary speed bumps in the road near her home.
 - Ken informed all that the speed study machine has been installed in the two Greenwoods locations and the results are available.
 - The machine will be moved to the next location and the other locations on the list, including Poor Farm Road.
 - The topic of portable speed bumps was then discussed, and it was agreed that they would not be the best solution.
 - Ken suggested a letter be sent to the residents of Poor Farm Road, Point of Tongue, Cedarvale Estates and Macomber Point, informing them of the need to drive slowly on Poor Farm Road.
 - Russell Duchaine asked if the sheriff's department could have more of a presence on Poor Farm Road at various times of the day to deter speeding.
 - Ken will contact Sheriff Allen and ask that patrol car travel Poor Farm Road occasionally so that a visible presence is seen. Ken will also draft a letter to the residents on the roads listed.

- It was also suggested that “slow down” signs or something equivalent be placed in several locations on the road.
- It was agreed that signage could be placed, and Board members will travel the road to determine placement and quantity.
- Tabled until the next regular meeting currently scheduled for 07/23/2019.
- Rob Peterson – Coon Point sign request – Update.
 - Several of the Board members did visit the site and determined that a “stop” sign, a “stop ahead” sign and white painted lines are appropriate measures.
 - *Cheryl Moomey motioned to approve a “stop” sign, a “stop ahead” sign and white painted lines on Coon Point Road – seconded by Chuck Pease – all in favor – motion carried.*
 - Remove from agenda. ☺
- Planning Commission –
 - A copy of The Village Master Plan (**The Master Plan can be found on the Town website at www.alburghvt.org**) was given to each of the Board members at the last meeting so they could review it ask questions about it and possible adopt it at this meeting.
 - Taylor Newton was at the meeting to go over the plan with the Board and guests and to answer questions about the plan.
 - Terry and Taylor both stressed that the plan is a concept that is adaptable and changeable. Taylor stated that the only part of the plan that wouldn’t be changeable without extra expense is the new Town logo.
 - The Board agreed that the new Logo was well done and didn’t need changing.
 - Taylor went over the illustrative Village Master Plan and explained what they were proposing as a possible future look for the Village.
 - Landscaping and crosswalks are part of that portion of the plan.
 - They also discussed the possibility of the Town taking over a portion of Route #2 through the Village and explained the possible revenues or cost to the Town if they were to do that.
 - 5 different scenarios were explained, 4 of which would potentially bring in a certain amount of revenue and only one scenario amounting to a cost to the Town.
 - The Master Plan also proposes development regulations within the Village limits.
 - This proposal was met with some resistance as the Town has already vote against development regulations on multiple occasions.
 - This will be a topic for future discussion.
 - Implementation was also discussed, and an emphasis was placed on “branding” or marketing Alburgh as a destination.
 - Taylor suggested that someone be designated to market Alburgh on social media sites and other sources of media.
 - This will also be a topic for future discussion.
 - Alton expressed that he would like feedback from other towns that have done this.

- Taylor provided him with a couple of towns that have taken on similar projects and suggested he reach out to them.
- Demonstration projects were discussed to show what the Village could look like without a large commitment of funds. One demonstration project that was discussed was mock bump outs.
- Painted bump outs and other mock bump outs would be a method for showing what traffic flow would look like if the Town were to install a bike lane along with the sidewalk and 8-foot parking on one side of the street.
- Ken expressed that a marketing plan and economic development are needed in Alburgh and that committees would be needed to make this happen as the Selectboard and Town Clerk are limited on time they would be able to spend.
- He also stated that without high speed internet it is going to be difficult to attract business to Alburgh and business is needed.
- The Planning Commission members were asked when they would like the Selectboard to adopt this plan.
- The P.C. members replied that they would like the Selectboard to adopt the new logo right off and that they would like to have the Selectboard or representatives of the Selectboard meet with VTRANS to understand what it would mean for the Town to take over a portion of Route #2 through the Village.
- *Ken Millman motioned that the Selectboard adopt the new Town logo as shown in the Village Master Plan – seconded by Cheryl Moomey – all in favor – motion carried,*
- *Ken Millman motioned that Alton Brusio meet with VTRANS to go over the possibility of taking over a portion of Route #2 through the Village – Seconded by Chuck Pease – all in favor – motion carried.*
- Taylor Newton recommended that a representative of the Planning Commission and a representative from Northwest Regional Planning be included in the meeting so they can answer questions pertaining to the plan.
- Taylor also stated that a grant that could be used for economic development or for more planning will be available in September.
- This will be an ongoing project and will be added to future agenda as new information is available.
- **The Master Plan can be found on the Town website at www.alburghvt.org**
- Blacktop Senior Center parking lot – Update – quotes from Alton.
 - Pike Industries is not interested in doing the job as their equipment isn't geared toward smaller jobs.
 - They provided Alton with the names of several other vendors that might be available to do the work.
 - He has contacted two of those vendors and is waiting to hear back from them. He will contact the others and get the quotes.
 - He suggested that they add the work to next years budget and have the work done next summer.
 - Tabled until the next regular meeting currently scheduled for 07/23/2019.
- 1209 Border Road property complaint– Update.

- No new information. Waiting to hear from the Judicial Bureau on a hearing date.
- Tabled until the next regular meeting currently scheduled for 07/23/2019.
- 26 Lake Street – Update.
 - Lee, in his absence, sent an email that explained he is about 2/3rds done with the summary that the Town attorney wanted.
 - Tabled until the next regular meeting currently scheduled for 07/23/2019.
- 328 South Main St. – Update.
 - The owner was sent a letter inviting him to the meeting, but he was not present.
 - The Clerk will resend the letter, via certified mail, inviting him to the 23 July meeting.
 - Tabled until the next regular meeting currently scheduled for 07/23/2019.
- Complaint about equipment parked at 113 South Main St.
 - Mark Johnson was present to explain to the Board that he is planning to open a farm equipment repair shop at that location.
 - He was asked if there is another location, he can keep the equipment until it gets worked on and he said that there is not.
 - In the email that Lee sent, he expressed that he explained that there was not a violation of any of the Town ordinances.
 - This will be removed from the agenda.
- Complaint about lack of lawn maintenance at solar panels on route 78.
 - Ken reached out to the solar company to ask them to maintain the grounds.
 - The area has been mowed and Ken was informed that it will be mowed again in August.
 - He was also told that they will be planting new trees around the grounds.
 - Tabled until further notice.
- Sheriff's Department Speed Studies – Update.
 - Greenwood Rd — two locations, across the road from 2852, and by the Rod & Gun Club at 787
 - Ken explained that the speed study has been completed at both locations and the results are available.
 - Chuck will determine placement for the best location on the next road, Martell Rd.
 - Martell Rd — location(s) TBD
 - The machine will be set up once a location is determined.
 - Main Street (Rt 2) in the Village
 - Alburgh Springs Rd — location(s) TBD
 - Poor Farm Rd — in the first section of road, where posted limit is 35 MPH
 - West Shore Rd — location(s) TBD
 - Tabled until the next regular meeting currently scheduled for 07/23/2019.
- **ADJUSTMENT #1:** Papers for the Alburgh Family Clubhouse need signatures.

- The documents were reviewed and signed.
- **ADJUSTMENT #2:** Library parking lot being used for auto works.
 - Alton will investigate and determine who the complaint is about.
 - Tabled until the next regular meeting currently scheduled for 07/23/2019.
- **ADJUSTMENT #3:** E911 renumbering – new coordinator needed?
 - Chuck will ask Tyler Gotshall if he is interested in completing the project and remaining the E-911 coordinator. If he is not, the Board will appoint a new E-911 coordinator.
 - Tabled until the next regular meeting currently scheduled for 07/23/2019.

VISITOR INPUT:

- No visitor input.

APPROVE THE FOLLOWING MEETING MINUTES:

- **06/25/2019 – SELECTBOARD MEETING**

- *Chuck Pease motioned to approve the minutes from the 06/25/2019 meeting – seconded by Cheryl Moomey – all in favor – motion carried.*

- **APPROVE INVOICES / SIGNATURES NEEDED:**

- All invoices approved and signed

- **ADJOURN:**

- *At 9:15pm Alton Brusio motioned to adjourn – seconded by Cheryl Moomey – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
 Donna L. Bohannon
 Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for 23 July 2019.