

MINUTES FROM 06/25/2019 SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball, Vice-Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Terry Tatro, Jen Parro, Susan Millman, Ellen Vaillancourt, Damien Henry, George Hakey, Russell Duchaine, George Boutah, Raleigh Palmer, Alexander Knight, Dwight Clapper, Angela Clapper, Jeff Wheelock, Sheriff Ray Allen, Julie Pease, Kaitlyn Pease, Tom Jacobson, John Lockwood, Eric Hokenberg, Elliott Knight, Rob Peterson (Vt State Parks), Nancy Fuller, Carol Behrman, Laura Limoge,

6:00pm – A.T.V. Ordinance review/possible finalization.

- Members of the Selectboard explained that there has been a lot of back and forth with the Town attorney about the adoption of the ordinance.
- Section 5., subsection E., pertaining to licensure was a topic of discussion.
- In the opinion of the Town attorney as well as Sherriff Allen, an ATV is to be considered a motor vehicle and as such, being licensed is a requirement for driving an ATV on a public highway.
- Sheriff Allen asked why Route 225 (Border Road) was not listed as a State highway.
- Chuck replied that it is maintained by the Town so the Town would have the say about ATV travel on that highway.
- Lee asked Sheriff Allen if a person had a license at one time, but it is suspended, would they be legal to drive on a Town highway.
- Ray replied that the person would be breaking the law and could be ticketed for driving without a license.
- There was other discussion, but no further changes were made to the ordinance.
- *Chuck Pease motioned to adopt the ordinance regulating All-Terrain Vehicles (ATV 's) - seconded by Cheryl Moomey – all in favor - motion carried. Ordinance regulating All-Terrain Vehicles adopted.*
- The Clerk will post the warning in 5 locations in the municipality, on the Town website, within the 5-day required period and submit a copy of the notice of adoption to the Islander within the required 14-day period.
- Voters will have 44 days from date of adoption (25 June 2019) to bring forth a petition asking for a Town-wide vote to disapprove the ordinance, the ordinance will become effective on the 60th day (24 August 2019) after adoption.

GUESTS: Terry Tatro, Jen Parro, Susan Millman, Ellen Vaillancourt, George Boutah, Julie Pease, Kaitlyn Pease, Tom Jacobson, Rob Peterson (Vt State Parks), Nancy Fuller, Carol Behrman, Laura Limoge,

7:00pm - OPEN REGULAR MEETING:

- Meeting called to order at 7PM by Chairman, Lee Kimball

ADJUST AGENDA (if needed):

- Three additions / adjustments were made to the agenda.
 - **ADJUSTMENT #1:** Animal control question – added after animal control complaint update.
 - **ADJUSTMENT #2:** Recommending a bonus for the Transfer Station employees.
 - **ADJUSTMENT #3:** Cleaning bids to be opened.

NEW / OLD BUSINESS UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Rob Peterson – Coon Point sign request.
 - Rob is the Parks Regional Manager for the Northwest region.
 - He was present to ask the Board about installing a stop sign on Coon Point Road before the Dunes State Park.
 - He provided a map to the Board and explained where he is requesting the sign be placed.
 - He explained that there have been changes made at the Park and traffic flow is different than it was in the past.
 - Cars now enter and exit the Park from different ways. There is a new road for vehicles coming into the Park and they exit on Coon Point Road. Vehicles have to cross paths as they are entering and exiting.
 - The concern is that vehicles coming into and leaving the Park will collide.
 - Alton informed the Board that he had visited the site and thought other Board members should as well to get a true visual of the conditions.
 - Rob offered to meet, at their convenience, any Board members that wanted to view the area.
 - The Board and Rob agreed that they would meet at the Dunes on Thursday, June 27th at 7AM.
 - Tabled until the next regular meeting, currently scheduled for 07/09/2019.
- Nancy Fuller – Arts council and business possibility.
 - Nancy Fuller is a chiropractor in Swanton but would like to operate out of her home in Alburgh.
 - She asked if there were any permits that she needed to that.
 - She was informed that Alburgh does not have zoning, therefore the only permits that she might need would come from the State.

- She also wanted to propose the idea of an art council in the Town of Alburgh. She is part of the art council in Swanton and would like to see Alburgh do something similar.
- She doesn't want to "spearhead" the idea but is willing to help make it a possibility.
- Tom Jacobson stated that he is a director at Island Arts and is willing to talk with Nancy about what they do and how it could happen in Alburgh.
- Tabled until further notice.
- Planning Commission –
 - Terry, Carol and Tom are all members of the Planning Commission and presented the Board with copies of the finalized Alburgh Village Master Plan.
 - Terry explained that the Planning Commission has adopted this plan and it now needs to be approved by the Selectboard.
 - He would like the Board members to review the plan before the next meeting so that they may make a decision about adopting and implementing it.
 - Tabled until the next regular meeting, currently scheduled for 07/09/2019.
- Alton Brusio – Loan equipment to neighboring Town?
 - Alton explained that the North Hero highway department requested the use of one of our trucks and town highway crew members to haul materials for them.
 - There was some discussion about availability of our resources, as well as the cost to the Town of Alburgh for this request.
 - The Board agreed that the Alburgh highway crew is booked this year and there is a lot of work in Alburgh that they will be taking care of.
 - This request cannot be fulfilled.
 - The Board agreed that if there is an emergency, it would be viewed differently than a planned event. They also agreed that each request will have to be evaluated. They cannot provide a blanket yes or no as circumstances are different at different times. They said no for this request but if able to for other requests they will say yes.
- Alburgh Family Clubhouse – recruiting members for the Board – Update.
 - Lee recapped that at the last meeting, it was asked of the Board to appoint someone as the Selectboard representative for the Alburgh Family Clubhouse board.
 - At a past meeting Ken had expressed an interest in being that person but was not present at the previous meeting.
 - Ken again stated that he is willing to be the Selectboard's representative.
 - *Cheryl Moomey motioned to appoint Ken Millman as Selectboard representative on the /Board for the Alburgh Family Clubhouse – seconded by Chuck Pease – all in favor – motion carried.*
- Blacktop Senior Center parking lot – Update – quotes from Alton.
 - Alton spoke with Pike Industries about a quote for blacktopping the parking lot at the Islands in the Sun Senior Center.

- He is still waiting to hear back from them.
- Tabled until the next regular meeting, currently scheduled for 07/09/2019.
- Animal control complaint (dog off property) – Update from Lee.
 - Lee spoke with the complainant to explain that they need to provide some evidence that it is the dog in question on their property.
 - The complainant couldn't provide any proof at this time.
 - Lee explained that in order to move forward, some form of proof would be needed.
 - Remove from the agenda.
- **ADJUSTMENT #1: Animal control question**
 - An Alburgh resident is moving and can only take 4 of his 8 cats with him and asked Jen (A.C.O) if she could take the other four and rehome them.
 - Jen explained to him that the job of the animal control isn't to rehome pets, that they should be brought to the Humane Society, but that she would ask the Selectboard if they felt differently.
 - The Selectboard agreed with Jen that the request was not in the scope of the A.C.O.'s job.
- 1209 Border Road property complaint– Update.
 - Waiting for this to be on the docket. No word from the Judicial Bureau.
 - Tabled until the next regular meeting, currently scheduled for 07/09/2019.
- 107 Lake Street complaint – Update.
 - The State Environmental Enforcement Officer for our area, is taking the lead on this and asked that rather than multiple agencies contacting the owner of this property, that they be the main entity in contact with the property owners.
 - Tabled until updates from the State are given.
- 26 Lake Street – Update.
 - Lee will summarize what has been taking place with this property and present it for submission in the minutes of the next meeting, per request of the Town attorney.
 - Tabled until the next regular meeting, currently scheduled for 07/09/2019.
- Sheriff's Department Speed Studies – Update.
 - **Tabled until the next regular meeting, currently scheduled for 07/09/2019.**
 - Greenwoods Rd — two locations, across the road from 2852, and by the Rod & Gun Club at 787
 - Martell Rd — location(s) TBD
 - Main Street (Rt 2) in the Village
 - Alburgh Springs Rd — location(s) TBD

- Poor Farm Rd — in the first section of road, where posted limit is 35 MPH
- West Shore Rd — location(s) TBD
- **Tabled until the next regular meeting, currently scheduled for 07/09/2019.**
- Transfer Station items ○ Progress on forklift - Update
- The forklift is finished – remove from agenda. ☺
- Chuck suggested that a maintenance plan be established for the forklift.
- **ADJUSTMENT #2:** Recommending a bonus for the Transfer Station employees.
 - It was recognized that the two Transfer Station employees worked extra hard at “Free / ½ Price Dump Day” and it would be a nice gesture to give them a bonus.
 - Treasurer stated that there is a little extra money in the Transfer Station payroll budget if the Board agreed to give them a bonus.
 - It was also noted that they are only paid for the scheduled time of being opened, which doesn’t give them leeway for opening procedures in the morning or closing procedures in the afternoon.
 - It was suggested that they be given a 15-minute opening/ closing window before and after the open hours.
 - *Lee motioned to approve a \$200 bonus for Dan Pecor and Brendan Letourneau and that they be given a 15-minute opening/ closing window before and after the open hours – seconded by Cheryl Moomey – motion carried.*
- **ADJUSTMENT #3:** *Cleaning bids to be opened.*
 - One bid was received from Wright Cut and Clean.
 - Lee opened the bid and read it for all present.
 - Wright cut and Clean bid \$80 per cleaning as outlined in the RFP.
 - *Chuck Pease motioned to accept the bid from Wright Cut and Clean for \$80 per cleaning – seconded by Cheryl Moomey – all in favor – motion carried.*

VISITOR INPUT:

- Carol Behrman had two complaints that she wanted to address.
- **Complaint #1** was pertaining to the equipment parked at the building across from the Library. She asked if there is anything that the Selectboard can do to get the equipment moved.
- The Board wasn’t sure if there is a violation of any Town ordinance but will look into it.
- **Complaint #2** was pertaining to the lack of lawn maintenance at the solar panels on route 78. The complaint was about the length of the grass around the area and the dead trees that run along the fence line.
- Ken will reach out to the solar company and ask them about taking care of this issue.
 - Tabled until the next regular meeting, currently scheduled for 07/09/2019.

- Susan Millman asked how the group for the “Alburgh Chew Choo” will be able to get in on Saturday to get the tents and tables.
- Laura Limoge and The Clerk both said that they would be there in the morning to open the doors.
- The subject of speed limits was brought up and the Board was reminded that they need to work on revising the Traffic Ordinance.
- Traffic Ordinance will be added to the next agenda.
- The Board was reminded that the complaint about 328 South Main St. has not been taken care of and is not on the agenda.
- Mr. McGuire from 328 South Main St. will be invited to the next meeting and this will be added to the agenda for the 07/09/2019 meeting.

APPROVE THE FOLLOWING MEETING MINUTES:

- **06/11/2019 SELECTBOARD MEETING**
 - *Cheryl Moomey motioned to approve the minutes from the 06/11/2019 Selectboard meeting as written – seconded by Lee Kimball – all in favor – motion carried.*
- **APPROVE INVOICES / SIGNATURES NEEDED:**
 - **All invoices approved and signed.**
- **EXECUTIVE SESSION** – 1 V.S.A. § 313 a. (1) (f) for the purpose of confidential attorney-client communications made for the purpose of providing professional legal services to the body - 26 Lake Street. –
 - **Not necessary – remove from agenda.**
- **ADJOURN:** *At 8:35pm Cheryl Moomey motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 07/09/2019.