

# MINUTES FROM 06/11/2019 SELECTBOARD MEETING

**PRESENT:** Chairman, Lee Kimball, Vice-chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Clerk, Donna L. Bohannon

**GUESTS:** Kaitlyn Pease, Gina Lewis, Terry Tatro, Jen Parro, Cheryl Dunn, Danielle Choiniere, Tom Jacobsen, Patty Savage, Paul Fortin, Russell Duchaine, Brendan Henry, George Hakey, Carol Behrman, Jen Hebert, Chris Hebert, Ariel Brace, Juan Perez, John Lockwood, Raleigh Palmer, Shawn Palmer, Eric Hokenberg

## **7:00pm - OPEN REGULAR MEETING:**

- Meeting called to order at 7:00pm by Chairman Lee Kimball

**ADJUST AGENDA** (if needed): Two adjustments were requested

- **ADJUSTMENT #1:** Cheryl Moomey added the Alburgh Family Clubhouse.
- **ADJUSTMENT #2:** Alton Brusco added a sign on Coon Point Road.

## **NEW / OLD BUSINESS UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:**

- Paul Fortin – request to blacktop Senior Center parking lot.
  - Paul requested that the Board consider paving all or part of the parking lot at the Islands in the Sun Senior Center.
  - He explained that the north and south sides of the driveway erode when it rains.
  - He said that the backside of the parking lot isn't affected as much as the sides and front, so he requested that at least, the front, north and south sides be paved.
  - Lee suggested that they talk about this when the discussion for paving/or chip sealing Windmill Point comes up. His thought was that if they choose to chip seal vs. paving and the cost savings is enough, that they might have enough money left in the budget to pave some or all the parking lot.
  - Alton will reach out to contractors for quotes and this will be discussed a future meeting.
- Animal control complaint (dog off property)
  - Patty Savage was present to explain that she is aware of the complaint against her dog "Hank" and stated that Hank does not wander away from his property.

- The complainants stated that Hank has been digging in their pet cemetery and exhuming the remains in that cemetery.
  - Patty has seen fox in the area and believes that it is the fox that are digging up the remains and not Hank.
  - Jen and Ariel both stated that they have asked the complainants several times for photos that show Hank on their property or for them to call while he is there instead of after the fact and they have not received photos or other evidence that Hank is at their property.
  - Lee will be emailed a contact number for the complainant and he will contact them to ask for conclusive proof that it is Hank on their property.
  - Tabled until the next regular meeting, currently scheduled for 06/25/2019.
- A.C.O. contract - Proper rate of pay outside of animal control calls.
    - The animal control officers are currently being paid \$35 per first visit and \$10 per subsequent visits to the same home when they receive a call. They are also reimbursed for mileage at the federal rate.
    - Jen spent several hours preparing post cards to mail to residents that have not yet registered their dogs. Rate of pay for hourly clerical work needs to be addressed.
    - There was some discussion and the Board agreed that \$17.50 (half of the first call pay) was a fair amount.
    - *Chuck Pease motioned that the Animal Control Officers be paid \$17.50 per hour for hourly clerical work – seconded by Cheryl Moomey – all in favor – motion carried.*
  - Jen also requested that they be allowed to order some safety supplies, such as two catch poles, safety gloves and extra cages to hold an animal.
    - They explained that the catch pole they currently have is old and doesn't work properly. They requested two so they both always have one and can respond quicker when called.
    - It was suggested that they contact St. Albans animal control to find out what they have for safety equipment.
    - Jen will reach out to St. Albans animal control for assistance in what to purchase.
    - *Chuck Pease motioned to approve a spending up to \$500 for safety supplies for the animal control officers – seconded by Cheryl Moomey – all in favor – motion carried.*
  - **ADJUSTMENT #1:** Alburgh Family Clubhouse.
    - Gina Lewis was present to explain that the Alburgh Family Clubhouse steering committee is ready to establish a 9-member board and would like to have a representative of the Selectboard as a part of that board.
    - She explained that they have 5 members currently and will need to appoint 4 more and that they are trying to have representation from other groups in town.

- At a past meeting, Ken Millman had expressed an interest in the committee.
  - Ken was not present at this meeting. The other Selectboard members will ask him at the next meeting if he is interested in being a part of the board for the Alburgh Family Clubhouse.
  - Tabled until the next regular meeting, currently scheduled for 06/25/2019.
- 1209 Border Road property complaint– Update.
  - Waiting for a hearing date form the Judicial Bureau.
  - Tabled until the next regular meeting, currently scheduled for 06/25/2019.
- 107 Lake Street complaint – Update
  - Lee contacted David Murrish, who took over for Gary Urich as Environmental Enforcement Officer for our area and explained the situation to him.
  - On request from Lee, the Clerk emailed all past correspondence to David to review and establish a timeline of events and complaints.
  - All certified letters have been returned, unaccepted, including the most recent that also included a ticket issued from Terry Tatro on behalf of the Board.
  - Terry volunteered to hand deliver the letter with the ticket to the residence.
  - Lee will continue contact with David Murrish.
  - Terry was given the letter to deliver.
  - Tabled until the next regular meeting, currently scheduled for 06/25/2019.
- 3083 & 3131Greenwoods complaint - Update
  - Chuck reported that the garbage has been cleaned up, the barn has been shored up and the property is in better condition.
  - This can be removed from the agenda. ☺
- Sheriff's Department Speed Studies – Update.
  - Greenwoods Rd — two locations, across the road from 2852, and by the Rod & Gun Club at 787
  - Martell Rd — location(s) TBD
  - Main Street (Rt 2) in the Village
  - Alburgh Springs Rd — location(s) TBD
  - Poor Farm Rd — in the first section of road, where posted limit is 35 MPH
  - West Shore Rd — location(s) TBD
    - Ken was not present to update on the speed studies but it appears that one location on Greenwoods Road has been completed.

- Tabled until the next regular meeting, currently scheduled for 06/25/2019.
- **ADJUSTMENT #2: Sign on Coon Point Road.**
  - Alton explained that Rob Peterson from the Vermont State Parks department asked to have a stop sign put up before the entrance to the Alburgh Sand Dunes.
  - Raleigh Palmer drew a map for the Board and explained what the problem is with the way it is set up.
  - The Selectboard would like to see the area before deciding.
  - Rob Peterson will attend the next Selectboard meeting and this topic will be included on the agenda.
  - Tabled until the next regular meeting, currently scheduled for 06/25/2019.
- Transfer Station items:
  - Progress on forklift - Update
    - The forklift is back from Liftech and there are a couple of things that the highway department still need to do, such as putting the forks back on.
    - Tabled until the next regular meeting, currently scheduled for 06/25/2019.
  - Plan to keep inventory of items coming into Transfer Station – Update
    - Danielle has been gathering up the information that she needs, has been reaching out to other agencies for assistance and has a good handle on reporting what comes into and leaves the transfer station.
    - This can be removed from the agenda. 😊
- **ATV ORDINANCE CREATION – Review/revise draft ordinance -**
  - The discussion began with the Board questioning if they should keep section 7E. as it is written, which reads “ATV operators aged 12-16 must be under the direct supervision (within 50 feet riding distance) of a person 18 years of age or older, or change it to require a drivers license if operation an ATV on town roads.
  - There was much discussion between the audience and the board on this point. Arguments for both views were made.
  - It was agreed by the Board that they would change the language to read that ATV operators must be 18 years of age or older or that they possess a valid driver’s license.
  - Cheryl will make the requested change and submit it to the Town attorney to review.

- The Board will meet at 6PM on June 25<sup>th</sup> to discuss finalizing and adopting the ordinance as written.
- Tabled until 6pm on the day of the next regular meeting, currently scheduled for 06/25/2019.

**VISITOR INPUT:**

- #1: Terry Tatro asked the Board if the Town has received all the grant money for the Streetscape project.
- The Treasurer informed them that it has all been received.
- #2: Tom Jacobsen would like to know if the Board can change the speed limit on Poor Farm Road to 25.
- He was informed that it is one of several roads that are under review and that a speed study has been ordered for that road.
- He was also informed that in order to change the speed limit, the ordinance needs to be amended. If they are going to amend the ordinance, they will research all of the roads and make changes to any of the roads that need to be addressed.
- The Board will begin review of the Traffic Ordinance after the ATV discussion at 6pm on 06/25/2019 if there is time.
  - Tabled until sometime between 6pm and 7pm on the day of the next regular meeting, currently scheduled for 06/25/2019.

**APPROVE THE FOLLOWING MEETING MINUTES:**

○ **05/28/2019 – SELECTBOARD MEETING**

- It was noted that a quote of \$3,000 appeared in the minutes for the replacement of the library windows. That was incorrect, the quote that was accepted was for \$6,150 with a \$3,000 deposit. This will be corrected.
- It was also noted that it was written as Martin Windows but should be Marvin Windows. This will also be corrected.
- *Chuck Pease motioned to accept the minutes from the 05/28/2019 meeting with the noted changes made – seconded by Alton Brusco – all in favor - motion carried.*

• **APPROVE INVOICES / SIGNATURES NEEDED:**

- All invoices approved and signed.

**EXECUTIVE SESSION** – 1 V.S.A. § 313 a. (1) (f) for the purpose of confidential attorney-client communications made for the purpose of providing professional legal services to the body  
- 26 Lake Street.

- *At 9:50 pm Cheryl Moomey motioned to enter into Executive Session per 1 V.S.A. § 313 a. (1) (f) for the purpose of confidential attorney-client communications made for the purpose of providing professional legal services to the body – seconded by Lee Kimball – all in favor – motion carried – Board in Executive Session.*
- *At 9:55pm Cheryl Moomey motioned to leave Executive Session – seconded by Chuck Pease – all in favor – motion carried -Board out of Executive Session.*
- No action taken.
- **ADJOURN:**
  - *At 10pm Cheryl Moomey motioned to adjourn – seconded by Chuck Pease – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,  
Donna L. Bohannon  
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 06/25/2019.