

MINUTES FROM FOR 04/09/2019 SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball @ 6:20pm, Vice Chair, Cheryl Moomey, Alton Brusio, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Russell Duchaine, Shawn, Evan Pardee, Andrew Bourgeois, Eric Hokenberg, Jonathan Driver, John Lockwood, Stacey Corwell, Kara Ashline, Daniel Babic, Dave McFadden, Dave Ladd, Dave Couture, Darcy Couture, Jason Reynolds, Dwight Clapper, Angela Clapper, Brian, George Shedrick, Bud McCurley, Peter Foy, Ron Hermann, Terry Tatro, Mike Savage, Bernard Savage, Patty Savage, Jim Littlefield, John Littlefield, Raleigh Palmer, Tim Joyal, Damien Henry, Neil Christopher, Corey Lockerby, Steve Aubin, Tom Jacobsen, Susan Millman, George Hakey, Ronny Santor, John Beaulac, Elliot Knight,

6:00pm – A.T.V. ORDINANCE CREATION:

- Called to order at 6PM by Vice-Chair, Cheryl Moomey.
 - Cheryl opened the floor for comments, suggestions and discussion.
 - George Shedrick would like to see Firehouse Road open for ATV traffic.
 - What roads will be allowed will be taken into consideration when writing the ordinance.
 - Raleigh Palmer introduced Tim Joyal as a VASA representative.
 - Tim Joyal spoke about VASA and suggested that a “bare bones” ordinance be the starting point for creating an ordinance for Alburgh.
 - Raleigh commented that the goal would be for VASA and VAST to coexist and work together on a trail system.
 - There was some discussion about a trail system as the ordinance will be written to address riding on Town roads.
 - Raleigh explained that the request was for the ordinance to allow ATV’s on Town roads, but the ultimate goal would be to create a trail system and the Town roads would be used to get from one trail to another.
 - Terry Tatro expressed his concerns about ATV use on Village streets.
 - Neil Christopher asked why he was concerned about Village streets.
 - Terry replied that he was concerned about the noise and safety.
 - Several ideas were tossed around and will be taken into consideration as the Selectboard works on the ordinance.

- There will be more meetings held and the public will be encouraged to attend.
- The Selectboard will be reviewing the model ordinance from VLCT as well as a sample ordinance from Tim Joyal.
- Tabled for future discussion.

PRESENT: Chairman, Lee Kimball, Vice Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Steve Aubin, Cheryl Dunn, Susan Millman, Terry Tatro, Tom Jacobsen, George Boutah, Danielle Choiniere

7:00pm - OPEN REGULAR MEETING:

- Called to order at 7pm by Chairman, Lee Kimball.

ADJUST AGENDA (if needed):

- **Several adjustment/additions were requested.**
- **ADJUSTMENT #1:** Clerk -Mowing bids need to be opened.
- **ADJUSTMENT #2:** Clerk - New complaints received.
- **AQDJUSTMENT #3:** Chuck Pease – speed study on Greenwoods Road
- **ADJSUTMENT #4:** Alton- Annual financial plan needs signatures.
- **ADJSUTMENT #5:** Lee – Vantine Avenue – letter to bank.

NEW / OLD BUSINESS UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Steve Aubin – culvert request.
 - Steve asked if Blair Road was going to be repaved this year.
 - Alton stated that yes, it is.
 - Steve explained that there are two old culverts on either side of his driveway and that they are both too high which caused part of his property to flood.
 - He requested that the Board consider replacing the two culverts with one culvert, placed deeper, either at his driveway or at the Class 4 Road dubbed “Lovers Lane”.
 - Alton will examine the area with the Jason Reynolds and determine if there is anything that can be done.
- 107 Lake Street property complaint

- Lee spoke with Gary Urich with the State of Vermont and determined that they are in violation of not only the Town Ordinance, but also State laws pertaining to unregistered vehicles.
- Gary suggested that a letter be sent to them giving them the option of registering the vehicles, registering with the State as a junkyard or removing the vehicles.
- Clerk will draft and send a certified letter explaining the options.
- A public hearing will be held on April 23rd at 6:30pm to address the problem.
- The Clerk will send a certified letter and a copy of the notice of hearing.
- 26 Lake Street property complaint – Update.
 - Several attempts have been made by Carol Behrman to reach the owners.
 - The Town attorney, Dave Rugh, has established the most recent mailing address for the owners of the property.
 - A public hearing will be held on April 23rd at 6:00pm to address the problem.
 - The Clerk will send a certified letter and a copy of the notice of hearing to the address provided by Dave Rugh.
 - Homestead claimed last year - Update.
 - This has been taken care of and will be removed from future agenda.
- Transfer Station topics for discussion –
 - Lock system upgrade – Update.
 - Lee installed a new lock system on the office and has provided the necessary personnel with access codes.
 - New locks for the main gate and baling room have been ordered.
 - No more discussion needed – this will be removed from the agenda.
- Moving forward – update ordinances, create capital equipment fund, prioritizing roads needing work, other plans to promote growth.
 - This item was moved to the end of the agenda but will be documented here.
 - Road inventory has been completed.
 - Alton informed the Board that prioritizing what roads need immediate attention has been done and is as follows for this year.
 1. North end of Blair Road – this will be done by June.
 2. 2 miles of West Shore, from the Isle Lamotte bridge north (this will be done with an 80% grant)
 3. Windmill Point – Awaiting a quote.
 - The Board feels that the next item they need to work on and finalize is the ATV ordinance.
 - Lee will contact Sherriff Allen for his viewpoint on the subject.

- Chuck will reach out to other Towns that have an A.T.V. ordinance to get insight from about what works, what doesn't and how it is enforced.
- Tabled until the next regular meeting currently scheduled for 04/23/2019.
- Symquest vs. National – for new copier contract.
 - Preliminary proposals were received
 - The Clerk will put the two together on a spread sheet to show the differences.
 - Tabled until the next regular meeting currently scheduled for 04/23/2019.
- Speed study on Route 2 through Village? –
 - Ken will communicate with Sherriff Allen about implementing several speed studies in the Town.
 - The Board would like to prioritize the speed studies in this order:
 1. Greenwoods Road (Adjustment #3)
 2. Martell Road.
 3. Route 2 through the Village.
 4. Alburgh Springs Road.
 - Ken will communicate this to Sherriff Ray Allen.
 - Tabled until the next regular meeting currently scheduled for 04/23/2019.
- **ADJUSTMENT #1:** Clerk -Mowing bids need to be opened.
 - 2 bids were received for the 2019/2020 mowing seasons – both with proof of insurance.
 - Northern Lights Masonry submitted a bid totaling \$12,247.20 for the 2019/2020 mowing season.
 - Wright Cut and Clean submitted a bid for \$165 per mow and \$350 spring cleanup for the 2019/2020 mowing season.
 - *Lee Kimball motioned to award the 2019/2020 mowing contract to Wright Cut and Clean for \$165 per mow and \$350 spring cleanup – seconded by Chuck Pease – all in favor – motion carried – bid awarded to Wright Cut and Clean.*
- **ADJUSTMENT #2:** Clerk - New complaints received.
 - 2 complaints were received at the Town office.
 - **Complaint #1** was about 3083 and 3131 Greenwoods Road.
 - The complainant is concerned about a vacant barn on 3083 Greenwoods Road. The concern is for the safety of neighboring properties due the loose debris that could potentially be blown around with high winds.
 - The complainant is concerned about the litter, trash, discarded furniture and other debris around 3131 (possibly 3133) Greenwoods Road. It is an eyesore upon entering their property and they are again concerned about debris blowing onto their property.

- They would like to see the barn removed and the trash/litter removed.
- Clerk will draft and send a letter to the owners of the properties and will include a copy of the Ordinance to Regulate Nuisance Properties as well as a copy of the Litter ordinance.
- Tabled until the next regular meeting currently scheduled for 04/23/2019.
- **Complaint #2:** The property owner at 135 Soule Street is concerned about ruts that they say were made on their lawn by the Town plow.
- They would like to have dirt brought in this summer to fill in the ruts.
- Alton will investigate this complaint.
- Tabled until the next regular meeting currently scheduled for 04/23/2019.
- **ADJUSTMENT #3:** Chuck Pease – speed study on Greenwoods Road
 - This was addressed previously with the other speed study request.
- **ADJUSTMENT #4:** Alton- Annual financial plan needs signatures.
 - Alton explained to the Board that VTRANS requires Towns to submit a Financial plan every year, showing the budget numbers for the year.
 - This needs to be signed by the Board.
 - All five Board members read and signed the financial plan.
 - All five Board members read and signed the Road and Bridges standard document.
- **ADJUSTMENT #5:** Lee – Vantine Avenue – letter to bank.
 - Lee would like a letter sent to the bank that foreclosed on the property at 37 Vantine Avenue, asking them to clean the debris from the yard.
 - Clerk will send a letter to the bank as the new owner of 37 Vantine Avenue.

VISITOR INPUT:

- Cheryl Dunn would like to know if the remaining library windows are scheduled to be replaced this summer.
- The money has been budgeted for this work and Alton will follow up on getting the job completed.

APPROVE THE FOLLOWING MEETING MINUTES:

- **03/06/2019 – REORGANIZATIONAL MEETING**
- *Chuck Pease motioned to approve the minutes from the 03/06/2019 Selectboard Reorganizational meeting as written – seconded Cheryl Moomey – all in favor – motion carried.*
- **03/26/2019 – SELECTBOARD MEETING**
- *Cheryl Moomey motioned to approve the minutes from the 03/26/2019 Selectboard meeting as written – seconded by Chuck Pease – all in favor – motion carried.*

- **TOWN MEETING MINUTES – need approval from Moderator and Selectboard Chair.**
 - *Both Terry Tatro – Town Moderator and Lee Kimball – Selectboard Chairman, approved and signed the minutes from the Annual Town Meeting.*
- **APPROVE INVOICES / SIGNATURES NEEDED:**
- All invoices approved and signed.
- **EXECUTIVE SESSION: For the purpose of negotiating or securing of real estate purchase or lease options (RS149); 1 V.S.A. § 313.**
 - *At 8:55PM Cheryl Moomey motioned to enter into Executive Session for the purpose of negotiating or securing of real estate purchase or lease options (RS149); 1 V.S.A. § 313 – seconded by Lee Kimball – all in favor – motion carried – Board in Executive Session.*
 - *At 9:05 PM Lee Kimball motioned to leave Executive Session – seconded by Cheryl Moomey - all in favor – motion carried – Board out of Executive Session.*
 - *No motions made regarding this issue.*
- **ADJOURN:**
 - *At 9:10pm Cheryl Moomey motioned to adjourn – seconded by Chuck Pease – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 04/23/2019.