

MINUTES FROM 01/03/2019 MEETING FOR FISCAL YEAR 2019/2020 BUDGET

PRESENT: Chairman, Lee Kimball at 6:15pm, Vice-Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Sheriff Ray Allen, Lorraine Brusco and Racheal Mc Fadden for the Alburgh Library, Luke Willey for Ruggiano Engineering, Danielle James Choiniere, Tenzin Choiniere

6:00pm – OPEN MEETING:

- Meeting called to order at 6pm by Vice-Chair, Cheryl Moomey

ADJUST AGENDA (if needed):

- One adjustment needed – Addition of Luke Willey as representative for Ruggiano Engineering.

SHERIFF RAY ALLEN – Sheriff's budget request:

- Ray Allen began by recapping some of the events of 2018, including that they are in the new facility.
- He gave a brief overview of some of the additional services that they can provide with the new facility.
- The Sheriff's department is requesting \$113,477, an increase of 4.65% for health care and a 2% cost of living increase
- He also explained that the department operates on grants when possible but in order to compete with bigger cities, they have to offer the health care.
- Ray provided the Board with an incident report with a breakdown of the calls that they answered in each Town.
- The Board will discuss this and decide on the request later in the meeting.
- They approved the requested amount of \$113,477 for FY 2020.

ALBURGH PUBLIC LIBRARY – Annual request:

- Lorraine Brusco began by thanking the Board for the Town's support of the Library.
- She explained that they conducted a survey to establish what other Librarians were being paid and discovered that the Alburgh Librarian is being underpaid in comparison.
- They would like to raise the Librarians pay to \$15.00 per hour.
- She explained that this would result in the Library not being able to level fund their asking amount but would like to request an additional \$6,000 for the year to accommodate this pay increase and the fica/medi withholding increase that would go along with it.
- The Board will discuss this and decide on the request later in the meeting.
- They approved a budget amount of \$55,500 for FY 2020.

- **ADJUSTMENT #1:** Ruggiano Engineering.
 - Luke Willey was present to answer questions that the Board had about the request for additional funds for the Streetscape project.
 - He explained that the request for an additional \$4979.12 is an estimate for out of scope work that was performed by Ruggiano Engineering.
 - He explained that some of that out of scope work was communicating with the construction contractor ECI to secure needed paperwork to support the extra work that they did do to some soil contamination.
 - That paperwork is vital for the State grant that is meant to fund a portion of the project.
 - Ruggiano has recently received the documentation that they needed from the contractor, so the project can be finalized.
 - He stated that the overage amount should be closer to \$2,000, not the \$4979.12 that was originally estimated.
 - He also explained that the contractor is currently under budget by about \$11,500.
 - Luke again stated that the additional funds needed to finalize the paperwork for this project would be closer to \$2,000.
 - *Alton Brusco motioned to approve additional payment to Ruggiano Engineering, not to exceed \$2,000 in order to finalize the Streetscape project – seconded by Cheryl Moomey – four voted in agreement – Lee Kimball opposed – motion carried.*

BUDGET WORK:

- The Board continues to work on the 2019/2020 budget.
- The next budget meeting will be held on 01/09/2019.

VISITOR INPUT:

- No visitor input.

ADJOURN:

- *At 8:35pm Cheryl Moomey motioned to adjourn – seconded by Ken Millman – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for 8 January 2019.