

# MINUTES FROM 08/28/2018 SELECTBOARD MEETING

**PRESENT:** Chairman, Lee Kimball at 6:15PM, Alton Brusco, Cheryl Moomey, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

**GUESTS:** Terry Tatro, Gina Lewis, Patricia Robear, Ginnie Wright, Paul Chapman, Tim Ashe, Beth Hemingway

**6:00PM – Alburgh Family Clubhouse – Discussions and update.**

- Called to order at 6:03 by Assistant Chair, Cheryl Moomey
  - o *If there is time after the Alburgh Family Clubhouse - Employee Handbook review revisions / possible finalization:*
- Several members of the Promise Committee, representing Alburgh Family Clubhouse were present to talk more about the proposed project.
- Paul Chapman began by offering to answer any questions that the Board or members of the audience wanted to ask as well as to give an overview again of the project.
- He stated that the goal is that the project would be 100% funded by grants, of which there are several different ones that would be applied for.
- It was mentioned that the school is very interested in this building and that there is a dire need for more space for the current students so ultimately, the school would like to have ownership of the building.
- The first grant that would need to be applied for is the that this particular grant would need to be applied for by the Town.
- The initial grant, the Community Block Grant of \$500,000 is a grant that, by State regulations, can only be applied for by a municipality, but it is possible that it can be subbed out to the school after it is received. Other grants that would be applied for could possibly be applies for by the School directly and Paul will gather more information about that possibility.
- Paul addressed a question from a previous meeting – What is the financial risk to the Town? He replied that there is not financial risk to the Town. The target goal is 100% grant funded moneys for the project so there would not be any financial responsibility for the Town of Alburgh.
- He stated that the grant providers would work closely with the Town and project coordinators and that NRPC (Northwest Regional Planning Commission) could be the ones to write the grants.

- Ken Millman asked about ownership of the building once it is complete.
- It was reiterated by Paul and reinforced by Beth Hemingway (Alburgh Education Center Principal) that there is lack of space at the school and the school would be happy to be the owners of the building and the extra space could be used for the school.
- Tim Ashe (Project manager hired by the group) was also present to answer questions.
- He stated that the first step would be to apply for the Community Block Grant and that a member of the Selectboard would need to log into the State website to get set up to apply for and accept grants.
- Lee Kimball and Tim Ashe will communicate to set up a time that they can get this set up.
- Tim also explained that there are certain things that need to be in place before the grant will be approved, one of which is a policies handbook needs to be in place.
- The Board informed him that they are currently making some final changes to the Town policies.
- Ken Millman requested that the Board hear from some of the prospective users of the building before committing to anything. He would like to see some of the perspective clients attend a Board meeting.
- Beth Hemingway stated that the building would be used for preschool students but also as a daycare facility, something that she and others in the group strongly believe is necessity in Alburgh.
- The facility would be used for birth to kindergarten students as well as a facility for after school care of children.
- Ken expressed his concerns about the buildings use if the daycare failed and asked what happened to the Parent Child Center that was located on Lake Street.
- It was again reiterated by several people that the school would have a use for the building as the school is currently overcrowded.
- Beth replied that the center coordinators made the decision to operate only the branch that was located in South Hero. She believed that condition of the building was a contributing factor for that decision.
- She stated that they did not renew their license and that there currently are not any certified daycare providers in Alburgh, which creates a need for it.
- Ken asked if there would be enough income to sustain the building once it is built.

- The reply was that the grants would pay for the building and the daycare facility would create the revenue to sustain it and the project wouldn't proceed if grants couldn't pay for the building.
- Paul Chapman presented, from the feasibility assessment, a potential rate schedule plus state guidelines for potential State aide, assuming that the first year or years may run in a deficit.
- Alton Brusco asked how close to Alburgh Community Education Center the building was proposed to be built.
- He was informed that the proposed site is just beyond "the cottage".
- Tim Ashe would be the person to write the grants for the project and he stated that there are still some unknowns but will get more information on those so that they can be presented at a future meeting.
- The group reiterated that the Board being agreeable to applying for the grant would simply be authorizing The Alburgh Family Clubhouse to move forward.
- Lee and Tim will communicate and set a time for Lee to get signed into the system that would allow the grant to be applied for.

**GUESTS: Terry Tatro, Gina Lewis, Patricia Robear, Ginnie Wright, Paul Chapman, Tim Ashe, Beth Hemingway, Ellen Vallencourt, Susan Millman, Seth Wagner, Craig Greene, Monica Greene, Jen Parro, Carol Behrman, Leeann Porto**

**7:00pm - OPEN REGULAR MEETING:**

- **Regular meeting called to order at 7:05 By Chairman, Lee Kimball**

**ADJUST AGENDA (if needed):**

- **One adjustment requested**
  - o **ADJUSTMENT #1:** Lee Kimball requested that the 1209 Border Road complaint be moved to the top of the agenda under old business.

**NEW BUSINESS: NONE – No new business to present.**

**OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:**

- **ADJUSTMENT #1 - 1209 Border Road property complaint– Update – moved to be addressed first.**

- Ken Millman summarized the minutes from the 08/14/2018 meeting for those that weren't present at that meeting.
- The complainant expressed concerns that a ticket was not issued to the property owner following the 08/15/2018 meeting.
- Lee Kimball stated that a ticket will be issued.
- The complainant questioned why there was not a citation issued at the time of the event. He stated that the Health Officer and a Deputy Sheriff visited the site when the event was taking place in response to a call from the complainants.
- They also stated that they have been following the steps in the ordinance and that they are currently on step five which states; "tickets will be issued by the Law Enforcement official if other steps have been taken and the disturbance continues". They would like to establish some protocol for enforcement of the ordinance.
- The complainant informed the property owner that they have appealed to the States Attorney about this complaint and that they intend to pursue the issue until it is resolved.
- Lee again stated that a ticket will be issued. (a motion was made later in the meeting and being recorded in these minutes gives the enforcement officer the authorization to issue a ticket).
- Lee reviewed the decibel report provided by the complainants and agreed that there was a large amount of time in the two and half days of monitoring that the level was well above the acceptable residential boundary-noise limit of 55 decibels.
- The owner of the property stated that this was the first time he had heard of the 55-decibel limit.
- Lee also mentioned that the dust from the track is part of the complaint and the gunfire is very concerning to the complainants and that they are "quite frankly scared as \*#!!".
- The owner of the home stated that the tenants are working on keeping the dust down on the track and that he will talk to them about going to the firing range to shoot their guns rather than firing them at the house.
- To clarify how the renters are in violation of the ordinance, Lee read sections of the ordinance, that they are in violation of. More specifically, #2, Defect in Motor Vehicle and #4, Exhaust, under "Expressed Prohibitions".
- Lee again expressed that a ticket will be issued.

- *Lee Kimball motioned that a ticket, in the amount of \$250.00 be issued by Terry Tatro for the violation of the noise ordinance from the event that took place on 07/27/2018 and 07/28/2018 – seconded by Cheryl Moomey – all in favor – motion carried.*
- Terry Tatro will issue a ticket in the amount of \$250.00 to the owner of the property, for the violation, and send it to him at the 1209 Border Road address.
- Lee Kimball will contact the Sheriff’s department and file an affidavit for the violations so that a citation can be given.
- The property owner stated that he will be talking to the tenants and relay to them that the noise levels at the property are unacceptable.
- Lee asked him if he was committing to the noise stopping.
- He replied that he is not committing to that but that he will be reviewing the information that he now has (but wasn’t aware of before) and digest it. He also stated that he will be at the next Selectboard meeting.
- Noise complaints received – Vantine Avenue.
  - A letter was sent to the residents – no response has been received.
  - Tabled until the next regular meeting, currently scheduled for 09/11/2018.
- 26 Lake Street property complaint – Update.
  - Three attempts were made by the Postal Service, but the letter was not claimed.
  - Carol will ask the States Attorney what the correct next step should be.
  - There was discussion about sending the letter to him in care of his sister at her address, which is where he is known to stay frequently.
  - Carol will follow up and report to the Board at the next meeting.
  - Tabled until the next regular meeting, currently scheduled for 09/11/2018.
- 604 North Main Street property complaint – Update.
  - Tabled until the next regular meeting, currently scheduled for 09/11/2018.
- 328 South Main Street property complaint – Update.
  - Tabled until the next regular meeting, currently scheduled for 09/11/2018.
- 37 Vantine Avenue properties – Update.
  - Lee Kimball reported that the pool has been drained and bleached to prevent bacterial growth.
  - He also reported that there aren’t any other health concerns at this property currently.
  - This item will be removed from the agenda.
- Progress on Greenwoods properties? – Update.

- Lee reported that there is one property remaining that needed attention and that this property owner has cleaned up the property an acceptable amount.
- This item will be removed from the agenda.
- Renee Creller on behalf of Alburgh Rec. Dept. –
  - Wood chips for playground at the Library?
  - The people that need the information on the wood chips have it and need to report back to the Board about a quantity needed.
  - Tabled until further notice.
- Transfer Station topics for discussion –
  - Fork lift needs replacing – Update on repairs
    - Alton Brusco reported that the Highway Foreman has ordered a manual and the highway crew will be making the repairs that they can.
    - This item will be removed from the agenda.
  - Transfer Station scales need calibrating and need to be registered – Update.
    - Alton reported that the scales have been calibrated.
    - He also reported that the State inspector informed him that the scales need to be covered and protected from the elements.
    - Tabled until the next regular meeting, currently scheduled for 09/11/2018.
- East Alburgh speeding – Update
  - Ken Millman reported that the device was taken down by the Sheriff’s department but that the data was corrupt, so the device has been put back up.
  - Tabled until the next regular meeting, currently scheduled for 09/11/2018.
- AFLAC – Employees interested?
  - This information will be passed on to all employees. If there is and interest, the representative will be invited back to talk with them.
  - This will be removed from the agenda.

**VISITOR INPUT:**

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**APPROVE THE FOLLOWING MEETING MINUTES:**

- **08/15/2018 - SELECTBOARD MEETING**
  - Alton Brusco requested a correction to the minutes before approval – the figure for Pike Industries to do the paving work on Blair Road, Industrial Park Road and cut back work at the Town garage should be \$267,653.00 NOT \$50,280.00 as was in the minutes.

- *Cheryl Moomey motioned to approve the minutes from the 08/15/2018 minutes with the preceding changes made – seconded by Chuck Pease – all in favor -motion carried.*

**APPROVE INVOICES / SIGNATURES NEEDED:**

- All invoices approved and signed.

**ADJOURN:**

- *Chuck Pease motioned to adjourn at 8:20PM – seconded by Cheryl Moomey – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,  
Donna L. Bohannon  
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 09/11/2018.