

MINUTES FROM 06/26/2018

SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball @ 6:15PM, Vice-chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

6:00PM – Employee Handbook review revisions / possible finalization:

- Called to order at 6:02PM by Vice-chair, Cheryl Moomey
- Board began review of revised Handbook.
- Several adjustments were made in first half of document. Review will continue at the next regular Board meeting currently scheduled for 12/10/2018.

GUESTS: Cheryl Dunn, Gina Lewis, Terry Tatro, Jen Parro, Paul Chapman, Cheryl Wells, Leeann Porto, Susan Millman, Ellen Vaillancourt, Darwin Cameron.

7:00pm - OPEN REGULAR MEETING:

- Regular meeting called to order at 7:00PM by Chairman, Lee Kimball

ADJUST AGENDA (if needed):

- One adjustment (addition) was requested.
- **ADJUSTMENT #1** – Fireworks issue. Added under new business.

NEW BUSINESS:

- Gina Lewis, Cheryl Wells, and Paul Chapman from United way – Alburgh Family Clubhouse –
 - Gina Lewis explained that Alburgh had been awarded a Promise Community grant of \$150,000 to be used to prepare pre-school age children in Alburgh for kindergarten.
 - The group began by researching the needs of these children and their families and found that adequate day care and family resources are some of the most prominent needs.
 - The grant that was awarded has to be used for pre-school aged to get them ready to enter the school system.
 - One of the needs that was assessed by the steering committee was a building that could be used to house a daycare but that could also be used to help families with other parenting topics. It could be used to provide a place for other services to come and be available for community members to access their resources.

- The buildings that the promise committee have looked at are not suitable for this project, so they are considering a new construction for this purpose.
- They have gotten the support of the Schoolboard for the use of school owned land for the building and are researching the most feasible construction for this project.
- Cheryl Wells spoke about the statistics that support the need for quality childcare, early education and family education/support.
- The committee is presenting this information to the Selectboard at this time to determine if they will support this project.
- There are other grants available to help make this project a reality, but the request has to come from the Town of Alburgh via the Selectboard. That is all the committee is asking for at this point, is if the Selectboard, going forward may be willing to support this project.
- They talked about two different grants that are available with a submission deadline of September for one and December for the other.
- The Board members agreed that with such a close deadline that it might be better to wait and apply next year as these are both annual grants.
- The promise committee will continue to work on the logistics of this project and would welcome help from others in the community.
- The committee will come to the Selectboard again when they have more information.
- Tabled until further notice.
- Bilingual “Do Not Block Hydrant” sign request from Fire Department.
 - Chuck explained that the State owns the area where the hydrant is located, and this has already been taken care of. Remove from agenda.
- Correct process for assessing fines – should go through Judicial Bureau.
 - It was brought to the attention of the Clerk that fines should be assessed through the proper channels, such as the judicial bureau, via the enforcement officer.
 - It was mentioned that Carol Behrman volunteered to be the enforcement officer for the Nuisance Building Ordinance but that it was unclear if she was willing to be the enforcement officer for other ordinances.
 - Carol was not present to ask and will be invited to the next Selectboard meeting to clarify what Ordinance’s she is willing to enforce.
 - Tabled until the next regular Selectboard meeting, currently scheduled for 07/10/2018.
- Names attached to complaints – must they be “broadcast” in minutes?

- Several residents have expressed concern about names of complainants being “broadcast” in the minutes.
- The Board members agree that it is public knowledge who is filing a complaint, but that it doesn’t have to be documented in the minutes. If asked who filed the complaint, the person asking can be given that information, but it will not be expressed in the minutes going forward.
- **Box for Town truck.**
 - Alton explained that one of the dump trucks needs a new box, the price for a new box through Tenco is \$31,022.00 and the money has been budgeted in the highway funds for it.
 - *Lee Kimball motioned that they approve the expenditure of \$31,022.00 for the purchase of a new truck box through Tenco – seconded by Cheryl Moomey – all in favor – motion carried.*
 - Alton asked that the Clerk/Treasurer be authorized to write a check tomorrow for that purchase so that the expenditure is in this year’s budget, not next year.
 - *Cheryl Moomey motioned that the Board authorize the Treasurer to write the check on Wednesday, June 27th – seconded by Lee Kimball – all in favor – motion carried.*
 - Treasurer to issue a check on June 27th to Tenco in the amount of \$31,022.00 for the purchase of a new truck box.
- **ADJUSTMENT #1 – Fireworks issue. Added under new business.**
 - The owner of the property behind the school, where the fireworks are displayed, asked that they be fired in a more northerly direction to avoid the possibility of the embers falling on his barn.
 - Terry Tatro stated that he will be available to help set up the tubes for the annual display and he will direct them to set the tubes up with a northerly trajectory.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- **Border Road complaint– Update.**
 - Lee Kimball spoke with the tenant at the residence in question and explained to him that he has to get rid of at the very least one of the three cars that June 30th.
 - Lee also spoke with one of the complainants and was informed that there were four wheelers and dirt bikes running the previous weekend, kicking up dust.
 - Lee brought this to the tenant’s attention also and he said that he would spray down the area where they are riding to help cut down the dust.
 - Tabled until the next regular Selectboard meeting, currently scheduled for 07/10/2018.
- **Lake Street property complaint – Update.**
 - Carol Behrman was not present to give an update.
 - Tabled until the next regular Selectboard meeting, currently scheduled for 07/10/2018.

- Vantine Avenue properties complaint – Update.
 - The outside of 36 (4A) Vantine Avenue has been cleaned up and neighbors are happy.
 - The property at 37 (3) Vantine Avenue still has a pool full of water on the premises.
 - Lee Kimball has spoken to the owner of record and he claims that it is not his property any more.
 - Follow up will take place and updates will be given.
 - Tabled until the next regular Selectboard meeting, currently scheduled for 07/10/2018.
- Progress on Greenwoods properties? – Update.
 - The property at 2644 (135) Greenwoods Road has been cleaned up and progress continues to be made. Updates will continue.
 - The property at 3110 (105) Greenwoods Road has been cleaning out the garage and has ordered a dumpster to load the trash in. Progress is being made and updates will continue.
- Renee Creller on behalf of Alburgh Rec. Dept. –
 - Volley Ball court in Bicentennial Park?
 - The volley ball court is going to be placed on the school grounds.
 - Cement in the skating rink in Bicentennial Park?
 - The possibility of cementing the skating rink is still being considered by the Board. There was a question about ownership of the rink. It was clarified that the Alburgh Business Community owns the boards to the rink, but the Town owns the land that it is on. Updates will continue.
 - Wood chips for two playgrounds – Bicentennial Park and Library?
 - Ken Millman received quotes for the wood chips. It needs to be determined how much is needed to complete both locations (the playground in Bicentennial Park and the Library).
 - Cheryl Dunn will talk to Gina at the Library to see about combining the projects.
 - Tabled until the next regular Selectboard meeting, currently scheduled for 07/10/2018.
- Transfer Station topics for discussion –
 - Equipment to sell – asking prices? – Update
 - Lee informed all present that the value of the baler is approximately \$1,500 to \$2,500. Amy is waiting to get direction from the Board before advertising it for sale.
 - *Chuck Pease motioned that Amy Mashtare advertise the baler for sale at the asking price of \$2,500 – seconded by Lee Kimball – all in favor – motion carried.*
 - **Additional topics added concerning the Transfer Station and the Highway crews list of projects:**
 - Lee asked the Road Commissioner if the Town Highway men would be able to move the gate as has been previously discussed. Alton Brusco replied that the highway men have

been busy with end of fiscal year projects but should be able to get it moved sometime in July.

- Jr. mentioned that there is a deep pothole at the corner of Route 220 and Blair Road and suggested that cold patch be used to fix it. Alton replied that this is on the list of things to do.
- Lee mentioned that the forklift at the Transfer Station needs to be replaced. It has several problems that need attention. Discussion will continue about the best solution for this issue.
- Free / ½ price “Dump Day” - results
 - There were many residents that took advantage of this day and it went smoothly. There was plenty of help from the Transfer Station employees, Jim Blair, the Selectboard and the Road Foreman. It was beneficial to have the Road Foreman there crushing items as they came in., It was a successful day.
- Speeding on East Alburgh Rd – purchase a “your speed” sign? – Price quotes –
 - The Sheriff’s department has agreed to set up the speed reading unit on East Alburgh Road. It will record how much traffic goes through and the speed they are traveling at as well as the time of day. If it is determined that there are certain times of the day that traffic is speeding, they will set up a car to issue tickets to offenders.
 - Tabled until further notice.
- Training for Town Employees/Officials on Emergency Protocols – Update
 - Lee explained that there is a website that all of the highway department employees, Selectboard and others interested can take the test. That website is <https://fire-safety-vermont.rtueonline.com>

VISITOR INPUT:

- Terry Tatro asked about the complaints that he filed in March about the property at 604 (64) North Main Street and 328 (42) South Main Street. He would like to see some progress made at these two properties.
 - Lee Kimball and Carol Behrman talked with the owner of the South Main Street property and he stated that he will be closing this up.
 - There is not any updated information on the North Main Street property.
 - Updates will continue.
- Jr. commented on the new sidewalk and the placement of many of the poles. Lee and Alton walked the length of the sidewalk and reported that there are “bump-outs” placed at the poles so that the 48-inch

requirement is met. They reported that there are a couple of poles that may be lacking an inch to an inch and a half but that most of them are within the proper width.

APPROVE THE FOLLOWING MEETING MINUTES:

• **06/12/2018 - SELECTBOARD MEETING**

- *Chuck Pease motioned to approve the minutes from the 06/12/2018 meeting as written – seconded by Cheryl Moomey – all in favor – motion carried.*

APPROVE INVOICES / SIGNATURES NEEDED:

- All invoices approved and signed.

ADJOURN:

- *At 9:40PM Lee Kimball motioned to adjourn – seconded by Cheryl Moomey – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 07/10/2018