

TOWN OF ALBURGH SELECT BOARD  
PERSONNEL POLICY REVIEW @ 6 PM/ REGULAR MEETING @ 7 PM  
Tuesday, June 12, 2018  
Municipal Conference Room

Present: Lee Kimball, Cheryl Moomey, Chuck Pease, Danielle James Choiniere, Alton Brusco

7 PM Guests: Carol Behrman, Darwin Cameron, Terry Tatro, Ruth McCarthy, Armand Premo, Susan Millman, Leeann Porto, Ellen Vaillancourt, Craig Greene, Monica Greene

Personnel Policy Review meeting was opened at 6 PM by Chair Lee Kimball.

At 6:05 PM, there was an adjustment to move scheduled executive session higher on the agenda. Cheryl Moomey motioned to go into executive session per 1 V.S.A. § 313(3) *the appointment or employment or evaluation of a public officer or employee*. Lee Kimball seconded, all in favor. Motion carried.

Cheryl Moomey motioned to come out of executive session at 6:06 PM. Lee Kimball seconded, all in favor. Motion carried.

Cheryl Moomey motioned to increase the current pay of William Duchaine and Rodney James from \$21 dollars per hour to \$23 effective July 1, 2018. Lee Kimball seconded, all in favor. Motion carried.

#### **EMPLOYEE HANDBOOK / POLICY REVIEW**

The board picked up where they'd left off and finished any edits by 6:51 PM. Together with changes made at prior meeting(s), an updated copy will be composed for review and final approval.

The regular meeting scheduled for 7 PM was opened by Chair Lee Kimball at 7:02 PM.

#### **AGENDA ADJUSTMENTS**

Those on behalf of the Alburgh Family Clubhouse were not attending this meeting and were removed from the agenda. Added to the agenda was the Roy Richard burned house on Lake St.

#### **NEW BUSINESS**

-Norwich Solar Technology rep Kevin Davis was not in attendance and was stricken from the agenda.

-Ruth McCarthy, on behalf of Timeline 0804 LLC, owners of a development off Route 129, attended the meeting upon request to better address their road name request. At the last meeting, the board had some questions, but Ruth pointed to the map she'd provided and answered them. Lee Kimball motioned to approve the request for Terrapin Lane. Cheryl Moomey seconded, all in favor. Motion carried.

-Bilingual Hydrant Sign: location by Rouses Point bridge. Chuck Pease explained the state would not allow a "No Parking" sign, but a "Do Not Block Hydrant" sign was OK. The board wondered if there were more hydrants that could use these signs or if international signs could be used rather than bilingual. The individual who asked to put this on the agenda was not in attendance, so it was tabled until more information could be ascertained.

-Roy Richard's property on Lake St is still standing despite his affirmations it was coming down in May. Enforcement Officer Carol Behrman said she'd spoke to some of his relatives as he is hard to contact, and the homeowner couldn't afford a dumpster. The back porch was removed with some help. Mr. Richard was feeling like he was getting picked on, but he was the one to inform the public when the burned structure was supposed to come down and that timeline was not followed. The town has also been handling other nuisance properties in addition to his.

#### **OLD BUSINESS**

-Greene/Theoret Complaint: Health Officer Lee Kimball had driven several times by 1209 Border Road during different times of day to catch someone home to talk to, but no one answered. He did report the trash out front was gone, but junk vehicles were still intact. Lee's latest letter ordered at least three junk vehicles be removed by June 23<sup>rd</sup>.

-Vantine Ave: Three junk cars and outside property getting cleaned up! Inside contents to be addressed.

-Greenwoods Rd: Junk vehicle gone, but trash and litter still remains at Giroux residence. Pease residence has improved and an old truck will be brought back to life instead of remaining a junk vehicle. Kelly Tessier to be copied on letter to Giroux residence as she was not at this meeting .

-Alburgh Rec Committee: Renee Creller was not in attendance, but the prices of wood chips were discussed after some research by Ken Millman.

-Transfer Station Items to Sell: Lee Kimball apologized for not having any information on pricing. Tires will be half price on "Free or 1/2 Price Dump Day" 6/23. Several board members volunteered to help. Nonresidents to pay normal pricing. Carol Behrman asked about hazardous waste which the transfer station does not take.

-East Alburgh Rd Speeding: Sheriff Ray Allen was contacted for recommendations. He said roadside units didn't work well on secondary roads and required a good road shoulder for set up. He thought the sign model would be best as it records data and can last 4 days before needing to be recharged. Alternatives were about \$3,300 and were more of a road hazard. The board wanted to reach out to the Sheriff's Department to borrow their unit.

-Employee Electric Training: Tabled to gauge road crew availability from currently scheduled projects. To be on next agenda.

### **VISITOR INPUT**

Darwin Cameron expressed disgust at the new sidewalks with power poles in the middle of them. Lots of time and money were put into those sidewalks "you can't even use".

Susan Millman spoke for her husband, board member Ken Millman, about the vegetation at the solar site by the transfer station. He was in touch with SoCore who said they would reassess plantings.

Carol Behrman suggested letting the Islander publication do an article or mock up on trash, junk vehicles, abandoned property, etc. That though Alburgh doesn't have zoning, we do have ordinances that can be enforced.

Moving the gate at the transfer station still hasn't been done. Alton Brusio to communicate with highway crew.

### **WARRANTS/INVOICES**

Chuck Pease motioned to sign an intent on the Municipal Roads grant. Lee Kimball seconded, all in favor. Motion carried. Road Commissioner Alton Brusio also had a paving grant to present. Available money is up to \$175,000, and the town would have to pay 20% in kind. Lee Kimball motioned to accept paving grant. Chuck Pease seconded, all in favor. Motion approved. The county sheriff contract was also signed.

### **ADJOURN**

Cheryl Moomey motioned to adjourn meeting at 8:15 PM. Lee Kimball seconded, all in favor. Meeting adjourned.

Respectfully submitted,  
Danielle James Choiniere

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 6/26/2018.