

MINUTES FROM 05/22/2018

SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball, Alton Bruso, Co-Chair, Cheryl Moomey, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Nathan Gotshall, Jerid Creller, Ron Kumetz, Jason Beaulac – All members of the Alburgh Volunteer Fire Department

6:00PM – Employee Handbook review and modify:

- Chairman Lee Kimball called the meeting to order at 6PM
- Handbook review was tabled until the next regular meeting, currently scheduled for 12 June 2018.
- The four members of the Fire Department were present to discuss proper procedure and protocol for certain emergency situations.
- There was some discussion about chain of command in a situation that involved a tree down, across a power wire on a Town road.
- Both parties, the representatives from the Fire Department and the members of the Selectboard agreed that regardless of who was on scene first, no action would be taken in this type of situation until the power company declared the situation safe.
- Both parties also agreed that communication between parties was vital and would prevent any issues that could arise.
- Safety vests will be ordered for the Selectboard and the Road Commissioner so that they can be identified as Selectboard members and the Road Commissioner.

7:00pm - OPEN REGULAR MEETING:

- Chairman Lee Kimball called the meeting to order at 7:03PM

GUESTS: Cheryl Dunn, Doug DiSabito, Renee Creller, Craig Greene, Monica Greene, Terry Tatro, Susan Millman, Leeann Porto, Ellen Vaillancourt, George Boutah

ADJUST AGENDA (if needed): Several adjustments were made to the agenda.

- **ADJUSTMENT #1:** Add a request to name a new road.

- **ADJUSTMENT #2** Add an update for Roy Richards house on Lake Street.
- **ADJUSTMENT #3:** Signatures needed on documents discussed at 04/24/2018 meeting

NEW BUSINESS:

- Free / ½ price “Dump Day” Taking place? Date?
 - There was some discussion about the benefits vs. the downside to hosting a “Free - 1/2 Off Dump Day for Alburgh residents only.
 - Benefits included junk and trash around resident’s homes were eliminated.
 - A downside that was discussed is that it will require “all hands-on deck” as it is very busy at the Transfer Station on that day.
 - It was agreed that the benefits outweigh the downside and Alburgh will host this event again this year.
 - Yes, Free – ½ off dump day will take place – Alburgh residents only.
 - Dates were also discussed to determine the best date.
 - It was agreed that it would be held on Saturday, June 23rd normal business hours,
 - It was determined that household garbage would be ½ price and most other items would be free for Alburgh residents only.
 - There was some discussion about the charge for tires on this date. This will be determined at the next regular meeting currently scheduled for 12 June 2018.
- Renee Creller on behalf of Alburgh Rec. Dept. – Volley Ball in Bicentennial Park?
 - Renee Creller was present, representing the Alburgh Rec. Department and the Alburgh Planning Commission to ask permission from the Selectboard to put in a sand court for a volley ball area, to concrete the inside of the skating rink, to consider expending funds for a scoping project to expand the recreation trails and to get wood chips for the playground in Bicentennial Park and at the Library play area.
 - Request #1 – Permission to put in a sand volley ball court –
 - Renee asked the Board to approve putting in a sand court at the south end of Bicentennial Park.
 - She has secured a source of funding – she was asking permission to have the work done.

- There were some questions about the placement of the court as well as about the structure of the court.
 - Renee explained that she spoke with Denis Irick and he said that he would level the ground in a 30'x60' rectangle and bring in good quality sand to fill it.
 - There was some concern that if the ground was not dug into, the sand would simply sit on top of the soil and would be spread out away from the court.
 - The Board members were in favor of doing this but would like to see a plan for the work before agreeing to it.
 - Renee will work with Denis to get a better idea of the details.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.
- Request #2 – Cement in the skating rink -
 - Renee suggested that the skating rink would get better use, especially in the summer, if it had a concrete base and would like to ask the Board to consider allowing that to take place.
 - Lee would like to research past minutes as he recalls a conversation about this topic.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.
- Request #3 - Consider expending funds for a scoping study to be done to expand the recreation trails.
 - Renee has access to a grant for expanding the bike/pedestrian path but there would be a local Town match of 20% which would be approximately \$4,000 to \$7,000.
 - The Selectboard must agree to support the project to secure the grant.
 - There was some concern from the Board that the money had not been budgeted for this expense.
 - Lee made a motion to devote money for the scoping survey – seconded by Ken and Cheryl – Vetoed by Lee and Alton – motion was misunderstood and not sustained. Lee rescinded the original motion as it was understood.
 - Lee entertained a motion to put the expenditure of \$4,000 to \$7,000 to a vote of the Board.
 - All four Board members voted nay to the expenditure of \$4,000 to \$7,000.
 - Request #4 - Wood chips for the playground at the Library –

- Renee, on behalf of the Rec. Department, explained that the surface under the play structures at the Library and in Bicentennial Park are both bare ground, hard and dangerous.
 - She would like the Town to put some wood chips down around these play areas for safety.
 - There was some discussion about the use of ground tires instead of wood chips but the consensus was that they are not a healthy choice.
 - Ken volunteered to research what type of wood chip would be the best choice and try to get an idea of how much would be needed for both sites.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.
- CAI Technologies
 - Tabled until further notice.
 - **ADJUSTMENT #1:** Add a request to name a new road.
 - A letter was received, requesting a street name be given to an existing driveway off Route 129 and West Shore Road.
 - The requested name is Terrapin Lane.
 - There was some discussion about this as there are not any houses on that driveway yet.
 - Clerk was instructed to invite the requester to the next Selectboard meeting so that they have a clear idea of why this request is being made.
 - Clerk will send an email to Ruth McCarthy inviting her to a future meeting.
 - Tabled until further notice.
 - **ADJUSTMENT #2** Add an update for Roy Richards house on Lake Street.
 - Carol was not present to give an update from her perspective.
 - It was mentioned that at the 04/24/2018, Mr. Richards stated that he would have the structure down to the main floor by the middle of May. The following italicized is from the minutes of that meeting:
 - *Mr. Richards was present and stated that he will be taking the house down to the main floor by the middle of May.*

- *He said that the basement and the main floor will remain intact, but the rest of the house will be down and removed.*
 - *The stairway to the basement will be sealed off for safety.*
 - *Tabled until the second Selectboard meeting in May, currently scheduled for 05/22/2018.*
- This has not happened; the house is still standing.
- Lee will be making a call to Mr. Richards.
- Tabled until the next regular meeting, currently scheduled for 06/12/2018.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- Greene and Theoret complaint– Update
 - The registered letter was received, and a young man came to the Town office to ask about it.
 - He spoke with Terry Tatro on one occasion, who referred him to Lee Kimball, evening giving him Lee’s phone number. He came in a second time and spoke with Danielle Choiniere who also gave him Lee’s number.
 - Lee said that he spoke with the young man (he does not know his name) and explained that he needs to clean up the garbage in the yard, get rid of the vehicles that are not registered and that he should not be firing guns without a proper backstop for safety. Lee also told him about the Rod and Gun Club and suggested that as an alternative place to fire guns.
 - He said that the young man was receptive to the idea of doing the shooting off premises and that he said he would get the garbage cleaned up from the yard.
 - Lee also explained to him that he was going to give him the deadline of May 31st and that he would be re-inspecting the property on June 1st. He explained to him that if the garbage was not cleaned up and the junk cars removed he would be issued a fine. The young man said that it would be taken care of.
 - Craig and Monica Greene and Doug DiSabito were given copies of the most recent letter and the health order that were sent to the property owner and renter.
 - The young man was responding to that letter.
 - Ken Millman asked Doug DiSabito if he would mind being Cc’d on future letters from the Town.

- Doug replied that the Town can Cc him on anything that they would like to.
- Copies of future letters, if necessary, will be sent to Craig and Monica, Doug and the Sheriff's Department.
- Tabled until the next regular meeting, currently scheduled for 06/12/2018.

- Vantine Avenue properties – Update
 - Lee received an email from the management company that is in charge of the property located at 4A Vantine Avenue.
 - They have asked for bids on the cleanup job and will be managing the process.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.

- Martell Road Health Order – Update
 - A success story! 😊
 - Lee informed all that this property has been cleaned up and a vegetable garden has been planted.
 - This will not need to be on the agenda again unless a new issue arises.

- Kelly Tessier – Progress on Greenwoods properties? – Update
 - Kelly was not present, but Lee gave an update on two of the properties in question.
 - The property owned by Chuck Pease is being cleaned up, progress is being made.
 - Updates will continue until the work is complete.
 - The property located at 3110 (F.K.A. 105) Greenwoods Rd., owned by Victoria Giroux has trash in the yard and a half-burned garage that needs to be removed as well as some “junk” cars that need to be removed.
 - Lee visited the property and spoke with Victoria about these violations. He issued a health order to her and explained that she had until 31 May 2018 to take care of these issues.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.

- Hot water tank for Library – Update
 - Alton updated all present that there is already an “on demand” system in place at the Library but that it needed a part.
 - The system was repaired and there is now hot water at the Library.
 - Another success story. 😊

- Ken Millman - Multi Town/Select Board Cooperation – Update

- Ken attended a North Hero Selectboard meeting to talk with them about collaboration between our two towns to possibly make joint purchases and share equipment.
- North Hero Board members were receptive to this idea and would like to continue discussions with the Alburgh Board.
- Future joint meetings will be scheduled, alternating Town Halls.
- Tabled until further notice.
- Transfer Station topics for discussion –
 - Amy was not able to attend the meeting.
 - Compact Tractor purchase? Updates
 - Alton Brusio visited the Northwest Solid Waste Management District to learn about alternatives to baling cardboard, which would eliminate one of the needs for a tractor.
 - There is still more research to be done on the topic.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.
 - Equipment to sell – asking prices? – Update
 - It seemed to be the consensus that at least one baler could be sold but that glass crusher has no real value on the market.
 - A 40-yard container was purchased and is being used for recycling.
 - There is still a need for another container and in comparing prices of new and used, it is more economical to purchase new.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.
- Speeding on East Alburgh Rd – purchase a “your speed” sign? – Update
 - There was some discussion about the purchase of a “speed trailer” but no decisions were made.
 - Clerk suggested closing off one end or the other of East Alburgh Rd.
 - Tabled until the next regular meeting, currently scheduled for 06/12/2018.
- Training for Town Employees/Officials on Emergency Protocols – Update
 - Lee reiterated the earlier conversation with the members of the Fire Department that were present.
 - The major concern is for safety.

- All members of the Highway Department as well as the Selectboard and will be completed as soon as possible.
- Tabled until the next regular meeting, currently scheduled for 06/12/2018.
- Transfer Station item – New help applications. – Set date for interviews.
 - Clerk presented two applications that were received for the position.
 - Interviews will be scheduled for 29 May 2018 to begin at 6 PM.

VISITOR INPUT:

- No visitor input

APPROVE THE FOLLOWING MEETING MINUTES:

- **05/08/2018 - SELECTBOARD MEETING**
 - *Cheryl Moomey motioned to approve the minutes from the 05/08/2018 with one change to be made: Alton Brusco arrived at 6:20Pm, not 6:40PM – seconded by Lee Kimball – all in favor – motion carried.*

APPROVE INVOICES:

- All invoices approved and signed.

ADJOURN:

- *At 10:05PM Cheryl Moomey motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled 12 June 2018.