

TOWN OF ALBURGH SELECT BOARD
PERSONNEL POLICY REVIEW @ 6 PM/ REGULAR MEETING @ 7 PM
Tuesday, May 8, 2018q
Municipal Conference Room

Present: Lee Kimball, Cheryl Moomey, Ken Millman, Chuck Pease, Danielle James Choiniere, Alton Bruso (@ 6:40 PM)

7 PM Guests: Carol Behrman, Darwin Cameron, Terry Tatro, Amy Erno Mashtare, Corey Parent, Cheryl Dunn, Susan Millman, Leeann Porto, George Boutah

At 6 PM, Cheryl Moomey motioned to go into executive session per 1 V.S.A. § 313(3) *the appointment or employment or evaluation of a public officer or employee*. Lee Kimball seconded, all in favor. Motion carried.

Cheryl Moomey motioned to come out of executive session at 6:55 PM. Lee Kimball seconded, all in favor. Motion carried.

Ken Millman motioned to put the road commissioner on administrative leave effective midnight tonight for one week. Cheryl Moomey seconded, one abstention, otherwise all in favor.

Cheryl motioned the road commissioner and anyone else interested could attend free training on Responding to Electrical Emergencies (a Vermont Fire Academy course). Lee Kimball seconded, all in favor. Motion carried.

Ken motioned the select board could meet with some members of the Alburgh Volunteer Fire Department executive board, perhaps at the town's next meeting. Cheryl seconded, all in favor. Motion carried.

The regular meeting scheduled for 7 PM was opened by Chair Lee Kimball at 7:03 PM.

EMPLOYEE HANDBOOK / POLICY REVIEW

Tabled.

AGENDA ADJUSTMENTS

Danielle wanted to amend the date of meeting minutes to be approved from 4/10 to 4/25.

Lee Kimball wanted to add an incident on Alburgh Springs.

COREY PARENT

Running for the Franklin County & Alburgh senate seat, Mr. Parent wanted to introduce himself and open any dialogue. He shared a bit of his platform and background and would love to see more industry and people come to Vermont (and our area) for jobs. The lake and high-speed internet and phone were mentioned as areas that could be improved to help draw people and businesses.

ATV PETITION

A circulated petition was brought to the board's attention. It did not meet the requirement for 5% of registered Alburgh voters. The board wanted to do more research on ATV statistics and will give the petition's author his paperwork back to be addressed at a later date.

SPEEDING ON EAST ALBURGH

The board thought about getting together with nearby towns to purchase an electronic speed limit monitor. They cost roughly \$5,000, but if more than one municipality pitches in, it could be shared to split cost. Grants are also available, if not this year then next year.

TRANSFER STATION

Matt Aldridge will no longer be working at the transfer station after the end of May. The board wanted to initiate a deadline for applications until May 22 and for weekends only, not Wednesdays.

SOLAR POWER

Danielle presented an email received from Steve Snyder of Norwich Solar Technologies asking about interest in solar. The board extended an invitation to his company if they wanted to come to a future board meeting.

FARM TO FORK FONDO BIKE TOUR

A bike tour would like to see if the town would have issue with a bike tour taking place 7/22. They will be traveling on some town roads, are insured, and will be communicating with law enforcement. The board had no issue with the tour's occurrence.

OFFICIALS/EMPLOYEE TRAINING

Training for the Vermont Fire Academy's course on Responding to Electrical Emergencies was open to any public officer or employee. It's about a ½ hour online course. Lee Kimball motioned to make the class mandatory for the road crew and commissioner. Cheryl Moomey seconded, all in favor. Motion carried.

EMPLOYEE/PUBLIC OFFICER EVALUATION

Already done at the start of the meeting.

ALBURGH SPRINGS INCIDENT

On 5/4, Lee Kimball happened upon several law enforcement officers at 1446 FKA 156 Alburgh Springs Road. A goat was killed by actions from the property owner's father, and after closer investigation, there was a multitude of animals discovered in unpleasant conditions, especially 25-30 cats in the house. Lee is exploring his options and responsibilities as Health Officer, and so are Animal Control Officers. Updates to come.

OLD BUSINESS

-The complaint addressed to 1209 Border Road was mailed. A young man came to address the letter on 5/4 and was given the Health Officer's phone number. As of the date of this meeting, Lee had not received a phone call.

-Health Officer Lee Kimball emailed the asset manager of 36 Vantine FKA 4A Vantine Avenue. The town would like to see the property cleaned up and the challenge was getting the bank to understanding no one was living there to receive paperwork. Now that they know the place is vacant, the case manager said locks would be changed and the place cleaned up.

-1189 Martell Road clean up was making good progress. Tenants had until the end of April to clean up the accumulated trash outside and Lee would check on them tomorrow, 5/9.

-Kelly Tessier complaint on multiple Greenwoods Road property was also coming along. A Health Order was issued to a property who had a garage fire caused by a neighbor. It was recommended the garage be torn down and the items in and around it picked up by 5/31. Chuck Pease temporarily recused himself from the board just to

say he's addressing the issues on his property. The timing of the complaint was during cold and muddy weather when it was very hard to clean up without making a larger mess.

-Alton Brusio had a quote for a 20 gallon electric hot water heater for the library. It's a plug-in model, fairly easy to install. The quote from F.W. Webb was \$387 which didn't include installation or a mixing valve. A second quote from Bourne's Energy was more expensive. Alton hopes to see project completed within two weeks.

-Ken Millman emailed North Hero Vice Chair Todd Keyworth about multi-town select board cooperation. Todd seemed receptive and would bring it up at their board's 5/7 meeting.

-The skid steer idea for the transfer station was too expensive, so a compact tractor was being researched. The board opted to not sell the glass crusher as they sell very cheap. The baler purchased from Drummac can be listed for \$2,500-\$4,000. A second container in good shape could be purchased for \$1,750. It could be picked up for \$125 or delivered for \$175. The town could repair the container behind baler building by welding it.

Lee Kimball motioned to buy the 40-yard box from Chittenden Solid Waste District for \$1,750. Cheryl Moomey seconded, all in favor. Motion carried.

Green-Up Day was very productive with 215 bags and counting processed, fifty-eight known volunteers and lots of kids. As of the date of this meeting, 1,346lbs of litter was removed from roadsides and 30 tires, a significant decrease from years past.

George Boutah asked about the guard rails when the town moves the transfer station gate further up Dump Road. The town will have to ensure people cannot drive around the gate's future position.

VISITOR INPUT

Enforcement Officer Carol Behrman shared email from Dr. Benson about the hazardous/ abandoned property not getting maintained on North Main St. Owners would like to sell property for \$54,000. Lee would like lister input on the evaluation of this property. Carol replied they need to secure the premises. Carol was also trying outreach to the McGuires who own a run-down house on South Main St. She also noted a fire hazard around the apartment building by the post office.

Terry Tatro shared requests he asked of the road commissioner. One was putting stone down at the park and ride by Dollar General and picking up the sandbox planks with nails plows had hit at the senior center. Alton Brusio said he had picked up the planks himself.

APPROVAL OF 4/25 SELECTBOARD MEETING MINUTES

Amy Erno Mashtare noted on page six, 60-yard container should be changed to 40-yard and the "Alburgh Mall" reference should instead say "green box behind baler building".

Alton Brusio motioned to approve the minutes as adjusted. Cheryl Moomey seconded, all in favor. Motion carried.

WARRANTS/INVOICES

Signed. Board will meet at 6 PM for their meeting on 5/22 to talk about personnel policies.

ADJOURN

Alton Brusio motioned to adjourn meeting at 9:27 PM. Cheryl Moomey seconded, all in favor. Meeting adjourned.

Respectfully submitted,
Danielle James Choiniere

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 05/22/2018.

DRAFT