

MINUTES FROM 04/10/2018 SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball, Vice Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Terry Tatro, Craig Greene, Monica Greene, Cheryl Dunn, Leeann Porto, Susan Millman, George Boutah, Moe Theoret

6:00PM – Employee Handbook review and modify:

- Meeting called to order by Chairman Lee Kimball at 6:03pm
- More of the Employee Handbook was reviewed.
- Items were tentatively changes.
- Items were tentatively removed.
- Review of the Employee Handbook will resume on 04/25/2018 beginning at 6PM.

7:00pm - OPEN REGULAR MEETING:

- The regular meeting was called to order by Chairman Lee Kimball at 7:00pm.

ADJUST AGENDA (if needed):

- Three adjustments were made:
 - **ADJUSTMENT #1:** Streetscape information - update
 - **ADJUSTMENT #2:** Vantine Avenue - update
 - **ADJUSTMENT #3:** New Health Order issued
 - **ADJUSTMENT #4:** Rearrange the order to accommodate guests

NEW BUSINESS:

- **ADJUSTMENT #4 – (Order change) This was addressed after old business.**
- Transfer Station topics for discussion –
 - Skid Steer purchase?
 - Transfer Station Foreman was unable to attend.
 - Discussion took place about a small compact tractor being a better option.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018.
 - Equipment to sell – asking prices
 - Transfer Station Foreman was unable to attend.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018
 - Price quotes for containers.
 - Transfer Station Foreman was unable to attend.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018.
 - Lee expressed concern about the timing of deposits being brought to the bank from the Transfer Station.
 - He reviewed deposits slips and noticed a lag time between dates open vs. dates the deposits were processed.
 - There was some discussion about best practices and it was agreed that the best practice for depositing the money for the Transfer Station is that each night the money taken in be taken to the bank directly from the Transfer Station. At no time should the money be brought to someone's home.
 - There was some discussion about the start up cash for the Transfer Station.
 - Transfer Station Foreman will be invited to the meeting scheduled for 04/25/2018.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018.
- South Alburgh Cemetery Association – request for Selectboard support.
 - The South Alburgh Cemetery Association is attempting to purchase some additional land, from the State of Vermont, to expand the cemetery.
 - They would like to have the support of the Selectboard for this acquisition.
 - There was little discussion about this topic.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018.
- New hot water tank for the Library.

- Cheryl Dunn was present, as a Trustee for the Library, to make the Selectboard aware of the need for a new hot water tank at the Library.
 - She explained that the old furnace heated up the water, but that the new furnace does not.
 - Alton Brusio will assess what is at the Library currently and check with a contractor about the best option for the situation.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018.
- **ADJUSTMENT #1:** Streetscape information – update –
 - Alton informed the Board that there was a pre-construction meeting held on April 6th.
 - There were representatives at the meeting from the contractors that will be responsible for the work that will be done on the sidewalks and curbs.
 - The engineers and the contractors would like to have a “point person” from the Town that will be available to talk to if needed.
 - *Cheryl Moomey motioned to appoint Alton Brusio as the “point person” for the Streetscape project – seconded by Lee Kimball – all in favor – motion carried.*
- **ADJUSTMENT #2:** Vantine Avenue – update -
 - Lee reported that he was able to contact the bank that currently owns 4 Vantine Avenue.
 - The bank reported that they are in the process of finalizing the eviction process, so they can legally have the property cleaned up.
 - Lee also reported that the property at 3 Vantine Avenue is still in bad shape and that a new issue has been determined.
 - There is an above ground pool in the yard, full of water, creating a breeding ground for mosquitos.
 - Clerk to send contact information to Lee Kimball about the bank that owns the property.
 - Lee will contact the bank and issue a health order if necessary.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018.
- **ADJUSTMENT #3:** New Health Order issued –

- Lee Kimball received a complaint of a possible health issue on Martell Rd.
- The complainant stated that his tenants have been throwing garbage out the front door and letting it pile up in the yard.
- Lee investigated the complaint and found that there is a significant amount of trash piled by the front door.
- The complainant also reported seeing rats on the property and is concerned for the safety of the children in the home.
- Lee sent a letter and a health order to the tenants via certified mail and to the owner via regular mail.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- **ADJUSTMENT #4 – (Order change) This was addressed before new business.**
- Complaint filed by Craig and Monica Greene – update
 - A new complaint for the problem property was brought to the Board by Maurice Theoret.
 - His complaint echoed that of the Greene’s.
 - Both complainants are concerned for their safety because of the gunfire.
 - Both complainants are frustrated by the noise and dust created by the four wheelers and dirt bikes.
 - Both complainants are frustrated at the condition of the property. It has the “appearance of a junkyard”.
 - A letter was mailed by certified mail to the owner of the property and to the tenants of the property. The receipt of delivery has not been received.
 - Letter was read – edits were suggested.
 - Lee Kimball and Clerk will work together on editing the letter.
 - The letter will be mailed by certified mail.
- Cheryl Dunn - Carol Behrman, (enforcement officer) – update on Richard’s property
 - Carol has ordered a fine book that will be delivered to the Town office.
 - Tabled until the next regular meeting, currently scheduled for 04/25/2018.

VISITOR INPUT:

- George Boutah asked if the Sheriff's contract was voted as a separate article in other Towns.
- There was some discussion about this.
- It was mentioned that in the past, Alburgh has listed the Sheriff's contract as a separate article but that it is now included as part of the overall budget.
- No further discussion.
- Cheryl Moomey suggested moving the next regularly scheduled meeting to 04/25/2018 instead of 04/24/2018 due to the school budget revote – all agreed.

APPROVE THE FOLLOWING MEETING MINUTES:

- **03/27/2018 - SELECTBOARD MEETING**
 - *Chuck Pease motioned to approve the minutes from the 03/27/2018 meeting as written – seconded by Alton Brusio – all in favor – motion carried.*
 - *Chuck Pease motioned to approve the minutes from the 03/13/2018 special meeting as written with revisions – seconded by Alton Brusio – all in favor – motion carried.*

APPROVE INVOICES:

- All invoices approved and signed.

ADJOURN:

- *At 9:04pm Cheryl Moomey motioned to adjourn – seconded by Alton Brusio – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 04/25/2018.