

# MINUTES FROM 03/13/2018 REGULAR SELECTBOARD MEETING AND REORGANIZATION

**PRESENT:** Chairman, Lee Kimball, Alton Bruso, Chuck Pease, Cheryl Moomey, Ken Millman,  
Clerk, Donna L. Bohannon

**GUESTS:** Terry Tatro, Susan Millman, Carol Behrman, Maurice Theoret

**7:00pm – OPEN REGULAR MEETING:**

- Meeting called to order at 7:00pm by Chairman, Lee Kimball

## ➤ **REPORT OF OFFICERS / APPOINTMENTS / REORGANIZATION**

### ❖ **-Chairman of the Board**

- *Cheryl Moomey motioned to appoint Lee Kimball as Chairman of the Board –  
seconded by Ken Millman – all in favor – motion carried –*

👏 **Lee Kimball 2018 Chairman of the Board**

### ❖ **Vice -Chairman of the Board**

- *Ken Millman motioned to appoint Cheryl Moomey as Vice- Chairman of the Board  
– seconded by Lee Kimball – all in favor – motion carried –*

👏 **Cheryl Moomey 2018 Vice-Chairman of the Board**

### ❖ **-Board Clerk**

- *Cheryl Moomey motioned to appoint Donna L. Bohannon as Board Clerk –  
seconded by Lee Kimball – all in favor – motion carried –*

👏 **Donna L. Bohannon 2018 Board Clerk**

### ❖ **-Road Commissioner**

- *Cheryl Moomey motioned to appoint Alton Bruso as Road Commissioner –  
seconded by Ken Millman – all in favor – motion carried –*

👏 **Alton Bruso 2018 Road Commissioner**

❖ **-Health Officer**

👤 **Lee Kimball remains 2018 Health Officer by State statute – 3-year term upon appointment.**

❖ **-Assistant Health Officer**

- *Cheryl Moomey motioned to appoint Ken Millman as Assistant Health Officer – seconded by Chuck Pease – all in favor – motion carried –*

👤 **Ken Millman 2018 Assistant Health Officer**

❖ **-Animal Control Officer**

- *Cheryl Moomey motioned to appoint Jen Hebert as Animal Control Officer – seconded by Lee Kimball – all in favor – motion carried –*

👤 **Jen Hebert 2018 Animal Control Officer**

❖ **Assistant Animal Control Officer**

- *Cheryl Moomey motioned to appoint Ariel Brace as Assistant Animal Control Officer – seconded by Ken Millman – all in favor – motion carried –*

👤 **Ariel Brace 2018 Assistant Animal Control Officer**

❖ **-Town Service Officers**

- *Cheryl Moomey motioned to appoint all five Board members as Town Service Officers – seconded by Lee Kimball – all in favor – motion carried –*

👤 **5 Selectboard members 2018 Town Service Officers**

❖ **-Emergency Management Director**

- *Cheryl Moomey motioned to appoint Terry Tatro as Emergency Management Director – seconded by Ken Millman – all in favor – motion carried –*

👤 **Terry Tatro 2018 Emergency Management Director**

❖ **-Assistant Emergency Management Director**

- *Cheryl Moomey motioned to appoint Chuck Pease as Assistant Emergency Management Director – seconded by Ken Millman – all in favor – motion carried –*

👏 **Chuck Pease 2018 Assistant Emergency Management Director**

❖ **-Solid Waste Representative**

- *Cheryl Moomey motioned to appoint Amy Mashtare as Solid Waste Representative – seconded by Ken Millman – all in favor – motion carried –*

👏 **Amy Mashtare 2018 Solid Waste Representative**

❖ **-Assistant Solid Waste Representative**

- *Cheryl Moomey motioned to appoint Lee Kimball as Assistant Solid Waste Representative – seconded by Ken Millman – all in favor – motion carried –*

👏 **Lee Kimball 2018 Assistant Solid Waste Representative**

❖ **-Regional Planning Commission Representative (2)**

- *Cheryl Moomey motioned to appoint Terry Tatro and Alton Brusio as Regional Planning Commission Representatives – seconded by Lee Kimball – all in favor – motion carried –*

👏 **Terry Tatro and Alton Brusio 2018 Regional Planning Commission Representatives**

❖ **-Fence Viewers (3)**

- *Cheryl Moomey motioned to appoint Lee Kimball, Chuck Pease and Cheryl Moomey as Fence Viewers – seconded by Lee Kimball – all in favor – motion carried –*

👏 **Lee Kimball, Chuck Pease, and Cheryl Moomey 2018 Fence Viewers**

❖ **-Inspector of Lumber, Shingles and Wood**

- *Chuck Pease motioned to appoint Kevin Creller as Inspector of Lumber, Shingles and Wood – seconded by Cheryl Moomey – all in favor – motion carried –*

😊 **Kevin Creller 2018 Inspector of Lumber, Shingles and Wood**

❖ **-Weigher of Coal**

- *Ken Millman motioned to appoint Donna L. Bohannon as Weigher of Coal – seconded by Lee Kimball – all in favor – motion carried –*

😊 **Donna L. Bohannon 2018 Weigher of Coal**

❖ **-Tree Warden**

- *Cheryl Moomey motioned to appoint Nathan Gotshall as Tree Warden – seconded by Lee Kimball – all in favor – motion carried –*

😊 **Nathan Gotshall 2018 Tree Warden**

**ADJUST AGENDA (if needed):**

• **2 ADJUSTMENTS MADE:**

- **ADJUSTMENT #1:** Clerk informed the Board of an error in the budget – added under new business.
- **ADJUSTMENT #2:** Information only – Souper Sunday is this Sunday at the Library and they invited the Selectboard and anyone else who would like to attend.

**NEW BUSINESS:**

- Three Planning Commission appointments needed
  - Terry Tatro reminded the Selectboard that the Planning Commission members are supposed to serve three-year terms but because of lack of interest they haven't been doing that. They would like to start following proper procedure starting this year. The three members that are expired this year are Terry Tatro, Brian Tjelta and Jeff Medor.

- Terry explained that reappointments can be made and that Brian and himself are willing to serve again, but Jeff Medor has not attended a meeting in at least three years, so they would like to appoint someone else to the seat.
- Clerk informed that there have not been any letters of interest submitted despite the postings in various forms asking for interest.
- Mo (George) Theoret expressed an interest at the meeting and asked what the job entailed.
- Terry explained that the Planning Commission meets once a month, they are responsible for creating and maintaining the Town Plan and that they apply for various grants for projects in the Town.
- Mo said that he would be willing to fill the vacant seat.
- *Alton motioned that Terry Taturo and Brian Tjelta be reappointed to serve on the Planning Commission Board and that Maurice a.k.a. Mo (George) Theoret be appointed to serve on the Planning Commission – seconded by Chuck Pease – all in favor – motion carried*
- Coin-drop request for A.B.C.
  - Clerk presented a coin-drop application on behalf of A.B.C. for the date of July 28<sup>th</sup> with a rain date of August 4<sup>th</sup>, 2018.
  - There was some discussion about the dates. It was confirmed that the dates did not coincide with other scheduled coin-drops.
  - Mo Theoret asked to make a request. He would like the coin-drop to be held somewhere other than in front of the Municipal Office. His business is directly across from the Municipal Office and is affected by the slowing of traffic during coin-drops.

- *Lee Kimball motioned that A.B.C. be given permission to hold a coin-drop on July 28<sup>th</sup> with a rain date of August 4<sup>th</sup> provided they not hold it in front of the Town Hall or close to the business owned by Mo Theoret – seconded by Cheryl Moomey – all in favor – motion carried.*
- **ADJUSTMENT #1:** Clerk informed the Board of an error in the budget:
  - At the time that the General Fund budget was created, there was a \$50,000 expenditure that was not factored in.
  - Two years ago, the Town voted to expend \$50,000 per year for 5 years toward the purchase of a new ambulance. However, it was not added to the new budget.
  - The Clerk explained that it cannot be factored in when the tax rate is set as it was not voted on at Town meeting.
  - The School will be bringing their budget to a revote at the end of April. The Clerk asked if the Board wanted to hold a separate vote for the expenditure of the \$50,000 to add it to the budget amount when the tax rate is set.
  - All members of the Board felt that it would be confusing to add an additional amount to the budget after the Town already passed the vote for the budget.
  - Alton Brusco stated that he thinks there will be enough of a surplus to cover the expenditure because the Transfer Station expenses are not as high as was budgeted.
  - Clerk offered that if need be the Selectboard is authorized to borrow money in anticipation of taxes if needed.
  - No action will be taken at this time.

**OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:**

- Jason Barney – M.V.U. teacher - request to visit Missile Base with students

- *Chuck Pease motioned to allow Jason Barney, M.V.U teacher, to bring a group of students to the Missile Base site for a history lesson about the cold War, provided all school personnel (students, staff, teachers, etc.) provide to the Town a liability waiver form, the school insurance information and that they are provided with the date and time of the visit – seconded by Lee Kimball – all in favor – motion carried.*
- Ken will find a waiver of liability form to present to Jason as an example.
- Complaint filed by Craig and Monica Greene – update
  - Lee Kimball drove to the site to assess the validity of the complaint of junk and trash.
  - He observed that there are several cars that appear to be unregistered as well as some trailers that also appear to be “junked”.
  - Mo was present at the meeting to echo the complaint of the Greene’s. He will be filing an official complaint with the Town that will be addressed at the next Selectboard meeting on 03/27/2018.
  - Lee could also see cardboard and a barrel in the fenced portion of the yard that was reported to be full of garbage bags. He did not see any garbage bags, only cardboard and what appeared to be a barrel.
  - He did not see a 55-gallon drum in the back that was described as being the only backstop to the target for the gunfire that is reportedly taking place, so it was difficult to determine what direction the shooting takes place.
  - He also reported that the barn is in rough condition and is falling down.
  - Cheryl Moomey contacted Sheriff Allen to ask him about the complaints pertaining to this property that have been filed in his office.
  - Sheriff Allen reported that his office received two calls on October 21<sup>st</sup>, 2017, complaining first about the noise that was being produced by the four wheelers and

dirt bikes and second about the firing of what was reported as sounding like an AR-15 gun. Upon receiving the complaint of the gunfire, Sheriff Blake Allen and himself went to Mr. Greene's residence to talk to him but Mr. Greene was not at home.

- The Sheriff's observed a bonfire at the house being complained about but did not see or hear any dirt bikes or sound of gunfire.
- He stated that this was the only complaint that his office received in 2017 and that there were not filed in 2016.
- He also stated that his office will respond to any complaints that the receive in the future.
- Terry Tatro stated that he has never gotten a request for a burn permit from the Wagner's, even though State law mandates that a burn permit is needed in order to burn on your property.
- Cheryl Moomey asked how often the events take place, to which o replied that it is almost every weekend in the summer.
- The Selectboard suggests that the complainants continue to call the Sheriff's department each time there is a complaint.
- Chuck Pease will investigate Vermont Fish and Game laws to ascertain if there is anything that would address a "proper backstop" for shooting.
- This topic will remain on the agenda.
- Cheryl Dunn - Carol Behrman, (enforcement officer) – update on Richard's property
  - Carol Behrman sent a registered letter to Mr. Richards explaining that the house on Lake Street needed to be boarded up so that it was not a danger to the public.
  - He has not responded to the letter but has put up some "no trespassing" signs on the remains of the house.

- Carol will call the Judicial Bureau to find out the procedures for getting issued a fine book. Once she is set up with the Judicial Bureau, she will begin to issue fines in the amounts listed in the Nuisance Properties Ordinance.
- Carol also stated that she called the nephew of Dr. Benson, the owner of another Nuisance Property in Town to ask if there are any plans in place to demolish the home and remove the debris.
- She did not say what his response was.
- The question was asked of Carol about Town funds to help clean up some of the properties that are in question.
- There was at one time a revitalization committee, but it is no longer active.
- There was some discussion among the Selectboard members about offering some type of assistance, possibly a “free pass” at the dump on the clean-up.
- Tabled until further notice.
- Animal complaint - Dog biting another dog on Lake Street – update
  - Cheryl Dunn reported to the Town Clerk that the owner of the dog that bit her dog has paid the vet bill. She considers this issue resolved. If there is a problem in the future it will be addressed at that time.
  - It was duly noted that this is an example of an Ordinance at work with the proper follow up and enforcement.
- Employee Handbook review and modify – Set a meeting date to review.
  - The Selectboard will meet on Tuesday, March 29<sup>th</sup> (regular meeting date) at 6:00pm to begin the process of reviewing the Employee Handbook.

#### **VISITOR INPUT:**

- Carol presented the final version of the Electric Charging Station grant application for signatures.

- All five members of the Selectboard signed the grant paperwork.
- Carol stated that she will be submitting it within a day or two.

**APPROVE THE FOLLOWING MEETING MINUTES:**

- **02/27/2018 - SELECTBOARD MEETING**
  - *Chuck Pease motioned to accept the minutes from the 02/27/2018 meeting as written – seconded by Cheryl Moomey – all in favor – motion carried.*

**APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**

- No overweight permits.
- All invoices approved and signed.

**ADJOURN:**

- *At 8:40pm Cheryl Moomey motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,  
Donna L. Bohannon  
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 03/27/2018.

