

MINUTES FROM 01/23/2018

SELECTBOARD MEETING

PRESENT: Chairman, Lee Kimball, Vice-Chair, Cheryl Moomey, Alton Brusco, Chuck Pease, Ken Millman, Clerk, Donna L. Bohannon

GUESTS: Terry Tatro, Susan Millman, Cheryl Dunn, Carol Behrman, Leeann Porto

6:00PM - BUDGET MEETING WITH AUDITORS:

- Vice Chair, Cheryl Moomey called the meeting to order at 6:10PM.
- Auditors were not present. Meeting progressed without them.
- The Board asked about the unemployment tax rate for the General fund.
- Clerk explained that as a Municipality and a member of VLCT, Alburgh has the option of paying a set amount per year to VLCT as a reimbursable member and claims get paid through VLCT.
- Supporting paperwork will be sent to Selectboard members.
- There was discussion about the amount that would need to be transferred from the General fund into the Transfer Station fund to cover expenses.

7:00pm - OPEN REGULAR MEETING:

- At 7:03, Chairman, Lee Kimball called the regular meeting to order.

ADJUST AGENDA (if needed): 1 adjustment was made and addressed at this point in the meeting.

- Adjustment #1: Clerk informed the Board that Jason Reynolds had sustained an injury to his arm and was being treated.
- Road Commissioner, Alton Brusco informed the Board that the cause of the injury was not known but it is being treated at Burlington hospital.

NEW BUSINESS:

- **Franco Rossi – (CAI Technologies):** Parcel mapping project – extra options available
 - Tabled until the 02/13/2018 meeting
- **Alburgh Planning Commission – Grant application** – Present possibility for a grant.

- Terry Tatro presented an application for a Municipal grant that would partially pay for an electric car charging station.
- Is this something that the Selectboard is interested in perusing?
- There was some discussion about the need and interest in this.
- There is not one currently in Grand Isle County.
- It would have to be on Municipally owned land.
- Different options are available.
- The Board agreed that there would be benefits to a charging station if the grant was awarded to Alburgh.
- *Chuck Pease motioned that the Planning Commission can apply for this grant – seconded by Ken Millman – all in favor – motion carried.*
- **Contract with St. Albans Humane Society – signing?**
 - The Board reviewed the contract – determined that there is not a charge to the Town unless and animal is brought there.
 - They agreed that it would be a good source to use a back-up for the town kennel.
 - *Lee Kimball motioned that the contract be signed – seconded by Cheryl Moomey – all in favor – motion carried.*
 - *Alton Brusco motioned that Lee Kimball be the signer on the contract – seconded by Cheryl Moomey – all in favor – motion carried.*
 - Contract signed by Chairman, Lee Kimball
- **Dedication Page and picture for Town Report -**
 - Dedication page will be dedicated to Bobby Creller in the 2018 Town Report.
 - Picture that will be used for the cover is the picture from the ice storm of 1998 – donated to the Town by Roger and Claire Rainville. A large copy is on the wall in the hall at the Municipal Office.

OLD BUSINESS / UPDATES / TABLED TOPICS AND / OR WAITING RESULTS:

- **Cheryl Dunn - Carol Behrman, (enforcement officer) – update on Richard’s property**
 - Carol Behrman, as the enforcement officer for the Ordinance to Regulate Nuisance Properties, informed the Board that she sent another certified letter to Roy Richards about the house he owns on Lake Street.
 - She explained that she acknowledged what he had done but explained in the letter, that he needed to cover the rest of the openings with plywood to prevent anyone or anything from entering the structure.

- She also explained that she offered plywood to him that she received from another resident.
- She also explained that she gave him a deadline of the end of February to attend a Selectboard meeting to present a plan of action to the Board.
- Tabled until further notice.
- **Winters Lane dog issue – update.**
 - Tabled until further notice
- **Trash complaint from Pauline Drive – update**
 - Clerk will draft a letter to be sent to the owner on file explaining the complaint.
 - A copy of the Junk Ordinance and the Trash Ordinance will be included
- **Vantine Avenue complaint – Update**
 - Lee Kimball, as Health Officer went to the property and found animal tracks and garbage in the yard.
 - It appears that the animals are eating the garbage that is in the yard but going into the neighbors’ barn to get out of the cold.
 - Clerk will send the name and address of the bank to Lee who will send them a health order letter asking that the property be cleaned up.
- **Employee Handbook review and modify –**
 - Tabled until further notice.

VISITOR INPUT:

- No visitor input.

APPROVE THE FOLLOWING MEETING MINUTES:

- **01/09/2018 - SELECTBOARD MEETING**
 - *Cheryl Moomey motioned to approve the minutes with a noted change – seconded by Lee Kimball – all in favor – motion carried.*
 - Clerk will make the necessary changes to the minutes and repost with changes noted.

- **01/11/2018 BUDGET MEEEEITNG**

- *Cheryl Moomey motioned to approve the minutes as written – seconded by Ken Millman – all in favor – motion carried.*

- **01/18/2018 BUDGET MEEEEITNG**

- *Cheryl Moomey motioned to approve the minutes as written – seconded by Lee Kimball – all in favor – motion carried.*

APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- All invoices approved and signed.
- No overweight permits
- 2 liquor licenses approved and signed.

The Board resumed the budget meeting at this point.

- The amount needed to cover Transfer Station expenses was agreed on.
- There were several minor adjustments that needed to be made by the Treasurer.
- Treasurer will make the adjustments.
- *Cheryl Moomey motioned that Alton Brusio review the final numbers once the Clerk has made the adjustments and that he approve the budget on behalf of the Board – seconded by Chuck Pease – all in favor – motion carried.*
- Clerk will make the adjustments and review the budget with Alton Brusio.

ADJOURN:

- *At 9:20 PM Cheryl Moomey motioned to adjourn -seconded by Alton Brusio – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled 02/13/2018.