

# MINUTES FROM 12/13/2016 SELECTBOARD MEETING

PRESENT: Chairman, Tyler Gotshall, Robert Creller, Alton Bruso, Lee Kimball, Chuck Pease, Clerk, Donna L. Bohannon

GUESTS: Ben Joseph, Darwin Cameron, Jennifer Hebert, Christopher Hebert, Terry Tatro, Leeann Porto, Charlie Palmer, Donna Langdell

7PM - OPEN MEETING: At 7 pm, Chairman Tyler Gotshall opened the meeting

- ADJUST THE AGENDA (if needed):
  - Chairman Gotshall had on adjustment to present suggested road names to the Board – this was added at the end of new business.
  - Clerk stated that there were two separate attorney – client correspondences that needed to be addressed and suggested that they be in executive session due to the nature of the information. – These were added at the end of the meeting
  - Lee asked that Jen and the horse issue be moved ahead of back up plow driver and Occupational Drug testing.
  
- NEW BUSINESS:
  - Ben Joseph –
    - Mr. Joseph was in attendance to let the Selectboard know that he is available to the Town of Alburgh to answer questions and help with issues that arise.
    - He spoke about the troubles that Grand Isle county faces and explained that he intends to focus on funding and law enforcement.
    - Lee Kimball asked what the Board can do to help him in his position.
    - He replied that the best thing that anyone can do to help him is let him know of cases that are dragging on and pass along any complaints that they are aware of.
    - He would like input from the Board and residents about what the public feels needs to be fixed in the State.
    - Tyler asked about a letter that the Fire Department had received pertaining to ambulance serves being taxed.
    - He wasn't familiar with this but stated that he would check into it at the State level.

- Paul Pouliot as back-up plow driver? (Discussed after horses)
  - Alton explained to the rest of the Board that Bing would like to have a backup plow driver for emergency only. Paul Pouliot has said that he would be willing to fill the position as an on-call driver.
  - There was discussion about his qualifications, what he needs to do to be active on the payroll and if he would need to be pre-screened before being hired.
  - *Bobby Creller motioned to hire Paul Pouliot as a back-up plow truck driver – seconded by Lee Kimball – all in favor – motion carried*
  
- Occupational Drug testing vs. TNT (Discussed after horses)
  - Clerk explained that Occupational Drug Testing is through VLCT and that it does not cost anything beyond the regular yearly dues we pay to VLCT to take part in this. As a member of the PACIF program through VLCT the Town is already included in this.
  - The company that is currently being used is TNT. The yearly fee for this is \$370.
  - Clerk will ask VLCT and TNT about the pool testing size and if they will perform pre-employment screening on non-CDL employees.
  - There was some discussion about pre-screening all new hires.
  - *Lee Kimball motioned that the Board require a pre-employment drug and alcohol screening before being hired – seconded by Bobby Creller – all in favor – motion carried.*
  
- Jen Hebert – Horse issue (Discussed before two preceding items.)
  - Jen explained that two minis, that are kept at Jackie Raniville's property, escaped their fence and traveled to the property of Charlie Palmer and Donna Langdell, The mini-horses chased Donna's horses, causing one of them to run into a piece of equipment and gash its leg open. (Pictures were shown.) The injuries were enough that the horse was euthanized.
  - Donna asked that Jackie be asked to build a better fence and keep the animals confined to her property.
  - Horses are not directly addressed in either the current or the new animal control ordinance, therefore they could only fall under the nuisance animal section.
  - Jen will talk to Jackie and write up a report of her findings.
  - Tabled until further need to discuss.

- VISITOR INPUT:
    - Adjustment #1 – New road names
      - Several new roads have been formed and by State law, they require a name if there are three or more residences on them.
      - Tyler Gotshall, as the E-911 coordinator, presented to the Board several new roads that need to be named. Suggestions from the residents that live on those roads were presented to the Board through Tyler.
      - The suggestions were as follows –
        - What are currently 124, 130 and 132 Poor Farm Road – “Northern Lights”
        - What are currently 90, 92, and 94 Poor Farm Road – “Skyline Drive”
        - What are currently the Cabins numbers 7-50 on Coon Point Road  
“Isle View Way”
        - What are currently 518, 520, and 522 Route 2 South – “Chestnut Way”
        - What are currently 97, 98, and 100 Alburgh Springs Road – “Ladd’s Way”
        - What are currently 167, 169, and 173 US Route 2 South – “Elliott’s Way”
      - *Lee Kimball motioned to accept all new road names as presented – seconded by Alton Brusio – all in favor – motion carried*
    - Chairman Gotshall presented a letter that he had received that is asking Alburgh to take part in “School Choice Week”
    - The letter was read and some discussion took place.
    - The Board feel that they would like to have more information.
    - Tabled until further notice
- TABLED TOPICS AND / OR WAITING RESULTS
  - No tabled topics
- OLD BUSINESS / UPDATES
  - Transfer Station trailer – Status
    - The trailer is finished and ready to be used for hauling
  - Items/work needed at Transfer Station – Update

- Lee Kimball asked that this be tabled until the next regular meeting currently scheduled for 12/27/2016 at which time there will be more information.
  - Tyler Gotshall asked that the Board address the question that was asked at a previous meeting about payroll.
  - *Lee Kimball motioned that employees be paid from the time they are scheduled (or requested) to start their shift until they clock out. Transfer Station shifts will be allowed 15 minutes after closing to finish end of night work – seconded by Bobby Creller – all in favor – motion carried*
  - Discussion about the last day for the seasonal employee took place
    - *Lee Kimball motioned that the last day of employment for Dan Pecor would be 12/18/2016 – seconded by Chuck Pease – all in favor – motion carried*
- APPROVE THE FOLLOWING MEETING MINUTES:
  - 11/22/2016 SELECTBOARD MEETING
    - *Bobby Creller motioned to approve the minutes as written – seconded by Lee Kimball – all in favor – motion carried*
  - 11/30/2016 BUDGET MEETING
    - *Bobby Creller motioned to approve the minutes as written – seconded by Lee Kimball – all in favor – motion carried*
  - 12/07/2016 BUDGET MEETING
    - *Bobby Creller motioned to approve the minutes as written – seconded by Lee Kimball – all in favor – motion carried*
- APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:
  - All invoices approved and signed
- Adjustment #2 – 1 V.S.A. § 313 (E) Executive Session – For the purpose of discussing pending or probable civil litigation or a prosecution, to which the public body is or may be a party;
  - *At 9:30 pm Bobby Creller motioned to enter into Executive Session for the purpose of discussing pending or probable civil litigation or a prosecution, to which the public body is or may be a party -seconded by Lee Kimball – all in favor – motion carried – Board in Executive Session*
  - At 9:45 Terry Tatro was invited into the Executive Session
  - *At 9:51 Bobby Creller motioned to leave Executive Session – seconded by Lee Kimball – all in favor – motion carried – Board out of Executive Session*

- *Chuck Pease motioned that attorney David Rugh represent the Town in an ongoing litigation – seconded by Bobby Creller – all in favor – motion carried.*
- Adjustment #3 – 1 V.S.A. § 313 (F) Executive Session – For the purpose of confidential attorney-client communications made for the purpose of providing professional legal services to the body
  - *At 9:55 pm Chuck Pease motioned to enter into Executive Session For the purpose of confidential attorney-client communications made for the purpose of providing professional legal services to the body - seconded by Bobby Creller – all in favor – motion carried – Board in Executive Session*
  - *At 9:55 Tyler Gotshall motioned to leave Executive Session – seconded by Chuck Pease – all in favor – motion carried – Board out of Executive Session*
  - No action taken
- ADJOURN:
  - *At 9:56 pm Bobby Creller motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – meeting adjourned*

Respectfully submitted,  
Donna L. Bohannon  
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for 27 December, 2016.