

MINUTES FROM 09/27/2016 SELECTBOARD MEETING

PRESENT: Alton Brusco, Robert Creller, Chuck Pease, Clerk Donna L Bohannon

GUESTS: Terry Tatro, Leeann Porto, Corinne Russin, Jennifer Hebert, Christopher Hebert, George Boutah, Leo Henry, Darwin Cameron, Damien Henry, Bernard (Bing) Pero

6PM – TOWN PLAN HEARING –

At 6:08pm Alton Brusco opened the meeting and acted as Chairman in the absence of Tyler Gotshall

1. Town Plan Hearing is open for public inspection, comments and questions
 - a. Alton opened the meeting for questions, comments and discussion about the proposed Town Plan that the Alburgh Planning Commission wrote and presented to the Board.
 - b. Alton stated that there is a lot of data and history in the plan.
 - c. Terry Tatro informed all present that the previous Town Plan had expired in July and currently the Town did not have a plan. He also explained that if a resident of the Town were to apply for an act 250 permit they would not be able to obtain one because part of the requirements of obtaining an Act 250 permit is that the permit request must agree with the Town Plan.
 - d. Terry also explained that the usual procedure is that the Town approves the plan which then goes on to Regional Planning for approval. In this instance, the plan has already been to Regional Planning who has approved it unless there are changes that need to be made on the recommendation of the Selectboard.
 - e. Terry also stated that there is an agenda item for the regular meeting whether or not to apply for a planning grant.
 - f. The Board agreed that the Plan was acceptable as written and they did not have any recommendations for changes.

At 6:55pm Alton Brusco closed the Town Plan Hearing portion of the meeting.

- *Bobby Creller motioned to adopt the Alburgh Town Plan as written – seconded by Chuck Pease – all in favor – motion carried – 2016 Alburgh Town Plan adopted.*

7PM - OPEN MEETING:

At 7pm, Alton Brusco opened the meeting and acted as Chairman in the absence of Tyler Gotshall

1. ADJUST THE AGENDA (if needed):

- No adjustments needed

2. VISITOR INPUT:

- Bing Pero had two topics for discussion.
 - ✦ The Town will need to advertise for a seasonal sidewalk maintenance person for the winter months
 - ✦ The trailer that was purchased for the Transfer Station needs a great deal of work that he would like to discuss further with the full Selectboard.
 - ✦ Tabled until the next regular meeting currently scheduled for 10/11/2016

3. NEW BUSINESS:

- Coin Drop application for school
 - ✦ The requested date for a coin drop that will take place in front of the school is October 8th.
 - ✦ *Chuck Pease motioned to approve a coin drop to be held in front of the school on October 8th, 2016 – seconded by Bobby Creller – all in favor – motion carried.*
- ACO / Kennel contracts
 - ✦ The Board members and the Hebert's were given copies of the proposed contracts to review.

- ✦ A final ordinance review meeting is scheduled for Tuesday, October 4th, 2016. The contracts will also be reviewed at that time.
- ✦ Tabled until the ordinance review meeting currently scheduled for 10/04/2016
- VT Alert –
 - ✦ The Selectboard reviewed information about the VT-Alert system that would allow residents to be informed of emergency, weather, traffic and other conditions as well as Amber alerts.
 - ✦ Residents can choose what method they would like to receive information and what alerts they would like to receive.
 - ✦ Residents can sign up at www.vtalert.gov
 - ✦ This is a free program
 - ✦ *Bobby Creller motioned to join the VT-Alert system – seconded by Chuck Pease – all in favor – motion carried* – Clerk to draft and send a letter of intent to Robert Schell.
- SAFD#2 – New Prudential Committee member appointment needed – Member resigned
 - ✦ Clerk to advertise for letters of interest to the SAFD#2 Prudential Committee
- Camera for storeroom
 - ✦ Clerk was asked to propose that the Selectboard install cameras up in the Storeroom and outside of the building aimed at the drop box to increase safety as there are residents that make cash payments through the drop box.
 - ✦ There was some discussion about this practice and it was agreed by all Board members present that a camera would not be of value.

- ✦ It was recommended that a sign stating “No cash payments will be accepted through this drop box”.
- ✦ *Alto Brusco motioned that a sign be placed on the drop box that states “No cash payments will be accepted through this drop box” – seconded by Bobby Creller – all in favor – motion carried – Clerk to put in place sign stating such.*

➤ Final date for Transfer Station temporary help

- ✦ The Selectboard members present agreed to make the last day for the temporary assistant to work would be October 9th, giving that person 2 more weeks of work before he will be released for the winter.

4. TABLED TOPICS AND / OR WAITING RESULTS

➤ Planning Grant – apply or not

- ✦ It was discussed at a previous meeting whether or not the Selectboard would like to apply for a planning grant and if so what would they use it to accomplish.
- ✦ The Board consensus at the previous meeting was that yes, they would like to apply for a planning grant that could be utilized to implement some zoning bylaws.
- ✦ There was discussion about zoning and some reservations were expressed.
- ✦ It was explained that the bylaws did not have to be rigid but that there are benefits to implementing some zoning bylaws.
- ✦ It was explained that there are two methods that can be used to pass any bylaws. The Selectboard could implement the zoning bylaws without a vote of the people and if there was any opposition from the public, that they could file a petition and it would be placed for a vote. The other option is the Selectboard could choose to add it as a ballot item and it would go to a vote of the people before being passed.

- ✦ The Board members that were present expressed that their preference was for it to go to a vote of the people from the onset.
 - ✦ The grant application needs to be done before October 31st.
 - ✦ *Bobby Creller motioned that the Town apply for a grant in the amount of \$8,000 to be used to write zoning bylaws and that they use Northwest Regional Planning for the work – seconded by Chuck Pease – all in favor – motion carried*
- Henry Paradis – Guardrail in East Alburgh
- ✦ Bobby Creller and Chuck Pease were both able to inspect the guardrails in question.
 - ✦ There was some discussion about ownership of the guardrails as the State installed them, but they are on a Town road.
 - ✦ Alton Brusco spoke with VTRANS and was told that the guardrails are in the Town right-of-way and it if the Town wishes to remove a section that is within the Towns authority.
 - ✦ It was also recommended that if the Town does cut into the guardrails, that they install bumpers at the cuts.
 - ✦ Cost to alter the guardrails was also discussed as was who would be responsible for that cost.
 - ✦ The 3 members that were present would like to discuss this issue with the full Selectboard before making a decision.
 - ✦ Tabled until the next regular meeting currently scheduled for 10/11/2016

5. COMPLAINTS (if any):

- No complaints to be heard.

6. OLD BUSINESS / UPDATES:

- “Children at Play” sign in East Alburgh – new sign in Town possession

✦ The sign is now in place.

7. APPROVE THE FOLLOWING MEETING MINUTES:

➤ 09/13/2016 SELECTBOARD MEETING

✦ *Chuck Pease motioned to approve the minutes from the 09/13/2016 Selectboard meeting as written – seconded by Bobby Creller – all in favor – motion carried*

8. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- No overweight permits to approve
- All invoices approved and signed

9. MISCELLANEOUS: Added as extra visitor input.

- Leo Henry had some concerns that he would like added to the agenda for the next Selectboard meeting.
- Concerns of Leo Henry will be added to the agenda for the next regular Selectboard meeting currently scheduled for 10/11/2016.

10. ADJOURN:

➤ *At 7:50pm Chuck Pease motioned to adjourn – seconded by Bobby Creller – motion carried – meeting adjourned.*

Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 10/11/2016.