

# MINUTES FROM 09/13/2016 SELECTBOARD MEETING

**PRESENT:** Chairman; Tyler Gotshall, Robert Creller, Alton Bruso, Lee Kimball,  
Clerk; Donna L. Bohannon

**GUESTS:** Terry Tatro, Taylor Newton (Northwest Regional Planning), Amy Erno  
Mashtare, Jennifer Hebert, Linda Gotshall, Leeann Porto

## 7PM - OPEN MEETING:

- Chairman Gotshall opened the meeting at 7:03pm

### 1. ADJUST THE AGENDA (if needed):

- No Adjustments needed

### 2. VISITOR INPUT:

- No visitor input

### 3. NEW BUSINESS:

- Henry Paradis – Guardrail in East Alburgh
  - Henry was not present.
  - Alton Bruso explained to the Board that Henry is asking that the guardrail in front of his house on East Alburgh Rd either have a section of it removed or that a gate be installed in it for easier access to put docks and boatlift in the lake.
  - The guardrail was placed by the State when the new bridge was built but it is on a Town road.
  - Alton will check with the State to inquire about any legal ramifications there could be if the guardrail was removed or altered and also to see if the State has any recommendations for the request.
  - Lee, Bobby and Tyler will each look at the location in question to form their own ideas of what the solution might be.
  - Tabled until the next regular meeting currently scheduled for 09/27/2016.
- “Children at Play” sign in East Alburgh moved

- Alton visited the location and recommends that a new, reflective “Children at Play” sign be installed in a better location.
- He has ascertained the location for the new sign, which will put it in a more visible spot for passing motorists.
- Topic will be added to the next regular meeting currently scheduled for 09/27/2016.

➤ Taylor Newton & Terry Tatro – Planning Grant application

- Taylor Newton presented an opportunity for a planning grant to the Board.
- He explained what it can and cannot be used for and asked the Board if they would be interested in applying for this grant.
- He explained that the grant has no match up to \$8,000, after the \$8,000 it has a 2 to 1 match.
- Regional Planning will assist the Town by writing the grant if they are interested in applying.
- There was some discussion about what the Board would be asking to use the grant for if they did apply. Some of the suggestions were zoning bylaws, new ordinances, and economic development.
- Taylor explained that the request needs to be for an item relating to planning. Zoning bylaws and new ordinances would qualify but it would be difficult to incorporate economic development into this particular grant.
- The Board discussed the difference between zoning bylaws and ordinances. It was explained that Zoning is a bylaw that would be in effect going forward. Anything pertaining to the zoning as written that were already in existence would be “grandfathered” in and would be exempt from the zoning regulation. Ordinances encompass all things pertaining to the ordinance.
- Question number one is “does the Board wish to apply for this grant”?
  - The Board would like to see the language for Title 24 before making a decision. Clerk will email this information to the Board.
- Question number two is “what will the grant be used for”?

- The Board will look at the language for Title 24 before making a decision.
- Tabled until the next regular meeting currently scheduled for 09/27/2016.
- Kevin Creller – Driveway permit application
  - Kevin is not asking for a driveway permit; he is asking to dig in the Town right-of-way.
  - Alton Brusco has already talked to Kevin about this and will follow up with him.
- Early releasing of paychecks – acceptable?
  - The Board reiterated that payday is on Thursday and that checks will not be released until Thursday morning.
- Transfer Station baler – purchase a heater?
  - Lee Kimball asked the Board to consider authorizing the purchase of a hydraulic pump heater for one of the balers at the Transfer Station. There are two balers on site, one has a heater, the other does not. When temperatures go below 30 degrees, the one without a heater does not function properly and could damage the baler.
  - The cost of the heater is \$645 plus \$40 shipping through Maguire's Equipment.
  - *Lee Kimball motioned that a hydraulic pump heater be purchased for one of the balers at the Transfer Station at the price of \$645 plus \$40 shipping – seconded by Alton Brusco – all in favor – motion carried.*
- Transfer Station – Budget update
  - Lee and Amy presented the Transfer Station status of the first two months of the new budget.
  - They presented charts that show the improved results of weighing the trash vs by the bag.
  - They will continue to track the improvements and present them to the Board as a whole.

#### 4. TABLED TOPICS AND / OR WAITING RESULTS

- S.A.F.D. # 2 – Appoint a Prudential Committee member
  - One letter of interest was received from Dale Brown.
  - *Lee Kimball motioned to appoint Dale Brown to the Prudential Committee of the South Alburgh Fire District #2 (SAFD#2) – seconded by Tyler Gotshall – all in favor – motion carried.* Dale Brown is the newest member of the Prudential Committee of the South Alburgh Fire District #2 (SAFD#2)

#### 5. COMPLAINTS (if any):

- Dog complaint – Martell Rd.
  - A complaint was received about a dog on Martell Road that chases bicyclists.
  - Jen is aware of the dog, has visited the owners and explained the dog ordinance to them.
  - The dog previously was not registered but has since been registered with the Town.
  - Dog was not caught running at large so verbal warning of complaint was issued.
- Complaint received by Tyler Gotshall as Chairman.
  - Tyler received a complaint from a concerned citizen about the trailer that has been placed behind 4 South Main Street. The citizen was concerned about the location of the trailer.
  - Bobby Creller as Health Officer and Lee Kimball as Assistant Health Officer did visit the property and did not find anything that was a health concern.
  - Topic will be addressed in the future if the need arises.

#### 6. OLD BUSINESS / UPDATES:

- Jen would like to know the status of reimbursement for the work that has been done to the kennels at her home. The amount that she is questioning is \$2250.

- The Board would like to have a contract drawn up that will guarantee the use of the kennels for at least five years before issuing a reimbursement.
  - Clerk and Jen will work together to create a contract that will protect both parties.
  - Tabled until contract is presented at the next regular meeting currently scheduled for 09/27/2016.
- Amy asked about the status of repairs to the trailer that was recently purchased for use at the Transfer Station.
- Bing has switched the hoses on the trailer.
  - Box will be moved Wednesday to the Transfer Station.
  - Brakes and wheel seals on the trailer will be replaced next.
  - The fifth wheel pins should not be moved on the trailer for safety reasons. Jim Blair, who will be hauling the trailer, is willing to purchase higher fifth wheel plates if the Town will provide the welding and labor for the welding.
  - The Board is agreeable to this arrangement but would like to have a written contract agreement between Jim Blair and the Town of Alburgh. Clerk will draw up a draft contract to present to the Board at the next regular meeting currently scheduled for 09/27/2016.
- Amy Mashtare would like to raise the price of tires to correlate better with the cost to dispose of them with K&N Tire. She is proposing that all car and truck tires be charged at \$4 per tire instead of the \$3 and \$4 that is currently being charged.
- *Bobby Creller motioned that going forward, all car a truck tires cost \$4 to be disposed of at the Transfer Station – seconded by Lee Kimball – all in favor – motion carried.*

## **7. APPROVE THE FOLLOWING MEETING MINUTES:**

### ➤ 08/23/2016 SELECTBOARD MEETING

- *Bobby Creller motioned to approve the minutes from the 08/23/2016 SELECTBOARD MEETING – seconded by Alton Bruso – all in favor – motion carried – minutes approved*

➤ 08/25/2016 SPECIAL SELECTBOARD MEETING

- *Bobby Creller motioned to approve the minutes from the 08/25/2016 SPECIAL SELECTBOARD MEETING – seconded by Alton Brusco – all in favor – motion carried – minutes approved*

➤ 08/31/2016 SPECIAL SELECTBOARD MEETING

- *Bobby Creller motioned to approve the minutes from the 08/31/2016 SPECIAL SELECTBOARD MEETING – seconded by Alton Brusco – all in favor – motion carried – minutes approved*

**8. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**

- No overweight permits
- All invoices approved and signed.

**9. ADJOURN:**

- *At 10:08pm Bobby Creller motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,  
Donna L. Bohannon  
Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 09/27/2016.

UNAPPROVED