

MINUTES FROM 06/28/2016 SELECTBOARD MEETING

PRESENT: Chairman Tyler Gotshall, Robert Creller, Alton Brusco, Lee Kimball, Chuck Pease, Clerk, Donna L. Bohannon

GUESTS: Merrill Bent (Attorney for Dollar General), Amy Erno Mashtare, Kyle Tatro, Renee Creller, Willie Burbank, Mike Lamphere, Jed Ladd, Darwin Cameron, Terry Tatro, Rene (Skip) Prairie, Rob Clark, Claire Clark

7PM - OPEN MEETING:

- Chairman Tyler Gotshall called the meeting to order at 7PM.

1. ADJUST THE AGENDA (if needed):

- Two Adjustments to the agenda –
 - Adjustment #1 - First Executive Session will be tabled – Executive Session at the end will be moved to the front of the agenda
 - Adjustment #2 - Approval of the Liquor License will be moved to the front of the agenda.

2. EXECUTIVE SESSION: Executive Session with Town attorney for the purpose of attorney client correspondence pertaining to pending or probable litigation of which premature general public knowledge would clearly place the Town at substantial disadvantage - 1 V.S.A. § 313(a)(1)

- Tabled until the next regular meeting, currently scheduled for 07/12/2016.

3. ADJUSTMENT #1 – Executive Session moved from end of agenda

- **EXECUTIVE SESSION:** For the purpose of conducting evaluations of municipal employees 1 V.S.A. § 313(a) (3)
- *Bobby Creller motioned that the Board enter into Executive Session for the purpose of conducting evaluations of municipal employees – seconded by Alton Brusco – all in favor – motion carried – Board in Executive Session -*

- Amy Erno Mashtare and Kyle Tatro were invited to join the Executive Session.
- *At 7:23pm Bobby Creller motioned that the Board come out of Executive Session – seconded by Lee Kimball – all in favor – motion carried – Board out of Executive Session –*
- No action taken

4. ADJUSTMENT #2 – Liquor License approval moved from end of agenda

- Attorney Bent was present as a representative for Dollar General to answer questions about DG’s request for a second class liquor license.
- The Board was informed by Attorney Bent that Dollar Generals have been requesting licenses to sell beer and wine in VT and that this DG is the 27th such request.
- She informed the Board that the beer and wine displays will be small and limited.
- She was asked if there has been agreement in other Towns – she replied that yes, they have all been approved.
- *Chuck Pease motioned that the Board sign the request for a second class liquor license – seconded by Lee Kimball – all in favor - motion carried – Board signed second class liquor license for Dollar General*

5. VISITOR INPUT:

- Skip Prairie was in attendance to talk to the Board about the E911 renumbering on Windmill Point and Windmill Point Extension.
 - Skip asked for clarification on the numbering for Windmill Point and Windmill Point Extension.
 - E911 rules dictate that if there are three or more houses on a driveway that driveway get a separate street address.
 - His understanding is that his house and two others will be getting a new road name. He is suggesting that the driveway of the first house is actually on Windmill Point Road and would not qualify as a house on his driveway.

- The State 911 coordinator will be visiting this area in the near future to assist Alburgh's 911 coordinator, Tyler Gotshall.
 - Tyler will visit this location with the State coordinator and they will come up with the best answer.
 - Robert Clark is owner of the lighthouse at the end of Windmill Point and would like to request the old Windmill Point sign when it is changed. He would like the sign to display in the lighthouse.
- Renee Creller was in attendance to request that the Board consider the possibility of erecting a "skate park" in Alburgh and to ask them to consider a location for such a park if they were to grant it.
- The liability of a skate park was mentioned and Jed Ladd replied that liability is worried about too much at times.
 - Terry Tatro mentioned that there is a piece of Town property at the end of Industrial Park Road that would be a good location.
 - Alton Brusio stated he would like to see more information about this idea.
 - Tabled until more information is available.

6. NEW BUSINESS:

- **Alburgh Public Library** – Items needing attention
- Tabled until the next regular meeting, currently scheduled for 07/12/2016.
 - Alton suggested that they discuss replacing the windows also.
- **Animal Complaint** – Dogs in area of Wrights Way –
- Clerk informed the Board that there have been complaints about unfriendly dogs in the vicinity of Wrights Way/Sunset Boulevard.
 - Clerk asked ACO Joan Krizer to investigate complaints, which she did.
 - The animals in question are dogs that are owned by Kale Lemery who is staying at his mother's home on Sunset Boulevard temporarily.

- Joan informed him that there have been complaints, explained the dog ordinance to him and asked him to be sure that animals stay on his mother's property – he said that he will keep them leashed.

➤ **A.B.C – Renee Creller – Make ABC rec. department?**

- Renee Creller, Willie Burbank and Mike Lamphere were present to ask the Board to consider creating an official recreational department.
- They wanted it understood that ABC does not want to be one and the same as the rec department or become the rec department.
- ABC is currently providing some of the services that a rec department would generally handle. They would like to see more activities, such as baseball and other sports available to the youth of the Town.
- There was some discussion about the difference between a rec department and what ABC is currently doing. ABC was originally established for the business community. It was stated that it would be beneficial to the Town if ABC was able to work with the existing businesses and help bring in new business.
- *Lee Kimball motioned that the Board ask for letters of interest in forming a five-member Board to research the possibility and logistics of forming a rec committee – seconded by Bobby Creller – no vote took place*
- Discussion took place about forming a committee to explore options vs. forming a rec committee that will explore the options.
- Lee Kimball withdrew his earlier motion
- *Alton Brusio motioned that an ad be placed in the Islander asking for letters of interest in being on a five-member recreation committee – seconded by Tyler Gotshall – Lee Kimball asked that it be amended to include Front Porch Forum as well as the Islander – all in favor of motion and amendment – motion carried – Clerk to include request for letters of interest in the “Alburgh Tidbits” section of the Islander as well as on Front Porch Forum.*

- Jed Ladd asked if his request to lower the speed limit on Alburgh Springs Road was on the agenda – he was told that yes it was. Chairman Gotshall moved this agenda item to be addressed at this point.
 - There was some discussion about Jed’s request to lower the speed limit on Springs Road. Some of the Board members were in agreement with the request while others were not.
 - Jed asked that the Board look at the condition of the area of Springs Road in question and that they think about his request.
 - The Board will look at Alburgh Springs Road, review the traffic ordinance, specifically article 4 – speed regulations, and formulate a decision.
- **A.C.O. Resignation** – Resignation given
 - Jen Hebert gave a verbal resignation to the Town Clerk to bring to the Board.
 - The Board would like to talk to Jen before accepting her resignation.
 - Clerk to invite Jen to the next Selectboard meeting currently scheduled for 07/12/2016.

7. TABLED TOPICS AND / OR WAITING RESULTS

- **Planning Commission members** – Resignation given
 - Robert (Bones) Gaudette gave a verbal resignation to the Town Clerk in response to a letter requesting it.
 - The Board asked that his resignation be in written form – Clerk to request from Bones a written resignation.
 - Clerk to include request for letters of interest in the “Alburgh Tidbits” section of the Islander as well as on Front Porch Forum.
 - Board will appoint a new member to the Planning Commission at the next regular Selectboard meeting currently scheduled for 07/12/2016.
- **Auditor request** – Remote access to NEMRC

- The Board would like to see all three Auditors working together and do not want to alienate any of them by giving remote access to one. If they grant the request it would be granted to all three of the Auditors.
 - Security issues were discussed –
 - Tabled until further notice – the Board will research possible security issues and how they can be prevented.
- **Ordinance review** – Tabled until the next regular meeting, currently scheduled for 07/12/2016.
- Dog ordinance - Tabled
 - Junk ordinance - Tabled
 - Trash ordinance - Tabled
 - Noise ordinance – Tabled
 - Sign ordinance - Tabled
 - Traffic ordinance - Tabled
- **Ordinance enforcement** – Sheriff’s Department / other options?
- Chairman Gotshall spoke with Sheriff Ray Allen about enforcing the ordinances for Alburgh.
 - Sheriff Allen is willing to have the department enforce some of the ordinances, but would rather have others left to the Selectboard.
 - The importance of complaints being delivered in writing were discussed. The Board was reminded that there is now a “complaint form” on the website for any and all complaints.
- **Possibility of getting water to the Transfer Station** – update from Tyler Gotshall.
- Chairman Gotshall spoke with Bill Johnson from Vermont Electric Coop about the well that is located on the land that the VEC solar project is going to be established.

- The lead on the solar project will get in contact with Chairman Gotshall about this but has not yet.
 - Terry Tatro spoke with the owner of the land in question who stated that the well is in good repair and the Town can utilize it if they would like to.
 - There was discussion about the well being used for fire department purposes, but it was stated that it does not produce enough water to be of use.
 - It may possibly be beneficial to the Transfer Station at some point.
- **REPRO quote** – 750 copies vs 850 copies.
- The quote for 850 copies of the Town report was \$2337 plus mailing cost– the quote for 750 copies was \$1995 - plus mailing cost.
 - *Chuck Pease motioned to accept the quote of 750 copies of the Town report at the price of \$1995 plus mailing cost -seconded by Lee Kimball – all in favor – motion carried.*
- **Jed Ladd** - request to lower speed limit –
- Addressed earlier in the meeting.
- **Village garbage – Free? –**
- *Lee Kimball motioned to allow the Village garbage and C&D to be accepted at the Transfer Station at no cost to the Village – seconded by Chuck Pease – Tyler Gotshall abstained – four members in favor – motion carried*
- **Discussion added by Chairman Gotshall** – Pertaining to purchasing a trailer to haul trash from the Transfer Station
- A trailer that would serve the purpose of hauling 40 and 60 yard dumpsters is on sale on Craigslist for \$7500

- If the Town purchased this trailer, Jim Blair would be willing to haul it to Constable NY for the Town for \$300 per load and he would haul it on an as needed basis.
- The Board would like to see pictures of the trailer and discuss this further.
- Tabled until further notice.

8. OLD BUSINESS / UPDATES:

➤ **Skating Rink liner** – Update

- The liner has been removed from the skating rink, the wires have been taken care of, power to the rink has been turned off and any trash has been picked up.

➤ **Various Information**

- Clerk would like to inform the Board that a branch from a tree located at the Masonic Hall, fell on a car of the neighboring property - VLCT has been made aware and the issue is being handled.
- SAFD#2 would like to meet with the Selectboard – The Board would like them to be added to the agenda for the next regular Selectboard meeting currently scheduled for 07/12/2016.

9. APPROVE THE FOLLOWING MEETING MINUTES:

➤ 06/12/2016 SELECTBOARD MEETING (Amended date – 06/14/2016)

- *Bobby Creller motioned to approve the minutes from the 06/14/2016 meeting as written – seconded by Alton Brusio – all in favor – motion carried.*

➤ 06/22/2016 SPECIAL SELECTBOARD MEETING

- *Bobby Creller motioned to approve the minutes from the 06/22/2016 special meeting as written – seconded by Lee Kimball – all in favor – motion carried.*

10. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:

- All invoices approved and signed
- No overweight permits

11. EXECUTIVE SESSION: For the purpose of conducting evaluations of municipal employees 1 V.S.A. § 313(a) (3)

- Addressed as Amendment #1.

12. ADJOURN:

- *At 10:40pm Bobby Creller motioned to adjourn – seconded by Lee Kimball – all in favor – motion carried – Meeting adjourned.*

**Respectfully submitted,
Donna L. Bohannon
Alburgh Town Clerk**

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for 12 July, 2016.

UNOFFICIAL