**MINUTES FROM 03/08/2016** **SELECTBOARD MEETING**

**PRESENT:** Robert Creller Jr., Alton Bruso, Tyler Gotshall, Chuck Pease, Lee Kimball arrived at 7:25pm, Clerk, Donna L. Bohannon

**GUESTS:** Terry Tatro, Leeann Porto, Amy Erno Mashtare, Nathan Gotshall, Darwin Cameron, Linda Gotshall, Betty Ann Poissant

**7PM - OPEN MEETING:** The meeting was called to order at 7:00om by Alton Bruso

**ADJUST THE AGENDA (if needed):** No adjustments needed.

1. **APPROVE THE FOLLOWING MEETING MINUTES:**

* 02/23/2016 SELECTBOARD MEETING minutes
  + *Bobby Creller motioned to approve the minutes from the 02/23/2016 Selectboard meeting with discussed correction to the subtitle “Highway Department questions” – seconded by Chuck Pease – all in favor – motion carried – minutes approved.*
* Approval from a Board member and Moderator for 02/29/2016 Town Meeting minutes
  + *Alton Bruso motioned that Bobby Creller sign the minutes from 02/29/2016 Town Meeting – seconded by Tyler Gotshall – motion carried – all in favor – motion carried Robert Creller Jr. approved and signed the 02/29/2016Town Meeting minutes – Terry A. Tatro approved and signed the 02/29/2016 Town Meeting minutes.*

1. **NEW BUSINESS:**

* REPORT OF OFFICERS / APPOINTMENTS / REORGANIZATION
* -Chairman of the Board –
  + *Bobby Creller nominated Alton Bruso to be Board Chairman – seconded by Tyler Gotshall – Alton Bruso declined the position – Alton Bruso nominated Robert Creller – before a second could be made, Robert Creller declined the position – Chick Pease nominated Tyler Gotshall to be Board Chairman – seconded by Bobby Creller – all in favor – nomination carried* 
    - ***Tyler Gotshall is the 2016 Selectboard Chairman***
* -Board Clerk –
  + *Bobby Creller nominated Donna Bohannon to be Board Clerk – seconded by Alton Bruso – all in favor – nomination carried –* 
    - ***Donna L. Bohannon is 2016 Board Clerk***
* -Road Commissioner –
  + *Bobby Creller nominated Alton Bruso to be Road Commissioner – seconded by Chuck Pease – all in favor – nomination carried –*
    - ***Alton Bruso is 2016 Road Commissioner***
* -Health Officer – Tabled until the next regular meeting currently scheduled for 03/22/2016, pending information from the State of Vermont
* -Assistant Health Officer
  + *Alton Bruso nominated Bobby Creller – seconded by Chuck Pease – all in favor – nomination carried –* 
    - ***Robert Creller Jr. is 2016 Assistant Health Officer***
* -Animal Control Officer – Tabled until the next regular meeting currently scheduled for 03/22/2016
* -Town Service Officers
  + - ***All five Selectman will act as Town Service Officers***
* -Emergency Management Director
  + *Bobby Creller nominated Terry A. Tatro to be Emergency Management Director – seconded by Alton Bruso – all in favor – nomination carried.*
    - ***Terry A. Tatro is 2016 Emergency Management Director***
* -Assistant Emergency Management Director
  + *Alton Bruso nominated Chuck Pease to be Assistant Emergency Management Director – seconded by Tyler Gotshall – all in favor – nomination carried.*
    - ***Chuck Pease is 2016 Assistant Emergency Management Director***
* -Solid Waste Representative
  + *Alton Bruso motioned Ay Erno Mashtare to be Solid Waste Representative – seconded by Bobby Creller – all in favor – nomination carried.*
* ***Amy Erno Mashtare is 2016 Solid Waste Representative***
* -Assistant Solid Waste Representative
  + *Alton Bruso nominated Lee Kimball to be Assistant Solid Waste Representative – seconded by Chuck Pease – all in favor – nomination carried –*
    - ***Lee Kimball is 2016 Assistant Solid Waste Representative***
* -Regional Planning Commission Representative (2)
  + *Bobby Creller nominated Terry Tatro and Alton Bruso to be Regional Planning Commission Representatives – seconded by Tyler Gotshall – all in favor – nomination carried –* 
    - ***Terry A. Tatro & Alton Bruso are 2016 Regional Planning Commission Representatives***
* -Fence Viewers (3)
  + *Alton Bruso nominated Terry Tatro, Lee Kimball and Chuck Pease to be Fence Viewers – seconded by Bobby Creller – all in favor – nomination carried –*
    - *Terry A. Tatro, Lee Kimball & Chuck Pease are 2016 Fence Viewers*
* -Inspector of Lumber, Shingles and Wood
  + *Alton Bruso nominated Kevin Creller to be Inspector of Lumber, Shingles and Wood – Bobby Creller seconded – all in favor – nomination carried –*
    - ***Kevin Creller is 2016 Inspector of Lumber, Shingles and Wood***
* -Weigher of Coal
  + *Alton Bruso motioned Donna Bohannon be Weigher of Coal – seconded by Bobby Creller – all in favor – nomination carried –*
    - ***Donna L. Bohannon is 2016 Weigher of Coal***
* -Tree Warden
  + *Alton Bruso nominated Nathan Gotshall to be Tree Warden – seconded by Chuck Pease – all in favor – nomination carried –* 
    - ***Nathan Gotshall is 2016 Tree Warden.***
* **Alburgh Volunteer Fire Department –** Funds for ambulance –
  + Tyler Gotshall and Chuck Pease both recused themselves from this discussion as they are both on the fire department. Tyler suggested that Alton Bruso act as Chairman for this discussion.
  + Terry Tatro asked how the Town wanted to handle the transfer of the voted funds for the new ambulance.
    - *Alton Bruso motioned that any time after July 1st, 2016 the Town will give the fire department the first $50,000 when they request it – seconded by Bobby Creller – three in favor – two abstained – motion carried*
* **Steve Aubin –** Health Officer – This was addressed earlier in the meeting
* **Auditor appointment –** 
  + Clerk reminded the Board that there was not a majority vote for the open auditor position so it would need to be warned and the Board would need to appoint an interested candidate.
    - *Tyler Gotshall motioned that the Clerk post a warning advertising the auditor position – Lee Kimball seconded – all in favor – motion carried – Clerk to post auditor position for two weeks beginning immediately.*

1. **OLD BUSINESS:**

* **T.N.T drug testing –** Change to smaller pool?
  + Lee Kimball is still researching this topic.
  + Tabled until the next regular meeting currently scheduled for 03/22/2016
* **Transfer Station Committee –** Set time and date for meeting –
  + No time was set for this at this meeting – time and date will be determined by the committee and warned as a meeting.

1. **TABLED TOPICS AND / OR WAITING RESULTS:**

* **“No Parking” signs on Coon Point Rd 1 missing 1 unreadable–**
  + Two of the Board members visited the site and could not determine where properties informed yet about this issue. -
  + The new Board members will visit the site as well to best determine the next course of action to take.
  + Tabled until the next regular meeting currently scheduled for 03/22/**2016**

1. **VISITOR INPUT:** 
   * **Terry Tatro –** What is the status of the properties that are holding up the progress of the Streetscape project – should the Town be asking the attorney to start the process of condemnation?
     + *Clerk to contact attorney Rugh to inquire about eminent domain.*
   * **Amy Erno Mashtare –** Is the Transfer Station going to be closed for Easter Sunday?
     + *Alton Bruso motioned that yes, the Transfer Station would be closed on Sunday, March 27th in observance of the Easter holiday.*
   * Which Selectboard members are going to be acting as Transfer Station heads when Amy needs guidance?
     + Tyler Gotshall and Lee Kimball will fill this roll.
   * There was some discussion about the hours, pay and benefits of the Transfer Station employees. It was agreed that this topic needed more discussion.
     + *Bobby Creller motioned that this topic be added as an executive session to the agenda as a conditions of employment discussion for the next regular meeting currently scheduled for 03/22/2016 – seconded by Lee Kimball – all in favor – motion carried – Clerk to add to the 03/22/2016 agenda.*
2. **APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:** 
   * All invoices approved and signed.
   * All overweight permits approved and signed.
3. **ADJOURN:**
   * *Alton Bruso motioned to adjourn at 8:23pm – seconded by Bobby Creller – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,

Donna L. Bohannon Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for March 22,2016.