**MINUTES FROM 02/23/2016** **SELECTBOARD MEETING**

**PRESENT:** Chairman, Steve Aubin, Robert Creller Jr., Alton Bruso, Lee Kimball,

Clerk, Donna L. Bohannon

**GUESTS:** Terry Tatro, Michael Lamphere, Willie Burbank, Tyler Gotshall, Leeann Porto, Bernard (Bing) Pero

**7PM - OPEN MEETING:** Meeting called to order at 7:00pm Chairman Aubin

**ADJUST THE AGENDA (if needed):** Two adjustments – 1 - Coin drop request from ABC group – 2- issue with a Town truck

* **Adjustment #1 – Coin drop request** – Willie Burbank submitted a coin drop application requesting that ABC be allowed to host a coin drop on July 16th with a rain date of July 23rd, 2016. Willie wanted the Board to know that the coin drop was not to benefit ABC directly, the event would be held for a specific purpose. The purpose will be tied in to the skating rink or other recreational purposes.
  + *Lee Kimball motioned to approve the ABC group request for a coin drop to be held on July 16th with a rain date of July 23rd – seconded by Bobby Creller – all in favor - motion carried.*
* **Adjustment #2 – Issue with a Town truck –** Alton Bruso informed the Board that the one-ton pickup truck needs a transmission and some other drive train work done – it is estimated at $6,000 worth of repairs that are needed. No action on this.

1. **APPROVE THE FOLLOWING MEETING MINUTES:**

* 02/09/2016 SELECTBOARD MEETING
  + *Alton Bruso motioned to approve the minutes from the 02/09/2016 Selectboard meeting as written – seconded by Bobby Creller – all in favor – motion carried – minutes approved.*

1. **NEW BUSINESS:**
   * **“No Parking” signs on Coon Point Rd 1 missing 1 unreadable–**
     + (Tabled) - Board will visit Coon Point individually and addressed at the next regular Board meeting currently scheduled for 03/08/2016.
   * **Changing street lights to LED –** 
     + Efficiency Vermont is working with the Village to improve the efficiency of the streetlights by switching them to LED. The Town has a few (4-6) streetlights that can be switched over as well. Clerk will research the cost / cos savings of this proposition and how many lights are owned by the Town.
   * **Information from Auditors –** 
     + The Auditors provided a list of several recommendations to the Board. Upon reviewing these recommendations, it was determined that the suggestions were already put into place or they are being worked on presently.
     + ***For a list of these recommendations and the actions that are being taken see Auditors report at the end of these minutes.***
     + At this time, it was mentioned that there is now a fee being charged at the Transfer Station for disposing of metal. It was mentioned that the decision to charge for metal was never formally made.
     + *Alton Bruso motioned that there be a $5.00 per truckload of metal charge going forward – seconded by Lee Kimball – all in favor – motion carried*
2. **OLD BUSINESS:**
3. **TABLED TOPICS AND / OR WAITING RESULTS:**
   * **S.A.F.D.#2 –** Selectboard to appoint to the Prudential Board
     + Alton Bruso pointed out that if the State statute states that the Selectboard shall post the warning for a new member
     + *Steve Aubin motioned that a warning for an S.A.F.D#2 Prudential Committee member be posted so that the Selectboard can appoint – seconded by Alton Bruso – Lee Kimball abstained – three members agreed – motion carried – Clerk to post warning*
   * **Form a committee for Transfer Station alternatives -** 
     + One letter of interest was received from Amy Erno Mashtare
     + *In the absence of other interested parties, Steve Aubin motioned that the five-member committee be made up of Amy Erno Mashtare, John Beaulac, Lee Kimball, Alton Bruso and Steve Aubin- seconded by Alton Bruso – all in favor – motion carried – the committee to explore alternatives for the Transfer Station will be these five people.*
   * **T.N.T drug testing –** Change to smaller pool?
     + Alburgh Highway department employees are currently in a pool of approximately 1800 people from multiple municipalities.
     + Lee Kimball will explore the possibility of creating a pool that consists of just Alburgh employees and possibly expanding it to encompass employees other than the Highway department
     + Tabled until the next regular meeting currently scheduled for 03/08/2016.
   * **Highway Department questions**
     + **Air Quality –** 
       - Bing Pero provided a quote from Air-Vac Systems for a pair of
     + **Backhoe purchase –**
     + **Insurance question -**
4. **VISITOR INPUT:**
5. **APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**
6. **ADJOURN:**

**Town of Alburgh, Vermont**

Audit Committee

Meeting of Wednesday, February 19, at 4:00 pm at the Town Offices

Present: Barbara Baker, Bill Karstens, Corinne Russin

**Meeting called to order at 4:07 pm**

Discussion centered around the content of our letter to the Select Board. As a result of our work and observations this year, we found the following items which we wish to bring to the attention of the Board:

1. On a **Motion** by Bill, S**econded** by Barbara, we affirm our previously discussed intention to adjust the compensation of the Alburgh Town Select Board to reflect more closely the average for other Towns in the area. The Swanton level closely met the average at $1,500 per Board Member per year, so this was chosen by the Auditors, as per the Statutes, for the Alburgh Town Select Board Members.. UA
   * + ***Auditors increased compensation to the Selectboard from $800 per year to $1500 per year***
2. On a **Motion** by Barbara, **seconded** by Bill, we recommend that a committee be formed to research the viability/feasibility of all options related to the Transfer Station operation, to include but not limited to: local pick-up, by us our outside; costs of repairing/purchasing equipment and vehicles; costs of transfer operations; sale of equipment vs. repairing or replacing ; and providing water for the Transfer Station. UA
   * + ***A committee was formed to explore other alternatives for disposal of trash for Alburgh citizens.***
3. On a **Motion** by Corinne, **Seconded** by Barbara, we would recommend to the Listers to keep a separate list, as a journal, of property value changes after the Grand List is totaled, to be entered after the Grand List is logged. UA
   * + ***The Listers will keep a folder for changes that occurred in the Grand List after the Grand List is lodged.***
4. On a **Motion** by Bill, **Seconded** by Barbara, to open a separate account for the Highway Fund. UA
   * + ***The Board determined that there will be separate checking accounts for the three main funds – to be determined when this will take place.***
5. On a **Motion** by Barbara, **Seconded** by Corinne: in view of past incidents, we recommend that the Town Garage and the Transfer Station have cameras connected to a monitor in the Town Office. UA
   * + ***Clerk will contact D.C. Energy to get a quote for installing recorders at the Municipal Building.***
6. On a **Motion** by Barbara, **Seconded** by Corinne, We ask to please be advised now and periodically on the status of Town Zoning. UA
   * + ***The Alburgh Planning Commission will be recommending some form of zoning for the town.***
     + ***The Auditors will be updated on the status of Town Zoning as changes take place.***
7. On a **Motion** by Barbara, **Seconded** by Bill, We recommend a triplicate receipt system for other than “household” (garbage) be implemented for the Transfer Station. UA
   * + ***This will be one of the matters that the new committee will take into consideration.***
8. On a **Motion** by Bill, **Seconded** by Corinne, to adjourn. UA

**Meeting was adjourned at 5:01 pm.**