**MINUTES FROM 12/22/2015** **SELECTBOARD MEETING**

**PRESENT:** Chairman, Steve Aubin, Robert Creller, Alton Bruso, Linda Gotshall, Donna L. Bohannon, Clerk

**GUESTS:** Terry Tatro, Leeann Porto, Tyler Gotshall, Ron Kumetz, Joan Krizer, Renee Murray, Darwin Cameron

**7PM - OPEN MEETING:** Meeting opened at 7:03PM by Chairman, Steve Aubin

**ADJUST THE AGENDA (if needed):**

* One adjustment needed – Tyler Gotshall and Ron Kumetz were present to ask the Board to look at items the Fire Department would like to be added to the 2016/2017 budget – This will be addressed after approval of the minutes.

1. **APPROVE THE FOLLOWING MEETING MINUTES:**

* 12/08/2015 SELECTBOARD MEETING
  + Bobby Creller motioned to approve the minutes from 12/08/2015 as written – seconded by Linda Gotshall with one adjustment made to minutes *–\* Minutes should read – that Linda Gotshall questioned what Town buildings were able to dispose of garbage at the Transfer Station at no charge,* ***it should not*** *read that she requested the Senior Center be charged \**- all in favor – motion carried – minutes approved with adjustment made.
* 12/08/2015 SPECIAL TRANSFER STATION MEETING
  + *Bobby Creller motioned to approve the minutes from 12/08/2015 special Transfer Station meeting as written – seconded by Linda Gotshall - all in favor – motion carried – minutes approved.*

1. **ADJUSTMENT: Fire Department requests**
   * The Fire Department would like to request that the regular ballot items be added again this year. They are requesting that $55,000 for general purposes of the Fire Department and $15,000 for a reserve fund for the purchase of new equipment be added to the budget warning as two separate articles.
   * They are also requesting that the Town include the cost of dispatching into the Town General Fund budget once again this year. They stated that this cost will be going down. It will be $25,441.60 which is down from $27,333.00 last year.
   * They also requested that a Bond vote be added to the ballot for the purchase of a new ambulance. The cost of the ambulance will be $250,000.
   * Tyler will attend the next meeting and will present the proposed language for the bond vote.
   * *Tabled until the next meeting currently scheduled for January 12th, 2016.*
2. **NEW BUSINESS:**
   * **Highway Department –** Approval needed for Coop Credit application.
     + Board was questioning what purchases would be made. They didn’t know what type of products the Coop. would have that would be used by the Highway Department. Alton will talk to Bing about this request.
     + *Tabled until the next meeting currently scheduled for January 12th, 2016.*
   * **Joan Krizer, Jen Hebert, Renee Murray –** Animal control suggestions
     + Joan Krizer informed the Board that her health was not very good and that she had had Renee Murray assisting her on animal control calls and that she is going to continue to have Renee helping her.
     + Joan also stated that Jen Hebert wasn’t going to be answering as many dog calls but that she would still be the contact ACO for cat issues.
     + It was stated that since Jen wasn’t present, she would have to make that information known to the Board.
     + Clerk requested that the ACOs provide the Town with a report when there was an incident.
     + Joan stated that she has made a copy of report form that another Town uses and she will be starting to use this report.
     + She also stated that she would like to create a paper of “surrender” that would be used if the keeper of an animal willingly surrendered their animal to the ACO.
     + No decisions were made – ACO duties and personnel will remain the same.
     + Clerk to work with Joan to implement and enforce dog vaccinations and registrations.
   * **Amy Erno Mashtare –** Request to change Transfer Station hours
     + Transfer Station is quiet this time of year and Amy suggested that the Wednesday hours change to be 9am to 1pm for the rest of the winter.
       - Clarification is needed from Amy on the hours that she feels will be most beneficial to be open.
       - Steve will get clarification from Amy.
       - *Tabled until the next meeting currently scheduled for January 12th, 2016.*
     + The question was raised as to when the Transfer Station will be going back down to two employees
       - Amy has another doctor’s appointment soon – Steve would like to hear what the doctors say before making a decision.
       - *Tabled until the next meeting currently scheduled for January 12th, 2016.*
   * **Library windows –** Update / request
     + The basement windows have been replaced. The Library trustees would like the Selectboard to visit the Library and assess for themselves the condition of the windows on the main floor of the building.
       - Board members will visit the Library individually and assess the condition of the windows.
       - *Tabled until the next meeting currently scheduled for January 12th, 2016.*
3. **OLD BUSINESS:**
   * **Streetscape –** Update from 12/17/2015 meeting –
     + Clerk informed the Board that another set of signatures was achieved at the meeting and that she offered to go to the individual property owners with Bethany to secure more signatures if needed.
     + There was some discussion about sending letters to the property owners that gives a deadline for signing the easement.
     + *Tabled until the next regular meeting currently scheduled for January, 12th, 2016.*
4. **TABLED TOPICS AND / OR WAITING RESULTS:**
   * **Date and time of budget meeting**
     + The first budget meeting will be held on Tuesday, January 5th, 2016 and will begin at 6pm.
5. **VISITOR INPUT:** 
   * No visitor input
6. **APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:** 
   * One liquor license was approved and signed –
   * All invoices approved and signed -
7. **ADJOURN:**
   * *At 8:55pm Linda Gotshall motioned to adjourn – seconded by Alton Bruso – all in favor – motion carried – meeting adjourned.*

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

/dlb

**Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for January 12th, 2016.**