**MINUTES FROM 10/13/2015** **SELECTBOARD MEETING**

**PRESENT:** Steve Aubin (Chairman), Robert Creller, Alton Bruso, Linda Gotshall, Donna L. Bohannon (Clerk) Bernard Savage arrived at 7:15PM

**GUESTS:** Michael Chrastina (Agency of Transportation), Amy Erno Mashtare, Laurie Shedrick, Mary Shedrick, Terry Tatro, Leeann Porto, Patty Savage

**7PM - OPEN MEETING:**

* Meeting called to order at 7:03 by Chairman, Steve Aubin

**ADJUST THE AGENDA (if needed):**

* No adjustments needed

1. **APPROVE THE FOLLOWING MEETING MINUTES:**

* 09/22/2015 SELECTBOARD MEETING
  + *Linda Gotshall motioned to accept the minutes from 09/22/2015 meeting as written – seconded by Bobby Creller – all in favor – motion carried*
* 09/30/2015 SPECIAL SELECTBOARD MEETING
  + *Linda Gotshall motioned to accept the minutes from 09/30/2015 special meeting as written – seconded by Bobby Creller – all in favor – motion carried*

1. **NEW BUSINESS / MISCELLANEOUS:**

* **Michael Chrastina –** Parking near the North Hero bridge
  + Mike was present to ask the Selectboard if they would consider sending a request to David Blackmore, District Transportation Administrator for District 5, about the possible need for a “No Parking” sign at the intersection of Route #2 and Poor Farm Road.
  + Alton Bruso stated that he had been down to that location and he didn’t feel that there was a reduction in visibility. He stated that there were cars parked in the area near the intersection and that he did not have any trouble seeing in either direction coming off Poor Farm Rd.
  + Mike stated that there have been requests from people in the Town so he is following up on the requests. He also stated that without the Board’s request, the transportation agency cannot install signs.
  + *No action at this time*
* An adjustment to the agenda was made at this time as Bernard Savage arrived at the meeting.
  + Bernard Savage presented his resignation to the Board. The resignation included all of the titles he holds including Selectboard, Board of Civil Authority, Planning Commission, Health Officer and Solid Waste District assistant.
    - *Bobby Creller motioned to accept the resignation of Bernard Savage – seconded by Alton Bruso – all in favor – motion carried – resignation accepted.*
  + There was discussion about the positions that Bernard resigned from and who will be filling those positions. Clerk will post the Selectboard vacancy, Board of Civil Authority coincides with the Selectboard, Health Officer will revert to Chairman Steve Aubin, and Solid Waste District does not require the assistant.
  + *Linda Gotshall motioned to appoint Carol Behrman to the Planning Commission seat – seconded by Alton Bruso – all in favor – motion carried.*
* **S.A.F.D.#2 –** Use of Town phone lines, paper, office space, use of Town computer equipment
  + The Clerk informed the Board that S.A.F.D #2 has hired Danielle James Choiniere as there Administrative Assistant. In this position, Danielle works from the Town Office. This job requires her at times to use Town paper as well as the Town phones to correspond with S.A.F.D #2 water users, which at times requires long distance phone calls. Danielle is paid for her time by S.A.F.D #2. She does operate out of the Municipal Office. S.A.F.D #2 does not pay any rent for the space. This will be discussed further.
  + Tabled until further notice
* **Jennifer Hebert –** Request for a kennel license
  + Clerk had not made contact with Jen about attending the meeting
  + Tabled until further notice
* **Parking on State Highway –** Response to a request
  + Maurice Theoret had requested at a previous meeting that the Board consider whether or not a “No Parking” sign should be installed at the intersection of Route #2 and Milk Street. There was some discussion about this area. Clerk informed the Board that there is nothing in State law that would deem that area worthy of a sign. It was also mentioned that Route #2 is State highway.
  + No action taken on this matter.
* **Ben Wright –** Requesting to cut trees on rail-trail
  + Tabled until further notice as Ben was not present to submit his request.

1. **OLD BUSINESS:**
   * **Will Veve –** Missile Base Solar project – update

* Chairman Aubin informed the Board that Will Veve and Attorney David Rugh have been in contact and that the process is going well.
* Will is in the process of filing the permit for the first 150KW.
* More updates will follow.
  + **Transfer Station attendant –** Who stays – update
* This will be addressed at the end of the meeting in Executive Session
  + **Town and Village Sidewalk Agreement –** Agreement has been signed and adopted by the Town Selectboard and the Village Trustees.

1. **TABLED TOPICS AND / OR WAITING RESULTS:**

* **Coin drops – How many should be allowed** 
  + Clerk presented a revised “Coin Drop request form”. This was accepted by the Board. Future coin drop request will have to be accompanied by this new form.
  + **Sign Ordinance –** Revised – (send to Attorney?)
    - Revisions to be made to the existing ordinance
      * Tabled until next regular meeting, currently scheduled for 10/27/2015.

1. **VISITOR INPUT:** 
   * Leeann Porto wanted to know what the new pricing is at the Transfer Station. She was told that the pricing was as follows…
     + 1 lb. to 10 lbs. - $2.00
     + 11 lbs. to 25 lbs. - $3.00
     + 26 lbs. to 40 lbs. - $4.00
     + 41 lbs. to 55 lbs. - $5.00
     + 56 lbs. and over - $6.00
2. **APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:** 
   * All invoices approved – no overweight permits
3. **EXECUTIVE SESSION** – For the purpose of the appointment or employment or evaluation of a public officer or employee (but the public body must make a final decision to hire or appoint in an open meeting and it must explain the reasons for its final decision). 1 V.S.A. § 313(a)(3)
   * *At 8:34PM Alton Bruso motioned to enter into Executive Session for the purpose of employment of an employee – seconded by Bobby Creller – all in favor – motion carried – Board in Executive Session*
   * *At 9:10PM Linda Gotshall motioned to leave Executive Session – seconded by Bobby Creller – all in favor – motion carried – Board out of Executive Session.*
   * *At 9:11PM Steve Aubin motioned that the position will be offered to Kyle Tatro with Dianne Martin as a backup/ fill in assistant as needed – seconded by Bobby Creller – all in favor – motion carried - two Board members will meet with Kyle on Friday, October 16th, 2015 to review the Boards expectations of him. Clerk to contact Kyle and inform him of the meeting.*
4. **ADJOURN:**
   * *At 9:18PM Bobby Creller motioned to adjourn – seconded by Steve Aubin – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for October 27th, 2015.