**09/22/2015** **SELECTBOARD MEETING MINUTES**

**PRESENT:** Steve Aubin (Chair), Robert Creller, Alton Bruso, Bernard Savage, Linda Gotshall, Donna Bohannon (Clerk)

**GUESTS:** Amy Erno Mashtare, Patty Savage, Leeann Porto, Elodie Reed (St. Albans Messenger), Mark Davis (Seven Days paper), Maurice Theoret, Doris Gaudette, Eulice Gaudette, Terry Tatro, Will Veve, Victor Veve, Robert Cosgrove

**7PM - OPEN MEETING:** Meetingcalled to order by Chairman Steve Aubin at 7PM

**ADJUST THE AGENDA (if needed):** One adjustment per Alton Bruso

Adjustment – Alton presented a driveway permit for Alain Trahan at 455 West Shore Rd. There was little discussion about the permit.

* *Bobby Creller motioned to approve the driveway permit for Alain Trahan at 455 West Shore Rd – seconded by Linda Gotshall – all in favor motion carried*

1. **APPROVE THE FOLLOWING MEETING MINUTES:**

* 09/08/2015 SELECTBOARD MEETING
  + *Alton Bruso motioned to accept the minutes from 09/08/2015 as written – seconded by Bobby Creller – all in favor – motion carried*

1. **TABLED TOPICS AND / OR WAITING RESULTS:**

* **Coin drops – How many should be allowed** 
  + Clerk presented a draft application for the Board to approve and implement.
  + Suggestions were made to request the applications be returned 90 days prior to the activity.
  + Clerk to make revisions and present again.
  + *Tabled until the next regular meeting, currently scheduled for 10/13/2015.*
  + **Signs for “High Risk Roads” –** 
    - Members of the Board were given information at the previous meeting on 09/08/2015 that explained what roads and what signage would be changed or implemented.
    - *Bobby Creller motioned to approve the new signage for areas of Greenwoods Road – seconded by Linda Gotshall - all in favor – motion carried.*

1. **NEW BUSINESS / MISCELLANEOUS:**
   * **E911 Signs –** Should an ordinance be considered
     + It was suggested that the Board consider adopting a sign ordinance that requires residents to display the E-911 signs that were provided by the Town –
     + Terry Tatro pointed out that the Town already has a sign ordinance and suggested that it be revised as needed.
     + *Clerk to read the existing sign ordinance and see where revisions are needed*
     + *Tabled until further notice*
   * **Alburgh Fire District #1 –** Copy of 3 year Source Protection Plan
     + Sue Lynch provided to the Town Clerk, the three year Source Protection Plan for the Alburgh Fire District #1.
     + Clerk presented it to the Board as information only – no approval needed.
2. **OLD BUSINESS:**
   * **Will Veve –** Missile Base Solar project – update
     + Will and Victor Veve were present at the meeting to give an update on the progress for the proposed solar project.
     + They have completed the wetlands delineation with the environmental engineer
     + The Visual impact study is almost complete.
     + ANR is scheduled to visit the site on Oct. 6th.
     + They have taken the first steps to lessen the impact of any hazardous waste issues at the site. They have hired an engineer to handle this issue.
     + They provided a contract for the Board to review.
     + *Bobby Creller motioned that the paperwork should be sent to the Town attorney for review – seconded by Bernard Savage – all in favor – motion carried*
     + *Clerk to send all information to Town attorney David Rugh for his review and advice..*
     + There will be a special meeting on September 30th, 2015. This meeting will begin at 6PM in the Municipal Office building. The solar company will be at this meeting with their engineer to answer any questions and explain about the project. This will be open to the public.
   * **Transfer Station attendant –** Who stays
     + This topic will be addressed at the end of the meeting in executive session as the Board will be reviewing the employee evaluations.
   * **Tim Cota (Cotaville Propane) request –** update about insurance
     + VLCT recommended that this be referred to the Town attorney for review as this is not municipal use of Town land and because of the pollution concerns. PACIF coverage excludes pollution for any cause and pollution claims are costly.
     + *Clerk to send information to attorney David Rugh for review and advice.*
   * **Town and Village Sidewalk Agreement –** Selectboard to sign so Village can sign if they choose
     + This has already been approved by the Selectboard –
     + Bobby Creller motioned that all Board members that are in agreement with the contract sign – seconded by Steve Aubin – four in favor – one opposing four signed one abstained.
3. **VISITOR INPUT:** 
   * **Maurice Theoret –** 
     + Moe requested that the Board consider a different location for coin drops – he feels that the location in front of the Municipal Building is dangerous as there are several side roads near there. He was also concerned that the traffic being slowed down there during coin-drops affects his business.
     + There was some discussion about this but no decisions were made.
     + He was also concerned with the safety of motorists coming off Milk Street. He would like a no parking sign placed on the pole on Main Street just before Milk Street. He was informed that it is a State road, not a Town road. He felt that if the Town were to put in a request it would be taken into consideration.
     + *Clerk to research State rules and laws pertaining to parking.*
   * **Robert Cosgrave –** 
     + Bob wanted to ask the Board if they would enlist the highway department to clean out the ditches behind his house. He stated that since spring when the ditches on East Alburgh Rd were cleaned out, his property is receiving more of the runoff.
     + *Alton Bruso to ask Bing Pero to inspect the area*
     + Bob is also concerned about the train trestle between Swanton and Alburgh. He is concerned that the age and structure of the trestle is cause for concern.
     + *Clerk to contact someone at the railroad and ask questions about the structure of the trestle and find out if there is a plan to rebuild the bridge.*
   * **Terry Tatro –** 
     + Terry asked the Board to sign a resolution that would allow the Regional Planning Commission to apply for a grant of $8,000 that would be used to revise the Town plan.
     + *Bobby Creller motioned to authorize the resolution – seconded by Linda Gotshall – all in favor – motion carried – all five Board members signed the resolution*

* + **Amy Erno Mashtare –**
    - Amy informed the Board that the Agency of Natural Resources sent her an email that stated the infrastructure needs to be assessed – there is paperwork that needs to be filled out and she asked if she should fill it out
    - Steve Aubin said that yes, she should fill out the paperwork from the Agency of Natural Resources.
    - She also informed the Board that the scales are in place and functioning. She presented a fee schedule to the Board for approval. There was some discussion about this as some members feel that if there are scales in place, charging by weight is the method that should be used.
    - Amy will meet with Steve and Linda to work on a price per pound.

1. **APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:** 
   * All but one invoice were approved and signed – the invoice from NEMRC indicated that some of the time billed was spent assisting the Village
   * *Clerk to contact NEMRC and request a revised bill*
2. **EXECUTIVE SESSION –** For the purpose of the evaluation of a public officer or employee. 1 V.S.A. § 313(a) (3)
   * *At 9:05PM Linda Gotshall motioned to enter into Executive Session for the purpose of employee evaluations – seconded by Alton Bruso – all in favor – motion carried – Board in Executive Session*
   * *At 9:20PM Bernard Savage motioned to leave Executive Session – seconded by Bobby Creller – all in favor – motion carried – Board out of Executive Session*
   * *Steve Aubin motioned that he review evaluations with employees – seconded by Alton Bruso – all in favor – motion carried Steve Aubin to discuss evaluations with employees*
   * It was agreed by all members of the Board that the Transfer Station will retain all three employees for an additional amount of time while the employees learn the new system with the scales.
   * Bobby Creller mentioned that Jennifer Hebert is attempting to acquire a kennel license that would allow her to breed and sell multiple litters of puppies in a year but that she is having difficulty getting someone to come in and evaluate the kennel area.
   * *Clerk to contact both Jennifer Hebert and Joan Krizer to request they be at the next regular meeting currently scheduled for 10/13/2015.*
3. **ADJOURN:**
   * *At 9:22PM Alton Bruso motioned to adjourn – seconded by Linda Gotshall – all in favor – motion carried – meeting adjourned*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for October 13th, 2015.