**MEETING MINUTES FROM 08/11/2015**

**SELECTBOARD MEETING**

**PRESENT:** Chairman Steve Aubin, Robert Creller, Alton Bruso, Bernard Savage, Linda Gotshall, Clerk, Donna Bohannon

**GUESTS:** Raymond Campanile (New York Life), William Harrison (New York Life), Terry Tatro, Leeann Porto

**7PM - OPEN MEETING:** Meeting called to order at 7:02pm by Chairman Steve Aubin

**ADJUST THE AGENDA (if needed):** One adjustment needed – Representatives from New York Life Insurance were in attendance and would like to present information to the Board about the company. Chairman Aubin suggested that they be given the floor after the approval of the minutes – all were in agreement.

1. **APPROVE THE FOLLOWING MEETING MINUTES:**

* 07/28/2015 SELECTBOARD MEETING
  + *Bernard Savage motioned to accept the minutes from the 07/28/2015 Selectboard meeting as written – seconded by Alton Bruso – all in favor – motion carried*

**ADJUSTMENT #1: New York Life Insurance**

* Ray Campanile and Will Harrison presented information from New York Life Insurance. They spoke to the group about the company, the benefits of the program that they were representing and the logistics of the program. The Board will look over the packets that they were given and will discuss this at a future meeting.

1. **TABLED TOPICS AND / OR WAITING RESULTS:**

* **Tim Cota (Cotaville Propane) request –** 
  + *Tim was not present – tabled until further notice*
* **Quotes for tax map system –**
  + Clerk presented two quotes for a new tax map system in the Listers office.

* + CAI Technologies had a onetime set up price of $13,375 and an annual maintenance price of $4,300.

* + Russel Graphics had a onetime set up price of $15,200 and an annual maintenance price of $2,450.
  + Both quotes were substantial and it was agreed that it would need to be added to the budget before a decision could be made. – *Tabled until December when budget discussion begins*
* **Set the municipal tax rate –**
  + **Residential rate – 1.6817**
  + **Non-residential rate – 1.6687**
  + **Local agreement rate – 0.0022**
    - *Linda Gotshall motioned that the tax rates be set as such – seconded by Bobby Creller – all in favor – motion carried*

1. **NEW BUSINESS / MISCELLANEOUS:**

* **Cargill salt quote –** Board approval needed
  + *Bernard Savage motioned that Steve Aubin sign the agreement – seconded by Linda Gotshall – all in favor – motion carried – Chairman Aubin signed the agreement – Clerk to fax signed form to Cargill*

1. **OLD BUSINESS:**

* **Quote for windows at the Library –**
  + Two quotes were received – one quote was just for the window, the other quote was for the windows and repairs to the stairs.
  + The quote from Window World was for - $2,625 for the replacement of 5 windows.
  + The quote from RD Construction was for $5,715.00 – this was for replacement of 7 windows and the repairs to the stairs.
  + Neither quote was fully clear but the Board agreed that they were not specific about what they wanted to be done to the stairs.
  + As there were still questions about the quotes this will be tabled until a future meeting.
  + Alton Bruso to contact Window World for clarification on their quote
  + Clerk to contact RD Construction to clarify what needs to be done to the stairs and for clarification on their quote
* **Munson Paving / SAFD#2 Waterlines –** Update from Board
  + Alton Bruso, Bernard Savage (Selectboard members), Bing Pero (Road Forman) and Paul Hansen (SAFD#2 Prudential Committee Chairman) met with Courtland Perry (Vice President Munson Earth Movers) so they could discuss the issues on West Shore Rd. There was some discussion about the time frame that the work would be completed in.
    - *Bobby Creller motioned that a letter should be sent to Courtland Perry requesting that Munson send a letter to the Town explaining what repairs will be made and a time frame that they will be made in – seconded by Linda Gotshall – all in favor – motion carried – Clerk to send a letter to Courtland Perry asking when the repairs will be made*
* **Town and Village Sidewalk Agreement –** Update
  + All members of the Board read the agreement as it was written by the Village Trustees’ attorney.
    - *Steve Aubin motioned to have the agreement sent to the Town attorney for review – seconded by Linda Gotshall – all in favor – motion carried – Clerk to send a copy of the agreement to attorney David Rugh for review.*
* **Sale of the Missile Base –** Is it going to be sold?
  + Terry Tatro pointed out that the sale of the Missile Base has already been approved by the voters and also that the liability of the water line will fall on whomever owns the Missile Base. The Union Bible Church will be building on Missile Base Rd. and will be connecting to the waterline. This will leave the Town responsible for the waterline if they retain ownership of the Base.
  + When it was agreed on in the past to sell the Missile Base, it was agreed that it would go out to bid. Hirchack Auction Company was the auction house that was going to handle the auction
  + Alton Bruso to contact Hirchack Auction Company to establish if they are still willing to host the auction

1. **VISITOR INPUT:**

* **Terry Tatro –** 
  + Terry asked the Board to pass a resolution to take the property at 1 South Main St by eminent domain.
    - *Steve Aubin motioned that the Town attorney be contacted to begin the process of taking 1 South Main St. by eminent domain – seconded by Bobby Creller – 4 affirmative votes one opposing vote – Clerk to contact Town attorney and begin the process of eminent domain for the portion of 1 South Main St. that is needed to continue the sidewalk project*
  + Terry asked the Board if they were going to appoint any of the interested parties to the Planning Commission Board. One party submitted an interest in writing – two others expressed an interest at the Selectboard meeting held on July 14, 2015.
  + *Linda Gotshall nominated Leeann Porto to the Planning Commission Board – seconded by Steve Aubin – all in favor – motion carried*
  + Terry reminded the Board that they would still need to appoint at least one more person as Leeann was the sixth person and they need at least a seven member Board. He also informed the Board that the Town plan runs out next year and if the Town intends to apply for any grants, they have to have a Town plan.
  + There was some discussion about a seven or nine member Board. It was agreed that they would nominate two more parties and it would be a nine member Board.
  + *Bobby Creller nominated Beth Savage to the Planning Commission Board – seconded by Bernard Savage – all in favor – motion carried*
  + *Linda Gotshall nominated Brian Tjelta and Bernard Savage to the Planning Commission Board – seconded by Alton Bruso – all in favor – motion carried*
* Steve Aubin brought up the complaint that was received at the Town office about smoking at the Transfer Station.
  + Steve spoke with the employees at the Transfer Station and explained to them that they cannot smoke in the vicinity of the public. They will need to smoke near their vehicles or as far away from public as possible. The employees understood and agreed.

1. **APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**

* All invoices were approved and signed – no overweight permits

1. **ADJOURN:**

* *At 8:58pm Bobby Creller motioned to adjourn – seconded by Bernard Savage – all in favor – motion carried – meeting adjourned*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for August 25th, 2015.