MEETING MINUTES FROM 06/09/2015

 SELECTBOARD MEETING

**PRESENT:** Chairman, Steve Aubin, Robert Creller, Alton Bruso, Bernard Savage, Linda Gotshall, Donna Bohannon, - Edward Tatro to interview

**6PM – EXECUTIVE SESSION:** For the purpose of conducting interviews for Transfer Station - year-round assistant – 1 V.S.A. § 313(a)(3)

* At 6:05pm Chairman Steve Aubin called the meeting to order
* At 6:05pm Bobby Creller motioned to enter into Executive Session for the purpose of conducting an interview - 1 V.S.A. § 313(a)(3) – seconded by Alton Bruso – all in favor – motion carried – Board in Executive Session
* At 6:20pm Robert Creller motioned to leave Executive Session – seconded by Linda Gotshall – all in favor – motion carried – Board out of Executive Session.
* No action taken at this time.

**6:30 PM – EXECUTIVE SESSION:**  For the purpose of ongoing agreement discussions pertaining to a contract between the Town of Alburgh and the Village of Alburgh – 1 V.S.A. § 313(a)

* *At 6:25pm Bernard Savage motioned to enter into Executive Session for the purpose of discussing a possible agreement to propose to the Village of Alburgh – seconded by Bobby Creller – all in favor – motion carried – Board in Executive Session.*
* *At 7pm Bobby Creller motioned to leave Executive Session – seconded by Bernard Savage – all in favor – motion carried – Board out of Executive Session*
* *Bobby Creller motioned to continue discussions in Executive Session before the next Selectboard meeting, currently scheduled for 06/23/2015 – seconded by Linda Gotshall – all in favor – motion carried – Board to meet in Executive Session on 06/23/2015 – Clerk to ask Village Clerk for a copy of the Village Report and an estimate of the per foot cost to replace and/or repair sidewalks.*

**PRESENT:** Chairman, Steve Aubin, Robert Creller, Alton Bruso, Bernard Savage, Linda Gotshall, Donna Bohannon,

**GUESTS:** Irene Clark, Eulice Gaudette, Doris Gaudette, Terry Tatro, Ed Murphy, Brian Tjelta, Lance Tatro, Kathy Tatro, Bethany Remmers arrived at 8:13pm

**7PM – OPEN MEETING:**

1. **ADJUSTMENTS TO THE AGENDA: A**djustments pertain to approval of the minutes from 05//26/2015. Unapproved minutes were posted on Friday, May, 29. Clerk made several changes. The Board members were all emailed copies of the changes so they could look them over and decide if they wanted to approve the original minutes or the minutes with alterations.
2. **APPROVE THE FOLLOWING MEETING MINUTES:**
	* 05/26/2015 SELECTBOARD MEETING -
		+ *Alton Bruso motioned to table the approval of the minutes – seconded by Bobby Creller – all in favor – motion carried – approval of the 05/26/2015 minutes tabled until next meeting currently scheduled for 06/23/2015****.***
3. **NEW BUSINESS / MISCELLANEOUS:**
	* **Irene Clark –** Parking for auctions at the Senior Center -
		+ Irene requested that the Board give permission to the Islands in the Sun Senior Center to park a trailer in the parking lot of the building for two to three days every other week when the auction is held. The auction house that hosts the auction every other Saturday would like to be able to bring more items than what they do but they only have one truck to haul their trailers with. Irene was requesting that they be allowed to bring one trailer on Thursday or Friday night and leave it until after the auction, possibly until Sunday or Monday after the auction.

* + - There was some discussion about the esthetics of having a trailer parked in the parking lot for more than a day as well as the problem of getting around it if it was parked in the back where it wouldn't be seen. There was also some discussion about other items being left out in the back of the building in between auctions or for several days after the auction. Again, the appearance of items left out was a concern as was the liability if someone were to get injured on something that was left outside. Irene assured the Board and guests that the trailer would not be left for more than four or five days at one time every other week and that nothing would be left outside unattended.
		- Lance Tatro was concerned about the liability of the trailer being there as well as the liability of the auction itself. Irene stated that Mr. Brody, the auction house owner retained his own insurance on the items, the Senior Center maintains liability insurance and the Town maintains insurance on the building itself.
		- There was some discussion about the best area to park the trailer if the Board approved the request. It was agreed that the trailer should not be parked on the grass at all and that it should be hidden from view as much as possible. There was an agreement that directly next to the North side of the building was the best possible place. After much discussion, and assurance from Irene that the auction was only going to be held at the Center for a limited time, there was a compromise made.
		- *Alton Bruso motioned to allow a trailer to be parked at the Senior Center on auction weeks with the provision that nothing be left out of the trailer unattended and that it be parked on the North side of the building, as close to the building as possible – seconded by Linda Gotshall – all in favor – motion carried – Board to revisit this issue if there is negative feedback.*
1. **OLD BUSINESS:**
	* **Randy Duhamel –** Truck Route dog complaint – Randy was not present topic tabled until further notice.
	* **Library work to be done –** Advantage Services unable to accept the work -
		+ *Linda Gotshall motioned to put the work for the library out to bid – seconded by Bobby Creller – all in favor motion carried*
	* **Transfer Station –** Information from Chairman -
		+ There was some discussion about the work that needs to be done on a regular basis with the Highway equipment, namely the packing down of the contents in the dumpster that needs to be done with the Town backhoe. As the backhoe is needed for other things at the Town garage, it cannot be left at the Transfer Station therefor would need to be brought down to the Transfer Station as it was needed.
			- * *Steve Aubin motioned that one of the Town Highwaymen will take the backhoe to the Transfer Station as needed to do any of the work that is necessary at the Transfer Station and that only the Town Highway employees would operate the backhoe at any time – seconded by Linda Gotshall – all in favor – motion carried*
2. **TABLED TOPICS AND / OR WAITING RESULTS:**
* **Bethany Remmers –** Streetscape information –
	+ Bethany was not present at this time – tabled until further notice.
* **T.D.I. New England –** Transmission Line information -
	+ Agreement between T.D.I. New England and the Town of Alburgh was approved by the

Town attorney and signed by Chairman, Steve Aubin

1. **VISITOR INPUT:**
* Ed Murphy and Brian Tjelta were present to discuss the situation at the Center Bay Beach – Some research had been done by the Clerk to try and establish ownership of the beach – There is still more research needed. The Board agreed that the Clerk could work on the research with Ed Murphy so ownership could be established. Topic to be added to the agenda for the next Selectboard meeting currently scheduled for 06/23/2015.
1. **VARIOUS INFORMATION ONLY / SIGNATURES REQUIRED:**
* **Documents from Northwest Regional Planning Commission –** Draft Plan for Northwest

Region -

* + Presented to the Board for their review. - No action needed – review only
* **Independence Day Celebration information –** Signature of Chairman needed on

document -

* + Presented to the Board for their review. -
		- *Bobby Creller motioned that the Chairman, Steve Aubin sign the paperwork for the Independence Day celebration – seconded by Linda Gotshall – all in favor- motion carried - Paperwork for Mike Chrastina stating that road closure is approved by the*

*Selectboard was signed by Chairman, Steve Aubin.*

* **Letter from Paul Civetti –**  Condition of Poor Farm Road and Sand Beach Road -
	+ Presented to the Board for their review. -
		- There was some discussion about Poor Farm Road possibly being the next road in need of paving - No action taken at this time. *Clerk to make copies of the letter for the Board – this will be presented at the time of creating the new budget.*
* The Board received a letter stating that the Assistant Health Officer's term of service was expiring at the end of June.
	+ Bobby Creller stated that he is willing to continue to serve as the Assistant Health Officer if the Board agrees.
		- *Linda Gotshall motioned that Robert Creller continue as the Assistant Health Officer for the Town of Alburgh – seconded by Alton Bruso – all in favor – motion carried – Robert Creller Jr. will remain the Assistant Health Officer for the Town of Alburgh.*
* Although Randy Duhamel was not present to discuss his complaint the Board had another discussion on this subject as it was brought up again. The animal in question is the dog named Copper, owned by Bernadette Creller. At the previous Selectboard meeting, the Board had agreed to have the original contract altered to place the responsibility of Copper on Bernadette Creller in place of Tony Towsley. The letter has been written but unsigned.
	+ *Linda Gotshall motioned to have the Clerk contact Bernadette and inform her that she has ten days to register Copper and sign the agreement and if this does not happen, Copper will be removed from the Town and that there will be no more chances for him seconded by Alton Bruso – all in favor – Bobby Creller abstained form the vote - motion carried – Clerk to contact Bernadette Creller.*
* Bethany Remmers arrived at 8:13pm to present updates and information to the Streetscape project. She began by informing the Board that the estimate from Dubois and King for the remainder of the work is lower that what she had previously quoted. She again recommended to the Board that they consider applying for the Pedestrian/Bike path grant that the State is offering. She stated that this could be a good safety net for the Town financially and if the funds are not used, they can be returned. She also reminded the Board that Northwest Regional Planning will write the grant for the Town.
	+ *Alton Bruso motioned to pursue the Pedestrian/Bike Path grant and that Chairman Steve Aubin sign the request – seconded by Bobby Creller – all in favor – motion carried – Chairman Aubin signed the request – Clerk to add the informational meeting to the July 14*th*, 2015 agenda.*
* Bethany informed the Board that there needs to be a field visit made to Greenwoods Road for the High Risk Roads assessment. This field visit will take place on either the 14th or 15th of July and the Road Foreman and the Road Commissioner would be present at this assessment so that they can all agree on signage.
* *At 8:51pm /Alton Bruso motioned to enter into Executive Session for the purpose of discussing employment – seconded by Steve Aubin – all in favor – motion carried – Board in Executive Session -*
* *At 9:02pm Linda Gotshall motioned to leave Executive Session – seconded by Bernard Savage – all in favor – motion carried – Board out of Executive Session*
* *At 9:05pm Steve Aubin motioned to give the position of Transfer Station Assistant to Dianne Martin- seconded by Alton Bruso – this position will be for the summer of 2015 only – all in favor – motion carried – Clerk to contact Dianne about the position and the start date.*

1. **APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**
	* All invoices approved and signed – No overweight permits to sign.
2. **ADJOURN**
* *9:13pm Steve Aubin motioned to adjourn – seconded by Alton Bruso – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for June 23rd, 2015.