MEETING MINUTES FROM

05/12/2015 SELECTBOARD MEETING

**PRESENT:** Chairman Steve Aubin, Alton Bruso, Linda Gotshall, Robert Creller arrived at 7::04pm, Bernard Savage arrived at 7:04pm

**GUESTS:** Leeann Porto, Peter Bourne (Bourne’s Energy), Pam Scott (Bourne’s Energy), Laura Limoge, Terry Tatro, Amy Erno Mashtare, David Blixt (Habitat for Humanity), Mike Lamphere (ABC), Willie Burbank (ABC), Junior Cameron, Edward Bergeron

**7PM - OPEN MEETING:** Chairman Aubin called the meeting to order at 7:05pm

**ADJUST THE AGENDA (if needed):** One adjustment needed – “Old Business” and “Tabled Topics” will be reversed.

**1. APPROVE THE FOLLOWING MEETING MINUTES:**

* 04/28/2015 SELECTBOARD MEETING – *Alton Bruso motioned to accept the minutes from the 04/28/2015 Selectboard meeting as written – seconded by Linda Gotshall – all in favor motion carried*
* 05/05/2015 SPECIAL SELECTBOARD MEETING - *Alton Bruso motioned to accept the minutes from the 05/05/2015 Selectboard meeting as written – seconded by Linda Gotshall – all in favor motion carried*

**2. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**

* Moved to the end of the meeting

**3. NEW BUSINESS / MISCELLANEOUS:**

* David Blixt (Habitat for Humanity) – Request for a coin drop on June 20th with a rain date of June 27th. –
  + There was some discussion about this coin drop as there are currently two scheduled in the next two months and this date would put two of them back to back.
  + Willie Burbank (ABC) willingly withdrew the date of the coin drop for the ABC group and volunteered to change that group’s coin drop to a later date.
  + *Bernard Savage motioned to approve a coin drop for Habitat for Humanity for the date of June 20th with a rain date of July 11th - seconded by Robert Creller – all in favor – motion carried*
  + *Alton Bruso motioned to approve a coin drop for the ABC group on August 1st with a rain date of August 8th – seconded by Linda Gotshall – all in favor – motion carried*
* Laura Limoge – Request for center lines to be painted on Greenwoods Road where it intersects with Martell Road.
  + Laura explained the situation for the people that do not travel that road. She stated that she “almost cashed in her chips” a few times there as it is difficult to discern where the center of the road is and drivers tend to drive down the middle of the road.
  + There was some discussion about the possibility of painting a center line on this road as it is a Town Road not a State highway.
  + The Board is going to physically visit the area to determine what if anything can be done. They are also going to check into the formalities of such a task.
* Willie Burbank (A.B.C.) – Requesting permission to store A.B.C’s skating rink at one of the Town Garages.
  + There was some discussion about the availability of space at the new Town garage and it was agreed that there is not enough space available at the new Town Garage on Industrial Park as there is still work to be done to the land there and it was also agreed on by the Board that because of liability they did not want anything stored at the old Town Garage on Missile Base Rd. The request was denied at this time.
* Senior Center would like Paul Fortin to clean up some low hanging and broken limbs at the Senior Center.
  + Paul had already taken care of a limb that had come down and completed the cleanup of the branches. There may be more limbs that need to come down and they will handle that as the need arises.
* William Duchaine and Larry Santor Jr. would like to purchase an old A.C. compressor that is at the Missile Base.
  + There is an air compressor unit at the Missile Base site that has been “red flagged” by OSHA. Billy Duchaine and Larry Santor Jr. would like to purchase it from the Town for $100. *Alton Bruso motioned to sell the air compressor unit to Billy Duchaine and Larry Santor Jr. for $100 – Bobby Creller seconded – all in favor – motion carried – Billy or Larry will come in and pay the Town Clerk the $100 before they are allowed to take the compressor – a Board member will go to the site with them when they pick up the unit.*

**4. OLD BUSINESS:**

* T.D.I. New England – Host Town Agreement – *Update –* Clerk updated that the Town attorney advised against signing the “Host Town Agreement” – *Clerk to contact Town attorney to schedule a date that he would be available to come to Alburgh to discuss several topics including this one.*
* Reynolds Cemetery – *Update –* Clerk updated that the Town is ultimately responsible for the upkeep of this and any other “abandoned cemetery” if certain criteria are met. The criteria has been met for this cemetery therefore the Town is responsible for the repairs and upkeep of this cemetery - *Clerk to contact Town attorney to schedule a date that he would be available to come to Alburgh to discuss several topics including this one. –* Tabled until further notice.

**5. TABLED TOPICS AND / OR WAITING RESULTS:**

* Bourne’s Energy – Propane Tanks at the Town Garage –
  + Peter Bourne and Pam Scott were available to answer questions. They informed all present that they were seeking a location to place an 18,000 gallon propane tank to be accessed by their trucks to refill for deliveries and in exchange they would sell the propane to the owner of the land at a reduced rate (.10 cents above their cost). They proposed that they place the tank at the new Town Garage on Industrial Park Rd.
  + There were several questions raised pertaining to taxes and insurance on the tank to which they replied that they have coverage of 1 million dollars to cover the insurance and that they would take care of the cost of placing and the upkeep of the tank. They also informed the group that they would pay the taxes on the tank itself.
  + Terry Tatro pointed out that the Board had just denied the storage of a skating rink at that location for lack of space and that they would have to make sure that the ACT 250 permit would allow the tank due to the wetlands that are located there.
  + Alton Bruso would like to see a written proposal for this project but Peter Bourne would like to be sure that it is a feasible plan before he commits the time it would require to create a proposal.
* Conex box at the Transfer Station –
  + RODEM has a conex box full of cardboard that they would like to sell to the Town for $2,500. It is a 40 foot conex box that could be used for storage of materials after the cardboard that is currently in it is baled and sold.
  + There was some discussion about what has already been spent at the Transfer Station – this was tabled until the next regular Board meeting currently scheduled for 05/26/2015

**6. VISITOR INPUT:**

* Junior Cameron was present to inform the Board that People are being “thrown off” from the Center Bay Beach.
  + Junior presented a hand written note that was left on the windshield of a vehicle of someone that was at the beach. The note stated that the vehicle was on private property and that the license plate number has been recorded with the person that left the note. It also stated that if the vehicle was parked there again, it would be towed away at the owner’s expense. Junior stated that this has been a public beach for as long as he can remember and that the people claiming it is private have no right to throw people off.
  + *Bobby Creller motioned that the Board should visit the site to determine the placement of the signs that are there – seconded by Linda Gotshall – all in favor – motion carried – Board to visit Center Bay Beach individually, on their own schedules.*
  + Clerk to research deeds to try and determine who owns the property in question.
* Tyler Gotshall was present to update the Board on the progress of the E911 renumbering project.
  + Tyler informed the Board that Baker St. has been completed and the errors have been fixed. There will be a new sign needed (Baker St. Ext.) and Tyler would like to know if the Town is going to purchase the signs for any new roads that require new names, even if they are a private road.
  + *Linda Gotshall motioned that the Town be responsible for the purchase of all new road signs that need to be bought as the Town is supporting the E911 renumbering – seconded by Bobby Creller – all in favor – motion carried –* if an individual on a private road requests a new sign after the project is completed, the sign ordinance will be valid and the property owners on the private road will be responsible for half of the cost of a new sign.
  + Tyler would also like to confirm that the Town is willing to pay for the small reflective signs that will go on either a mailbox, post, or on the side of the house at the property. He will present a price list for the Board at the next regular Board meeting currently scheduled for 05/26/2015.
  + Tyler will also assess how many new signs may be needed as there may be a reduction in the cost if they are all purchased at one time.
* Clerk presented the Board with a letter from a taxpayer that is upset about the Delinquent Tax Collectors fees that they have had to pay.
  + The taxpayer believes there should be some leeway about the due date of the taxes.
  + The Board stands by the rules pertaining to how and when taxes need to be paid. There needs to be a cutoff somewhere and the April 10th by 5PM is that cutoff. If the taxes are not in the office by that time, they become delinquent and are handed over to the Delinquent Tax Collector.

**7. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:** Moved due to adjustment.

* All invoices approved and signed – all permits approved and signed

**8.** **Unscheduled executive session:** For the purpose of hearing a resignation by a Town employee - 1 V.S.A. § 313(a) (3) –

* + *At 9:00pm Bobby Creller motioned to enter into executive session for the purpose of a resignation by a Town employee - 1 V.S.A. § 313(a)(3) – seconded by Alton Bruso – all in favor – motion carried – Board in executive session*
  + *At 9:15pm Bobby Creller motioned to leave executive session – seconded by Bernard Savage – all in favor – motion carried – Board out of executive session.*
  + Dan Pecor will not be returning to work at the Transfer Station – the Board will be hiring someone to take his place
  + Clerk to place an ad in the Islander for the position and schedule interviews with the applicants for the summer help at the Transfer Station.

**9. EXECUTIVE SESSION:** For the purpose of attorney client correspondence pertaining to pending or probable litigation of which premature general public knowledge would clearly place the Town at substantial disadvantage - 1 V.S.A. § 313(a)(1)

* *At 9:16pm Bobby Creller motioned to enter into executive session for the purpose of attorney client correspondence pertaining to pending or probable litigation of which premature general public knowledge would clearly place the Town at substantial disadvantage - 1 V.S.A. § 313(a)(1) – seconded by Bernard Savage – all in favor – motion carried – Board in executive session.*
  + *At 9:18pm Bobby Creller motioned to leave executive session – seconded by Bernard Savage – all in favor – motion carried – Board out of executive session.*
* ***No action taken***

**10. EXECUTIVE SESSION:** For the purpose of conducting evaluations of municipal employees 1 V.S.A. § 313(a) (3)

* *At 9:19pm Bernard Savage motioned to enter into executive session For the purpose of conducting evaluations of municipal employees 1 V.S.A. § 313(a) (3)*

*– seconded by Bobby Creller – all in favor – motion carried – Board in executive*

*Session.*

* *At 9:37pm Bobby Creller motioned to leave executive session – seconded by Bernard Savage – all in favor – motion carried – Board out of executive session.*
* Steve Aubin will conduct an employee evaluation for Amy Erno Mashtare – Clerk will provide the evaluation form
* *Bernard Savage motioned to give Amy Erno Mashtare $1.00 per hour raise effective immediately – seconded by Alton Bruso – all in favor – motion carried.*

**11. ADJOURN –**

* *At 9:40pm Bobby Creller motioned to adjourn – seconded by Bernard Savage – all in favor – motion carried – meeting adjourned.*

Respectfully submitted,

Donna L. Bohannon

Alburgh Town Clerk

Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next regular meeting, currently scheduled for 05/26/2015.