**MEETING MINUTES FROM 12/09/2014**

**SELECTBOARD MEETING**

**PRESENT –** Robert Creller (Chairman), Alton Bruso, Bernard Savage Steve Aubin arrived at 6:20PM, Donna Bohannon

**GUESTS –** Linda Gotshall, Terry Tatro. Bernard (Bing) Pero, Amy Erno Mashtare

**6PM – OPEN MEETING –** Budget meeting #1 – Fiscal year 2014/2015 – *Correction – Fiscal year 2015/2016 –* Meeting called to order at 6:00PM by Chairman Robert Creller

* Clerk suggested that several budget meetings be scheduled based on each respective budget – Highway, Transfer Station, General Funds – *Board took the suggestion in to consideration and agreed that budget meetings be separate from Board meetings – Highway budget discussions began* ***- next budget meeting scheduled for Friday, December 19th to begin at 6:00PM***

**7PM - OPEN MEETING**: Regular Board meeting called to order at 7:10PM by Chairman Robert Creller

**GUESTS -** Linda Gotshall, Terry Tatro, Willie Burbank, Michael Lamphere, Paul Fortin, Mary Jane Cota, Carol Behman, Frank Edmonds

**ADJUST THE AGENDA (if needed):**

* Quote from Reprofor printing of the Town Report – *Board reviewed quote – no decision made – tabled until next meeting currently scheduled for 12/23/2014*
* Additional information on PACIF coverage for skating rink – *Clerk presented email correspondence from Fred Satink informing the Board that if there are some basic guidelines followed, a skating rink would be covered under the Town insurance –* Bernard Savage motioned that ABC go ahead with their plans for the rink with the stipulation that the Board be informed of the progress – seconded by Steve Aubin – all in favor – motion carried *– ABC to work out details and stay in touch with the Board*

**1. APPROVE THE FOLLOWING MEETING MINUTES:**

* 11/25/2014 SELECTBOARD MEETING
  + *Steve Aubin motioned to approve the minutes from 11/25/2014 as written – seconded by Bernard Savage – all in favor – motion carried –*

**2. APPROVE INVOICES AND / OR OVERWEIGHT PERMITS:**

* *All invoices and weight permits approved and signed*

**3. NEW BUSINESS / MISCELLANEOUS:**

* **Joanie Krizer**
  + Dog complaint – *Joan not present - tabled until next meeting currently scheduled for 12/23/2014*
* **Paul Fortin –**
  + Senior Center allocation request – *Paul requests that the yearly allocation to the Senior Center be increased from $2,500 to $5,000 for use on basic maintenance and basic upkeep. He is aware that they will be discussing budgets and would like the Board to consider his request –* Board will take his request in to consideration as they progress with the budget
* **Vermont Electric Coop –** 
  + Solar Farm – VEC could not attend the meeting due to the weather – clerk presented information from VEC pertaining to the proposed solar project at the intersection of Route #2 and Route #78. VEC is seeking a letter of support of the project from the Selectboard of Alburgh. Clerk presented an approval letter for Robert Creller (Chairman) to sign if the Board so chooses. *Steve Aubin motioned that Robert Creller sign the letter of support for the proposed solar project and invite VEC to the next Board meeting currently scheduled for 12/23/2014 – seconded by Bernard Savage – Robert Creller signed letter of support –* ***clerk to send signed letter to VEC and extend an invitation to next Board meeting***

**4. OLD BUSINESS:**

* **Amy Erno Mashtare – Several topics**
* **The roof of the office** – *Update –* Clerk presented a quote of $822- from James Honsinger (Advantage Property Services) *Steve Aubin motioned to accept the estimate of $822- from Advantage Property Services and authorize the work on the roof at the Transfer Station office – seconded by Alton Bruso – all in favor – motion carried –* **Clerk to contact Advantage Property Services and schedule work to be done**
* **The box of the trash compactor is rusty and full of holes –** **needs to be replaced** – *Update from Amy Erno Mashtare –* Amy received one quote from “Wastequip” and is waiting for two other quotes for compactors
* The box that the #1 metal is shipped in will only be hauled one more time per Rodem driver as the box “shifted” on the rails during the last trip
* **Update on purchase of equipment from Doug Medor** – *Steve Aubin motioned to approve the purchase of the equipment available from Doug Medor – seconded by Bernard Savage – all in favor – motion carried –* ***Steve Aubin to contact Doug Medor for arrangements of delivery – Equipment being purchased – 2 piston compactor and baler - $25,000, 65 yard roll off container, - $4,500, glass crusher – free – TOTAL - $29,500 to be paid in installments of $500 for 60 months - $500 interest included***
* Neil Poquette will be providing quotes for construction of a storage building – Amy requested quotes on three different building dimensions – 20x40 – 30x50 – 42x60 – Amy also presented to the Board an alternative option for storage – conex boxes as storage buildings
* NRRA is holding their 2015 composting campaign – compost bins, rain barrels, kitchen pails, and compost turners are being offered for sale if the Town would like to take part in the campaign – *Amy to keep information at the Transfer Station and get feedback on amount of interest in the program*

**5. VISITOR INPUT:**

* **Frank Edmonds –** Concerned that the trailers at Bruley Trailer Park have “grown” and are becoming more permanent larger structures – his concern is that the septic systems are not up to the standards that they need to be for these buildings and that they are not being taxed appropriately – this is something that the Town should look into – it was mentioned that this is something that the Listers should be investigating

**6. TABLED TOPICS AND / OR WAITING RESULTS:**

* *No tabled topics or waiting results*

**7. EXECUTIVE SESSION - Pending or probable civil litigation to which the Town will be a party - 1 V.S.A. § 313(a) (1) (E)**

* *At 8:25PM Steve Aubin motioned that the Board should enter into executive session to discuss information from the Town attorney pertaining to pending or probable civil litigation to which the town will be party - – seconded by Bernard Savage – all in favor motion carried*
* *Steve Aubin motioned to enter into executive session – Bernard Savage seconded – all in favor – motion carried – Board in executive session – Terry Tatro invited to remain for executive session -* 1 V.S.A. § 313(b)
* *No action taken in executive session*
* *At 8:45PM Bernard Savage motioned to leave executive session – seconded by Steve Aubin – all in favor – motion carried – Board out of executive session*
* **RESULTS OF EXECUTIVE SESSION –** *Steve Aubin motioned that David Rugh be sent a letter requesting he write a letter to Attorney Carter – seconded by Alton Bruso – all in favor – clerk to send a letter to David Rugh requesting he draft a letter to Attorney Carter*

**8. ADJOURN –**

* *At 8:50PM Bernard Savage motioned to adjourn – seconded by Steve Aubin – all in favor – motion carried – meeting adjourned*

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

/dlb

**Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for November 11th, 2014.**