MINUTES FROM 09/23/2014

SELECTBOARD MEETING

**PRESENT** *– Robert Creller, Bernard Savage, Steve Aubin, Donna Bohannon*

**GUESTS –** *Leeann Porto, Terry Tatro, Richard Michalenoick, Willie Burbank, Linda Gotshall, Bing Pero, Armand Premo*

**7PM – OPEN MEETING:** *Meeting called to order at 7PM by Chairman Robert Creller*

**ADJUST THE AGENDA (if needed):** *No adjustments needed*

1. **APPROVE THE FOLLOWING MEETING MINUTES:**
* 09/09/2014 SELECTBOARD MEETING
	+ ***Bernard Savage motioned to accept the minutes from 09/09/2014 as written – seconded by Steve Aubin – all in favor – motion carried – minutes accepted***
1. **APPROVE INVOICES AND / OR OVERWEIGHT SLIPS: -** *No Overweight slips – all invoices signed*
2. **TABLED TOPICS / WAITING FOR RESULTS:**
* **Richard Michalenoick - “The Revenue Recovery Group” – No cost bill review.” –**
	+ *This company conducts internal utility audits for businesses. They find errors on various bills and recoup the money for the business (town). There is no cost to the business (town) unless they are able to find errors and recover money. If they recover funds for the business (town) the check will go directly to the business (town). It is a 50/50 split of the recovered funds.*
	+ *Clerk asked if the school, the historical society and other town entities could all be a part of the audit under the same “umbrella”. Mr. Michalenoick said that yes, it would be best to include as much as possible.*
	+ *The audit is done off site so it does not interfere with daily business. They need one copy of the various bills so they have the information they need.*
	+ *Robert Creller asked how they are rated with the Better Business Bureau. Mr. Michalenoick replied that they have an AAA rating.*
	+ *Linda Gotshall asked if they have done any other work in Vermont. Mr. Michalenoick replied that they have performed an audit for VT Christian Academy and that they are ready to go in the towns of Rutland and Hartford.*
	+ *Leeann Porto asked if it is just towns and cities that they conduct audits for or if they also conduct them for businesses. Mr. Michalenoick stated that they also conduct audits for medium to large businesses.*
	+ *Robert Creller said that it sounds interesting and that the Board will discuss it and think about it. He thanked Mr. Michalenoick for his time.
	Mr. Michalenoick thanked the Board for their time and suggested that they go to the website and look at the company. He also stated that the company can provide plenty of references if they need to.*
* **Michael Gervais (Union Bible Church) – Asking for permission to hook on to the water lines on Missile Base Road –**
	+ *Mr. Gervais was not present but Steve Aubin spoke for the church stating that they wanted to hook on to the waterline that leads up to the missile base.*
	+ *There was discussion about the pros and cons of allowing them to add a water line to the existing line. They also discussed the possibility of giving the line to the church. The three Board members that were present were hesitant to make a decision without the entire Board. Steve Aubin commented that at this time they are just asking for a letter saying that they can hook on to the line so they can obtain the permits they need to move forward.* ***Bernard Savage motioned that the Town could send a letter to the Church giving them permission to hook on to the line – seconded by Steve Aubin – all in favor – motion carried –*** *Clerk to write a letter to the church stating that they have the permission of the Town to hook on to the existing water line.*
1. **NEW BUSINESS:**
* **Willie Burbank with ABC – Would like to request use of Industrial Park Road on 10/25/2014 for pumpkin carving**
	+ *On October 25th, the ABC group is hosting a pumpkin carving event and a parade of costume event for the children of Alburgh. This is their second year doing this and would like to make it a success. Last year the carving took place in front of the Town offices on Main Street and this caused some concern for the safety of the children and also made it seem “crammed” as there is not a lot of space. She is asking permission to hold the event on Industrial Park Road this year and close the road to traffic. She is also requesting permission to place the pumpkins in front of the Town offices creating “the wall of pumpkins” like they did last year.* ***Bernard Savage motioned to allow the ABC group use of Industrial Park Road, to allow it to be closed off to traffic and to allow the “wall of pumpkins to be placed in front of the Town offices again this year – seconded by Steve Aubin – all in favor – motion carried – festivities granted.***
* **Amy Erno Mashtare – Several topics**
	+ **Permission to allow Robert Benjamin to volunteer forty hours at the Transfer Station to satisfy court ordered community service time**
		- *The Board members that were present were in agreement that they would allow Robert Benjamin to serve some or all of his community service at the Transfer Station. Steve Aubin wants to be informed when he will be working there, he needs to sign a release of liability form and he cannot be operating any of the equipment. The Board also wanted him to be informed that Amy would be supervising his work and that he needs to treat everyone with respect and courtesy.*
	+ **Repairs need to be made to some of the boxes at the Transfer Station**
		- *The C&D dumpster is falling apart and won’t be road worthy very soon. Doug Medor has some equipment that he doesn’t need and may be willing to sell.* ***Amy Erno Mashtare to make a list of the equipment that the Town needs and get prices from Mr. Medor.*** *The roof on one of the buildings is bad and needs to be replaced. There was some discussion about replacing it with steel.*
	+ **Re-pricing items according to the sheets previously handed out**
		- *Tabled until the next meeting currently scheduled for October 14th, 2014*
	+ **Mr. James Holcomb – requesting to cut down dead trees on Dump Rd**
		- *The Board agreed that the trees could not be cut down by a member of the community. The Board would like Amy to refer any similar questions to them in the future.*
* **Dog fine tickets – do we want to go through the judicial bureau or create our own fines etc.**
	+ *There was agreement between the members of the Board that were at the meeting that the Town would continue to use the Judicial Bureau for dog related incidents.* ***Clerk to request ticket books from the Bureau.***
1. **OLD BUSINESS:**
* **Barb Baker -Outside audit? –** *Update – Corrine Russin has received one quote for an outside audit and is still waiting for two more quotes so that they can make a decision and move forward.*
	+ **Town garage**
		- Plumbing / Drinking Fountain – *Update – The wall is repaired and ready for the fountain to be installed.*
		- Air Compressor Lines – *Update – Steve Aubin will be installing the air lines as soon he gets the staging.*
1. **VISITOR INPUT / MISCELLANEOUS:**
	* **Bernard (Bing) Pero –** Several topics for discussion
* **Sand quotes from Drummac and Blair’s Trucking –** *Drummac submitted a quote for $6.40 per yard to be hauled from Begnoches pit to the Town garage – Blair’s Trucking submitted a quote for $5.62 per yard to be hauled from Begnoches pit to the Town garage –* ***Steve Aubin motioned to accept the quote of $5.62 per yard from Blair’s Trucking – Bernard Savage seconded – all in favor – motion carried –*** *Clerk to send letters to Blair’s and Drummac with the decision of the Board*
* **Clark’s Truck Repair –** *The Town received a bill for diagnostics that had been performed on the truck that was traded to Clark’s when the new truck was purchased. Bing is disputing the validity of that bill. Bing and the Board agree that Clark’s provides excellent service and that they are a good company to do business with.* ***Steve Aubin will call Brent Boise, the sales representative that the truck was purchased through and see if they can get the bill illuminated or at least decreased.***
* **October 1st is supposed to be the last day that the Highway crew work a four day week –** *Bing wanted to know if that is the way the Board wanted to continue or if they wanted them to wait a little longer. He stated that they are able to get more accomplished with the longer day and would like to continue that way as long as possible. The Board was in agreement that they can “play it by ear” and go to a five day work week when Bing and the Board agree that it is appropriate.*
* **Munson Earth Movers are not repairing the roads and driveways properly –** *Bing would like to have a local blacktop business look at the problem areas and get a quote for the repairs –* ***Bing to have Paul Pouliot look at the problem areas and get a quote.***
* **Amy Erno Mashtare would like to know if the Town wants her to do the snow blowing of the sidewalks again this year. She will be willing to do it with a few conditions.** *It is going to be advertised and the Board will hire someone to do the work. Pay is by the hour for plowing and shoveling the sidewalks and entry to the Town office as well as the Library.* ***Clerk to place an ad in the Islander with job description.***
* **Terry Tatro -** Two topics for discussion –
	+ **Reclassifying roads** *– Terry spoke with someone from Dubois and King that had called wanting to inform the Town about a possibility for grant money if the Town reclassified any of their class 2 roads to a class1 road. There are about 10 miles of roads that qualify. Terry wanted to let the Board know of this possibility so that they could follow up on it and possibly receive some of the grant money.*
	+ **Possible law suit presented in June** *– Terry wanted the Board to be aware that VLCT has responded to the information that they were given pertaining to the possible suit and they (VLCT) are not going to represent the Town of this suit does go further.*
1. **ADJOURN *– Bernard Savage motioned to adjourn at 8:25PM – seconded by Steve Aubin – all in favor – motion carried – meeting adjourned***

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

/dlb

**Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for October 14th, 2014.**