SELECTBOARD MEETING MINUTES

27 AUGUST 2014

**PRESENT –** Robert Creller, Alton Bruso, Guy Palardy, Bernard Savage, Donna Bohannon, Bernard (Bing) Pero, Rodney James

**6:30PM – Executive Session – Employment reviews –** Meeting called to order at 6:35PM by Chairman Robert Creller. *Alton Bruso motioned to go into executive session for the purpose of employee reviews – seconded by Bernard Savage – all in favor – motion carried – Board in executive session.*

*At 6:55PM Bernard Savage motioned to leave executive session – seconded by Guy Palardy – all in favor – motion carried – executive session ended.* ***NO ACTION TAKEN***

*Guy Palardy motioned to approve a $1.00 per hour raise for both Rodney James and William Duchaine effective July 1st, 2014 (retroactive) – seconded by Alton Bruso – all in favor – motion carried. Board was in agreement that in six months another review would take place with a possibility for another raise of fifty cents at that time contingent on evaluations.*

**7PM – OPEN MEETING:**

**PRESENT -** Robert Creller, Alton Bruso, Guy Palardy, Bernard Savage, Donna Bohannon

**GUESTS –** Leeann Porto, Amy Erno Mashtare, Corrine Russin, Linda Gotshall, Rebecca Poquette, Jason Poquette, Terry Tatro

7PM meeting called to order by Chairman Robert Creller

**ADJUST THE AGENDA (if needed):**

* **Three adjustments needed**
	+ Stacey Reed who is on the agenda will not be able to attend so the topic will be tabled.
	+ Wright Cut and Clean sent a quote from a rug cleaning service that has been used in the past to clean the office carpeting – the quote was for $250 – *Bernard Savage motioned to accept the quote of $250 to have the carpets at the Municipal office cleaned by the company – seconded by guy Palardy – all in favor – motion carried.*
	+ Tenants in the Greenwoods that have a health officer complaint – Steve requested to have them on the agenda – Steve was not present – topic tabled.
1. **APPROVE THE FOLLOWING MEETING MINUTES:**
* 08/12/2014 SELECTBOARD MEETING

*Guy Palardy motioned to accept the minutes from 08/12/2014 as written – seconded by Alton Bruso – all in favor – motion carried*

1. **NEW BUSINESS:**
* **Michael Gervais (Union Bible Church) – Asking for permission to hook on to the water lines on Missile Base Road –** No representation present – *topic tabled until next meeting currently scheduled for 09/09/2014.*
* **Habitat for Humanity – Requesting permission to hold a coin drop on September 20th –** *Alton Bruso motioned to allow Habitat for Humanity to hold a coin drop on September 20th, 2014 with a rain date of October 4th, 2014 – seconded by Bernard Savage – all in favor motion carried.*
* **Stacey Reed – Would like a copy of the house inspection sheet -** *topic tabled until next meeting currently scheduled for 09/09/2014.*
* **Derek T. – Dog complaint –** Clerk received a written complaint from Derek Thuraiaiyah about a dog owned by Mike Smith. Mr. Thuraiaiyah stated that Mr. Smith’s dog killed his two pigmy goats. The Board read the letter from Mr. Thuraiaiyah and were in agreement that Mr. Smith should receive a letter informing him that he needed to make restitution to Mr. Thuraiaiyah and also that his dog needed to stay on his property. It was also requested that Mr. Smith’s letter state that this would be the only and last letter that he would get. If the dog was caught off the property again it would be ordered that he be euthanized. – *Clerk to write a letter to Mr. Smith.*
1. **TABLES TOPICS / WAITING FOR RESULTS:**
* **Amy Erno Mashtare** –
	+ **Amy would like to represent the Town at the Northwest Solid Waste Management Districts meetings – *Update*** *– Clerk to get a signed resignation from the current District representative, Steve Aubin – Alton Bruso motioned that as soon as Steve Aubin signs his resignation that Amy Erno Mashtare will immediately step in to the position of District representative for the Town of Alburgh – Guy Palardy seconded – all in favor – motion carried.*
	+ **Amy inquired about banning someone from the Transfer Station** *–* ***Update from clerk****. – Letter was sent and received with no further action needed at this time – clerk to remove from agenda.*
	+ **Recycling bins – *Update*** *– Fifty recycling bins have been delivered – clerk to remove from agenda.*
* **Decision on Truck Route dogs – *Update –*** *Bernard Savage received a call from Tony Towsley letting him know that the enclosure was complete – Bernard went to their home and examined the enclosure to ensure that it would contain the dog, Copper. Bernard found that the enclosure was very well made and was confident that it would keep Copper contained – Bernard approved the enclosure and informed Mr. Towsley that Copper could come back to Alburgh. He also informed him that if Copper was to leave the property he would have to be euthanized without question. Mr. Towsley assured Bernard that he would follow through with that if the need did arise. – Clerk to remove from agenda.*
* **Noise Ordinance rewrite – *Update –*** *Guy Palardy approved the rewrite of the noise ordinance – seconded by Bernard Savage – all in favor – all signed the ordinance. Clerk to post the ordinance.*
1. **OLD BUSINESS:**
	* **Town garage**
		+ Plumbing / Drinking Fountain – *Update –*
* **Regulators and filters are in – Steve Aubin to complete the work.** – *Topic tabled until next meeting currently scheduled for 09/09/2014.*
	+ - Air Compressor Lines – *Update–*
* **Regulators and filters are in – Steve Aubin to complete the work.** – *Topic tabled until next meeting currently scheduled for 09/09/2014.*
1. **VISITOR INPUT / MISCELLANEOUS:**
* **Jason and Rebecca Poquette**, renters in the Greenwoods, wanted to address the Board with a Health officer issue. Steve Aubin, Health Officer for Alburgh, was absent but they requested that he fill out a Health complaint check list for their property. They also requested that Steve write them a statement explaining what the Landlady told him when he spoke with her. *Clerk to contact Steve Aubin with the request –*
* **Barb Baker –**Barb was questioning as to whether or not an outside audit was going to take place as there is money in the budget allocated for one. – *Corrine Russin and Linda Gotshall to get quotes from outside auditor sources.*
* **Amy Erno Mashtare –**requesting that the winter hours be set for start in October – all in agreement that starting the first Wednesday in October the hours will change to be 8AM to 4PM on all three days of operation.
1. **APPROVE INVOICES AND / OR OVERWEIGHT SLIPS: -** No weigh slips – all invoices signed.
2. **ADJOURN –** *Alton Bruso motioned to adjourn at 8:20PM – Guy Palardy seconded – all in favor – motion carried – meeting adjourned*.

Respectfully submitted, Donna L. Bohannon Alburgh Town Clerk

/dlb

**Please note the above minutes HAVE NOT been approved. Approval or changes to the minutes will be addressed at the next meeting, currently scheduled for September 9th, 2014.**